



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: October 17th, 2024

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0





Board of Directors

Meeting Agenda

October 17th, 2024 at 9:00 am

1. Traditional Land Acknowledgement
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. Presentation: Dundas Environmental Awareness Group
 6. SNC Project Update – PowerPoint Presentation: Staff
 7. Approval of:
 - a. Board of Directors meeting minutes of September 19th, 2024 4-13
 - b. SNC Committees Meeting Highlights and Minutes of: 14-15
 - i. Watershed Advisory Committee meeting minutes of September 24th, 2024: Ronda 16-20
 - ii. Grants Sub-Committee meeting minutes of September 26th, 2024: Ronda 21-23
 - iii. Joint Occupational Health and Safety Committee meeting minutes of October 2nd, 2024: Hannah 24-27
 8. New Business:
 - a. Request for Approval: 2025 Fee Schedules: Ronda 28-30
 - b. Request for Approval: Internet Service Agreement: Carl 31
 - c. Request for Approval: Two Creeks Wetland Construction Contract: Michelle 32
 - d. Request for Approval: Funding Submissions: Sandra 33-34
 - e. Request for Approval: SNC Forest Five-Year Operating Plan: Pat 35-55
 - f. Request for Approval: Monies Received and Disbursement Register for September 2024: Deborah 56-59
 - g. Update: Planning Activity: James 60-61
 - h. Update: Section 28.1 Permits Issued: Jennifer 62-63
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- i. Update: Enforcement of Parts VI and VII of the Act: Eric 64
- j. Update: On-site Sewage Permits Received: Monique 65-66
- 9. Supplemental Agenda
 - a. For Review: Proposed 2025 Levies: Johanna
 - b. Update: Estimated Statement of Operations for September 30th, 2024: Johanna
- 10. Correspondence (if any)
- 11. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
 - November 21st, 2024 (2025 Draft Budget)
 - December 12th, 2024 (Note: 2nd Thursday)
- 12. Future Motions of the Board and/or Discussion of SNC Issues
- 13. Closed Session
 - a. Request for Approval: Land Acquisition: Pat 67-68
- 14. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 08/24
 Thursday, September 19th, 2024 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa (*electronic participation*)
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

George Darouze, City of Ottawa, Past Chair
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official
 Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of September 19th, 2024 to order at 9:00 a.m.

Chair Densham welcomed new Board member Mike Tarnowski, Mayor of the Township of Russell, representing municipalities in the United Counties of Prescott and Russell.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-146/24

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the September 19th, 2024 Board of Directors main and supplemental agendas as amended:

- Main Agenda item 12. a., Closed Session – Update Potential Litigation Matter L2023-OTW-01 (Verbal) be moved to follow main Agenda item 5., SNC Project Update – PowerPoint Presentation.
- Supplemental Agenda item 2 a., Personnel Matter: Chief Administrative Officer’s Performance Evaluation Process (Verbal) be moved to follow main Agenda item Closed Session – Update: Potential Litigation Matter L2023-OTW-01 (verbal).

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



CLOSED SESSION

RESOLUTION NO. BD-147/24

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- a. Update: Potential Litigation Matter L2023-OTW-01 (Verbal).
- b. Personnel Matter: Chief Administrative Officer's Performance Evaluation Process (Verbal).

CARRIED

The Board of Directors convened Closed Session at 9:46 a.m.

OPEN SESSION

RESOLUTION NO. BD-148/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors recessed for a break at 10:01 a.m.

The Board of Directors reconvened in Open Session at 10:13 a.m.

UPDATE: POTENTIAL LITIGATION MATTER L2023-OTW-01 (VERBAL)

RESOLUTION NO. BD-149/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the verbal update provided by Carl Bickerdike, Chief Administrative Officer on the Potential Litigation Matter L2023-OTW-01.

CARRIED

PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION PROCESS (VERBAL)

RESOLUTION NO. BD-150/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the Chair to lead the Chief Administrative Officer performance review as discussed with involvement from the Board of Directors and Executive Committee.

CARRIED

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JULY 18TH, 2024

RESOLUTION NO. BD-151/24

Moved by: Deb Wilson
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of July 18th, 2024.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Leitrim Wetland Advisory Committee meeting of August 9th, 2024

RESOLUTION NO. BD-152/24

Moved by: Genevieve Lajoie
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:
 i. Leitrim Wetland Advisory Committee meeting minutes of August 9th, 2024.

CARRIED

NEW BUSINESS

UPDATE: ONTARIO REGULATION 41/24 (VERBAL)

Carl Bickerdike, Chief Administrative Officer, provided the Board of Directors with a verbal update on Ontario Regulation 41/24.

REQUEST FOR APPROVAL: 2025 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-153/24

Moved by: Adrian Wynands
 Seconded by: Genevieve Lajoie



RESOLVED THAT: The Board of Directors approve the 2025 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: PROFESSIONAL SERVICES AGREEMENTS

RESOLUTION NO. BD-154/24 Moved by: François St. Amour
 Seconded by: Genevieve Lajoie

RESOLVED THAT: The Board of Directors approve entering into a Professional Services Agreement with the Township of South Stormont on a cost recovery basis; and

FURTHER THAT: The Board of Directors approve entering into a Storm Recovery Forestry Services Agreement with the Township of Alfred-Plantagenet on a cost recovery basis.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-155/24 Moved by: Deb Wilson
 Seconded by: Mike Tarnowski

RESOLVED THAT: The Board of Directors approves the submission of a funding application to the Federation of Canadian Municipalities Green Municipal Fund – *Growing Canada’s Community Canopies*.

CARRIED

REQUEST FOR APPROVAL: 2024-2026 WATER AND EROSION CONTROL INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-156/24 Moved by: Mike Tarnowski
 Seconded by: Adrian Wynands

RESOLVED THAT: The Board of Directors approve undertaking the following capital projects under the 2024-2025 and 2025-2026 Water and Erosion Control Infrastructure Program (WECI):



WECI Approved Project	Total Project Budget	WECI Funding Request
2024-2025 Projects		
1. Chesterville Dam Safety Upgrades	\$23,000	\$11,500
2. Russell Weir Safety Upgrades	\$27,000	\$13,500
3. Crysler Dyke Infrastructure Upgrades	\$30,000	\$15,000
4. Crysler Dyke - Infrastructure Update Safety	\$28,000	\$14,000
2025-2026 Projects		
5. Crysler Dam Engineering Inspection	\$30,000	\$15,000
Total	\$138,000	\$69,000

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources for the 2024-2025 and 2025-2026 Water and Erosion Control Infrastructure funding.

CARRIED

REQUEST FOR APPROVAL: MINISTRY OF NATURAL RESOURCES THIRD PARTY OPERATOR ASSIST AGREEMENT-STREAM GAUGES

RESOLUTION NO. BD-157/24

Moved by: François St. Amour
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve signing a 3-year Third Party Operator Assist Agreement with the Ministry of Natural Resources for stream gauges within the South Nation Conservation jurisdiction.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JULY AND AUGUST 2024

RESOLUTION NO. BD-158/24

Moved by: Genevieve Lajoie
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for July and August 2024; and



FURTHER THAT:

The Board approve the Disbursement Register of \$1,519,354.36 for June 2024.

CARRIED

REQUEST FOR APPROVAL: SECTION 28.1 PERMIT APPLICATION ADMINISTRATIVE REVIEW POLICY

RESOLUTION NO. BD-159/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the Section 28.1 Permit Application Administrative Review Policy.

CARRIED

REQUEST FOR APPROVAL: REVISED HEARING POLICY

RESOLUTION NO. BD-160/24

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the revised Hearing Policy.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-161/24

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for July and August 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-162/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for July and August 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-163/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of July and August 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-164/24

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for July and August 2024.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2024

RESOLUTION NO. BD-165/24

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of August 31st, 2024.

CARRIED



**REQUEST FOR APPROVAL: ONTARIO FEDERATION OF SNOWMOBILE CLUBS TRAIL
5-YEAR AGREEMENT**

RESOLUTION NO: BD-166/24

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the Ontario Federation of Snowmobile Clubs for operation and maintenance of snowmobile trails on certain South Nation Conservation lands contingent on the provision of satisfactory proof of insurance.

CARRIED

REQUEST FOR APPROVAL: 2024 TREE PLANTING EXPENDITURES

RESOLUTION NO. BD-167/24

Moved by: Adrian Wynands
Seconded by: Deb Wilson

The Board of Directors approve additional contracted tree planting services to meet demand for the Woodlot Storm Recovery Program fall planting at an approximate cost of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional tree seedlings to meet demand for the Woodlot Storm Recovery Program fall planting at an approximate cost \$45,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional 2024 tree seedlings from Ferguson Tree Nursery, Pineneedle Farms Inc., and from Harbers Greenhouses and Forestry, based on availability of required stock.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF ECHOSOUNDER EQUIPMENT

RESOLUTION NO. BD-168/24

Moved by: Adrian Wynands
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve purchasing of an echosounder drone attachment from Measur at an approximate cost of \$40,500 plus HST.

CARRIED

CORRESPONDENCE

a. Letter: Osgood Township Fish, Game and Conservation Club

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- October 17th, 2024 (Latornell: October 8th – 9th)
- November 21st, 2024 (2025 Draft Budget)
- December 12th, 2024 (Note: 2nd Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-169/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of September 19th, 2024 be adjourned at 11:16 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Hannah Jackson, Accounting and Human Resources Specialist
Date: October 9th, 2024
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Watershed Advisory Committee meeting minutes of September 24th, 2024
 - ii. Grants Sub-Committee meeting minutes of September 26th, 2024
 - iii. Joint Occupational Health and Safety Committee meeting minutes of October 2nd, 2024
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DISCUSSION:

Watershed Advisory Committee Meeting Minutes: September 24th, 2024

- The Watershed Advisory Committee recommended approval of the Communications Plan – Watershed Development Strategies
- The Watershed Advisory Committee received demonstrations from Staff on:
 - SNC Public Mapping Portal
 - How to “Report a Concern” online
- The Watershed Advisory Committee received an update on the Watershed Based Resource Management Strategy – Risks and Opportunities
- The Watershed Advisory Committee participated in a strengths, weaknesses, opportunities, and threats (SWOT) analysis of watershed programs and services in support of the development of the Watershed Based Resource Management Strategy

Grants Sub-Committee Meeting: September 26th, 2024

- The Grants Sub-Committee approved the following grant applications:
 - Ottawa Rural Clean Water Program Projects:
 - Approved 1 project for a grant of \$7,500
 - Clean Water Program Projects:
 - Approved 1 project for a grant of \$1,000

Joint Occupational Health and Safety Committee: October 2nd, 2024

- The Joint Occupational Health and Safety Committee provided comments and recommendations on the following:
 - Office and Shop workplace inspections
-



- The Joint Occupational Health and Safety Committee recommended approval of the following revised health and safety Standard Operating Procedures:

SOP#	Name of Standard Operating Procedure
001-24	Accident and Incident Reporting
006-24	Emergency Response Procedures Remotely Monitored Workplaces
007-24	Ensuring Safe Return
009-24	Insect Safety
010-24	Lifting and Manual Material Handling
017-24	Work Refusal

Ronda Boutz
Secretary-Treasurer.

Hannah Jackson,
Accounting and Human Resources Specialist.

Attachments



WATERSHED ADVISORY COMMITTEE MEETING

Meeting No. 03/24

Tuesday, September 24th, 2024 1:00 p.m.

Watershed Room, SNC



Members Present: Bill Smirle, SNC Board of Directors, Committee Chair
 Paul Allaire (for Erica Louttit) Miitig Healing Lodge
 Sarah Burger, Member at Large
 Steve Densham, SNC Chair, ex-officio
 Greg Faaren, St. Lawrence Parks Commission
 Jordan Graham, Member at Large
 Dorothy Hamilton, Ontario Woodlot Association – SDG Chapter
 Murray Inch, Volunteer of Oak Valley Pioneer Park
 Alain Jaquemet, Member at Large
 Louis Prevost, United Counties of Prescott & Russell
 Tara Redpath, City of Ottawa
 Jean Saint-Pierre, Bois  Est
 Cindy Saucier, Member at Large
 Fran ois St. Amour, SNC Board of Directors
 Adrian Wynands, SNC Vice Chair, ex-officio
 Peter Young, United Counties of Stormont, Dundas and Glengarry

Regrets: Matt Alkerton, Member at Large
 Emilie DeRochie, St. Lawrence River Institute
 Dave Grant, Leeds and Grenville Municipalities
 Larissa Holman, Ottawa River Keeper
 Jackie Kelly-Pemberton, Member at Large, Committee Vice Chair
 Genevieve Lajoie, SNC Board of Directors
 Erica Louttit, Miitig Healing Lodge
 Glenn Mackey, ALUS - Ontario East
 Pamela O'Donnell, Member at Large
 Fred Schueler, Fragile Inheritance Natural History
 Erika Sheridan, Member at Large
 Kayla Sunday, Mohawks of Akwesasne

Staff Present: Ronda Boutz, Secretary-Treasurer
 Ben Colgan, GIS Database Analyst
 Laura Crites, Environmental Planner
 Claire Lemay, Senior Planner



Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and
Community Outreach
Erin Thorne, Communications Specialist

TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

INDIGENOUS OPENING

Paul Allaire, Miitig Healing Lodge, offered an opening prayer and song.

CHAIRS REMARKS

Bill Smirle, Committee Chair, welcomed everyone to the Watershed Advisory Committee meeting of September 24th, 2024.

APPROVAL OF WATERSHED ADVISORY COMMITTEE MEETING AGENDA

RESOLUTION NO. WAC-019/24

Moved by: Dorothy Hamilton
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the September 24th, 2024 Watershed Advisory Committee meeting agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

PRESENTATIONS

a. SNC PUBLIC MAPPING PORTAL

Ben Colgan, GIS-Database Analysis, presented the SNC Public Mapping Portal.

b. HOW TO “REPORT A CONCERN” ONLINE

Laura Crites, Environmental Planner, presented how to “Report a Concern” Online.



c. STAFF UPDATE

Staff presented project and program updates.

REQUEST FOR APPROVAL: APPROVAL OF WATERSHED ADVISORY COMMITTEE MEETING MINUTES OF JUNE 25TH, 2024

RESOLUTION NO. WAC-020/24

Moved by: Tara Redpath
Seconded by: Cindy Saucier

RESOLVED THAT:

The Watershed Advisory Committee meeting minutes of June 25th, 2024 be approved as presented.

CARRIED

The Watershed Advisory Committee recessed for a break at 2:49 p.m.

The Watershed Advisory Committee reconvened at 2:56 p.m.

NEW BUSINESS

a. WATERSHED STRATEGIES

i. REQUEST FOR APPROVAL: COMMUNICATIONS PLAN – WATERSHED DEVELOPMENT STRATEGIES

RESOLUTION NO. WAC-021-/24

Moved by: Sarah Burger
Seconded by: Jordan Graham

RESOLVED THAT:

The Watershed Advisory Committee approved the Communications Plan for the Watershed-Based Resources Strategy and the Conservation Lands Strategy.

CARRIED

ii. UPDATE: WATERSHED BASED RESOURCE MANAGEMENT STRATEGY – RISKS AND OPPOTRUNITIES

RESOLUTION NO. WAC-022-/24

Moved by: Louis Prevost
Seconded by: Jordan Graham



RESOLVED THAT:

The Watershed Advisory Committee receive and file the update on the Watershed Based Resource Management Strategy risks and opportunities.

CARRIED

iii. ACTIVITY: WATERSHED PROGRAMS AND SERVICES SWOT ANALYSIS

Ronda Boutz, Secretary-Treasurer presented the Committee with a report on the Activity: Watershed Programs and Services SWOT Analysis for information only. John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach led the Committee through a SWOT analysis exercise.

Chair Bill Smirle left the meeting at 3:55 p.m., SNC Vice-Chair, Adrian Wynands, assume the Committee Chair position for the remainder of the meeting.

b. UPDATE: COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. WAC-023/24

Moved by: Greg Faaren
Seconded by: Jordan Graham

RESOLVED THAT:

The Watershed Advisory Committee receive and file an update on the Community Environmental Grant Program.

CARRIED

Steve Densham, Louis Prevost, and François St. Amour left the meeting at 4:00 p.m.

SUPPLEMENTAL AGENDA

None.

COMMUNITY ENGAGEMENT: ROUNDTABLE

Committee members were asked to email any community engagement activities completed since the las meeting to Ronda Boutz to share with the Committee.



DATES OF UPCOMING MEETINGS

- a. **Watershed Advisory Committee**
 - November 26th, 2024 at 1:00 p.m., at SNC Office

- b. **Grants Sub-Committee**
 - September 26th, 2024 at 9:00 a.m., Virtual
 - November 18th, 2024 at 9:00 a.m., at SNC Office

CORRESPONDENCE

None.

ADJOURNMENT

RESOLUTION NO. WAC-024/24

Moved by: Dorothy Hamilton

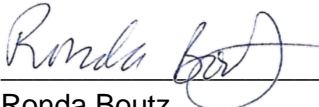
Seconded by: Alain Jaquemet

RESOLVED THAT:

The Watershed Advisory Committee meeting of September 24th, 2024 be adjourned at 4:19 p.m.

CARRIED

Bill Smirle,
Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/rb



GRANT SUB-COMMITTEE

Meeting No. 02/24

Thursday, September 26th, 2024 – 9:00 a.m.
Virtual Meeting



Members Present: Adrian Wynands, Acting Committee Chair, SNC, Board of Directors
Jordan Graham, Member at Large
Brendan Jacobs, Ottawa Rural Clean Water Program
Alain Jaquemet, Member at Large
Pamela O'Donnell, Member at Large
Tara Redpath, City of Ottawa

Regrets: George Darouze, SNC Past Chair, ex-officio
Steve Densham, SNC Vice Chair, ex-officio
Jackie Kelly-Pemberton, Committee Chair, Member at Large
Glenn Mackey, ALUS - Ontario East
Bill Smirle, SNC Board of Directors

Staff Present: Ronda Boutz, Secretary-Treasurer
Lorie Henderson, Administrative Assistant
curbin Rene Lalonde, Program Representative
Andre Pommainville, Program Representative



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Meeting 03/24
 Wednesday, October 2nd, 2024

The Heritage Room, SNC Office



Present: Ronda Boutz, Management Co-Chair
 Hannah Jackson, Worker Co-Chair
 Brent Harbers, Watershed Biologist (Worker)
 Carl Bickerdike, CAO (Management)
 Eric McGill, Corporate Counsel (Management)
 Gregory Payne, Permitting Officer (Worker)
 Michelle Cavanagh, Team Lead, Special Projects (Management)
 Phillip Dagenais, Water Resources Specialist – Monitoring (Worker)
 Rene Lalonde, Program Representative (Worker)
 Ryan Robson, Conservation Lands Technician (Worker)
 Todd Baker, Conservation Lands Technician (Worker)

Regrets: Bill Smirle, SNC Board Member Rep, ex-officio (Management)
 Deborah Edwards, Accounting Assistant II (Worker)
 Pat Piitz, Team Lead, Property (Management)
 Ricky Latulippe, Sewage Systems Inspector (Worker)
 George Darouze, SNC Past Chair, ex-officio (Management)
 Steve Densham, SNC Chair, ex-officio (Management)
 Adrian Wynands, SNC Vice Chair, ex-officio (Management)



CALL TO ORDER

Ronda Boutz, Management Co-Chair, called the Joint Occupational Health and Safety Committee meeting of October 2nd, 2024, to order at 9:04 a.m.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-025/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety agenda of October 2nd, 2024 be approved as submitted.

CARRIED

APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF JULY 9TH, 2024.

RESOLUTION NO. JOHS-026/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety meeting minutes of July 9th, 2024, be approved as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-027/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the updated Health and Safety Action Items list.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: HEALTH AND SAFETY POLICY AND PROCEDURES

RESOLUTION NO. JOHS-028/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee approve the Health and Safety Policy and Procedure updates; and

FURTHER THAT: The Joint Occupational Health and Safety Committee approved the following revised



Standard Operating Procedures:

SOP#	Name of Standard Operating Procedure	Approval
001-24	Accident and Incident Reporting	As presented
006-24	Emergency Response Procedures Remotely Monitored Workplaces	As presented
007-24	Ensuring Safe Return	As amended: - Add section to Work Plan template to record applicable Standard Operating Procedures
009-24	Insect Safety	As presented
010-24	Lifting and Manual Material Handling	As presented
017-24	Work Refusal	As presented

CARRIED

WORKPLACE INSPECTIONS

SNC SHOP

RESOLUTION NO. JOHS-029/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

SNC OFFICE

RESOLUTION NO. JOHS-030/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report; and

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table; and

CARRIED



ACCIDENT / INCIDENT REPORTS

No Incidents or Accident reports were received for the agenda. It was noted that there was one incident regarding staff being stung by wasps that will be brought to the next meeting.

DATE OF NEXT MEETING

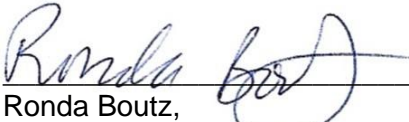
- November 27th, 2024, at 9:00 a.m.

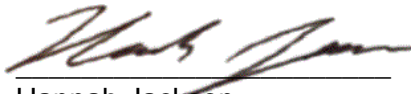
ADJOURNMENT

RESOLUTION NO. JOHS-024/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee meeting of October 2nd, 2024 be adjourned at 9:32 a.m.

CARRIED


Ronda Boutz,
Management Co-Chair.


Hannah Jackson,
Worker Co-Chair.

/hj



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: October 8th, 2024
Subject: Request for Approval: 2025 Fee Schedules

RECOMMENDATION:

The Board of Directors approve the 2025 South Nation Conservation Fee Schedules as presented, effective January 1st, 2025.

BACKGROUND:

The Board of Directors annually approves Fee Schedules for South Nation Conservation's (SNC) programs and services. SNC Fee Schedules are subject to the SNC Fee Policy, in compliance with Provincial requirements to consolidate all fees under one fee schedule.

On December 28, 2022, the Minister of Natural Resources and Forestry issued a direction prohibiting conservation authorities from changing the fee amounts it charges for programs and services related to planning, development, and permitting. This direction was set to expire on December 31, 2023. On December 13, 2023, the Minister extended this fee freeze until December 31, 2024.

Past Board direction was that development fees are paid by development and not subsidized by levy. The development review program is supported by a small Provincial transfer payment that covers Natural Hazard review for municipally initiated applications.

Two consecutive years of frozen fees for Schedules A, B, and C have resulted in these schedules not keeping pace with the cost of living. If fee freezes are extended, additional levy contributions will be required to deliver these provincially delegated programs.

The Board approved a 3% increase to the 2025 Schedule F: Private Land Stewardship in June 2024 (BD-115/24). No additional adjustments are proposed at this time.

DISCUSSION:

Staff discussed fee adjustments with Conservation Partners within the City of Ottawa to ensure consistency where possible.

Staff recommend a standard cost of living adjustment of three percent, with amounts rounded up to the closest \$1 increment, to Schedules A, B, C, and D for 2025.

Staff recommend adding costs for equipment rental under Schedule D to capture surveying and recently acquired drone. Proposed costs are slightly below industry fees plus staff time to operate equipment.



Staff recommend a \$1-\$2 increase to education program fees for the Maple Education and Stream of Dreams Programs under Schedule H: Watershed Programs to account for increased material costs required to deliver these programs.

Staff recommend maintaining fees included in Schedule G: Conservation Lands, except for trapping permits where an increase from \$25 to \$50 is recommended, given that these permits are exclusive use trapping agreements.

Two percent adjustment is recommended to Schedule E: Sewage Systems Inspection fees in accordance with the municipal service contracts.

The table below summarises the proposed 2025 fee schedule changes.

2025 Schedule	Proposed Changes
Schedule A: Planning	Cost of living 3% adjustment, rounded-up to the closest \$1 increment
Schedule B: <i>Conservation Authorities Act</i> Permits	Cost of living 3% adjustment, rounded-up to the closest \$1 increment
Schedule C: Technical Reviews	Cost of living 3% adjustment, rounded-up to the closest \$1 increment
Schedule D: Information and Professional Services	Cost of living 3% adjustment, rounded-up to the closest \$1 increment; added equipment rental costs
Schedule E: Sewage System Inspections	Cost of living 2% adjustment based on municipal contracts, rounded-up to closest \$1 increment
Schedule F: Private Land Stewardship	Approved June 2024 (BD-115/24)
Schedule G: Conservation Lands	No fee changes, except for trapping fee increased 100%
Schedule H: Watershed Programs	Fees increased by 13% - 14% to reflect increases to actual costs related to program delivery (Stream of Dreams and Maple Syrup Education Program), amounts rounded-up to the closest \$1 increment Total Phosphorus Management fee increased as per BD-179/12 (cost of living adjustment, rounded up to the nearest \$5 increment)

The 2025 Fee Schedule [Draft] will be uploaded to the Board's member page and SNC website prior to the meeting.

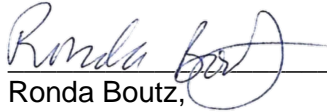
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on the 2024 Budget; the 2025 draft Budget will reflect the 2025 approved fee schedules.



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SNC Policy Adherence: Annual fee schedules are approved by the Board of Directors and adhere to the SNC Fee Policy. As of January 1, 2024, all SNC fee schedules will adhere to the Minister's Fee Classes Policy as per section 21.2 of the *Conservation Authorities Act*.



Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: October 8th, 2024
Subject: Request for Approval: Internet Service Agreement

RECOMMENDATION:

The Board of Directors approve signing a five-year internet service agreement with Bell at an approximate cost of \$900 plus HST per month.

DISCUSSION:

The fibre optic dedicated internet connection at the Finch Office is provided by Bell, at a cost of \$913 plus HST per month, with a connection speed of 200 megabits per second.

Bell have offered renewal on a five-year term, at a cost of \$900 plus HST per month, with a connection speed of 500 megabits per second.

The price with the only other vendor to offer a comparable service was more than double the cost. The extra bandwidth will be more than sufficient to meet SNC's needs over the term of the contract.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Included in the 2024 Budget, Phone and Internet, p.78-79.

SNC Policy Adherence: Complies with Purchasing Policy Section (C) iv. Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 1 – General Operations

Carl Bickerdike,
Chief Administrative Officer.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: October 9th, 2024
Subject: Request for Approval: Two Creeks Wetland Construction Contract

RECOMMENDATION:

The Board of Directors approve the construction of a wetland restoration project at the Two Creeks Forest Conservation Area, at an approximate cost of \$80,000 plus HST; and

FURTHER THAT: The Board of Directors delegate authority to the Executive Committee to award the contract.

DISCUSSION:

South Nation Conservation (SNC) has a strong partnership with Ducks Unlimited Canada (DUC) to create and restore wetland habitat in SNC's jurisdiction. Through the partnership, SNC and DUC have prioritized suitable public sites for beneficial wetland restoration.

The Two Creeks Forest Conservation Area is an ideal property for a wetland restoration project as it is a lowland forest where significant portions are dominated by dead ash trees. This has left the forest vulnerable to invasive plant species, reduced the overall quality of the habitat on the property, and created safety concerns for trail users.

This project aims to restore and enhance the Conservation Area through the creation of three ponds in low-lying areas of the property dominated by dead ash. A portion of the recreational trail will be re-routed to a drier section of the forest and interpretive signage regarding the wetland restoration will be installed. Construction is estimated at \$80,000.

A request for quotation (RFQ) for construction is being prepared and will be distributed to companies that have suitable experience in excavation and grading work. Construction of the ponds is anticipated to begin in January 2025, as winter excavation is preferable to minimize impacts on the forest.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is not included in the 2024 Budget; work will begin in 2024 and be completed in 2025. Project is included in the Draft 2025 Budget. Construction costs are 100% covered by Ducks Unlimited Canada and Wildlife Habitat Canada.

SNC Policy Adherence: Selection of the contractor will be made in accordance with SNC Purchasing Policy page 4 subsection (C) (iv): Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 1 – Mandatory: Conservation Lands

Michelle Cavanagh,
Team Lead, Special Projects



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: October 8th, 2024
Subject: Request for Approval: Funding Submission

RECOMMENDATION:

The Board of Directors approves funding application submissions to the Flood Hazard and Identification Mapping Program (FHIMP) for the following projects:

Project	FHIMP Request
1. Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed	\$135,900
2. Delineating Flood Hazard and Associated Impacts in the Quaile Creek Watershed	\$139,020
Total	\$274,920

DISCUSSION:

The Flood Hazard and Identification Mapping Program (FHIMP) is supported through Natural Resources Canada and the Ontario Ministry of Natural Resources. The FHIMP provides 50% in cost share funding that enables critical information to be gathered to help protect people and property from natural hazards such as flooding and erosion.

1. Flood Hazard and Identification Mapping Program

Project: Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed

Request: \$135,900

Program will fund: 50% matching funds required

Purpose: Risk assessments are underway to better understand how flood, erosion and landslides are connected in the Bear Brook Watershed. This funding would build on assessments already underway through the Bear Brook Watershed Study. Matching funding is included in the 2024 budget through contributions from the City of Ottawa

Deadline: October 9, 2024, this is a retroactive approval.

2. Flood Hazard and Identification Mapping Program

Project: Delineating Flood Hazard and Associated Impacts in the Quaile Creek Watershed

Request: \$139,020

Program will fund: 50% matching funds required

Purpose: Several watercourses in the Castor River watershed rated high through a 2021/2022 Flood Risk Assessment Project conducted by South Nation Conservation (SNC). Quaile Creek is one of the high-ranked tributaries of the Castor River that is located near the village of Greely in the City of Ottawa. The proposed project would develop hydrology, hydraulics, and floodplain and erosion hazard mapping for the Quaile Creek watershed in



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the City of Ottawa. Matching funding is included in the 2024 budget through equal contributions from the City of Ottawa and South Nation Conservation

Deadline: October 9, 2024, this is a retroactive approval.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Bear Brook Watershed Study and Quail Creek Natural Hazards project are included in the 2024 Budget; if approved, funding will offset some of SNC's contribution to City of Ottawa Floodplain and Erosion Hazards Agreement #3 approved at the August 2022 Board meeting (BD-129/22).

SNC Policy Adherence: All expenditures would adhere to SNC's Purchasing Policy.

Programs and Services Category: Category 1 – Mandatory Programs and Services: Risk of Natural Hazards

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure.

00034



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: October 9, 2024
Subject: Request for Approval: SNC Forest Five-Year Operating Plan

RECOMMENDATION:

The Board of Directors approve the 2024-2028 SNC Forest Five-Year Operating Plan.

DISCUSSION:

The South Nation Conservation (SNC) Forest Five-Year Operational Plan (attached) summarizes activities on the SNC forest properties during the preceding five-year operating period and identifies forest compartments where operations may occur during the next five years. The plan reviews the current growing stock, additions/depletions to the forest area, and the eligibility of forest compartments for harvest.

Summary of Past Operations:

- Excellent performance regarding certification standards
- Acquired 19 new properties during operating period (488.9 ha.)
- Harvested over 15,000 m³ timber valued at \$186,000
- Collected maple sap valued at \$16,079

The annual harvest area has decreased in the current forecast to 43.5 hectares from 50.0 hectares in the previous operating period. Although the total forest area has increased through acquisitions, minor changes in productive forest area (habitat restoration projects) and significant changes to the eligibility of forest for harvesting (losses due to Emerald Ash Borer infestations and the 2022 Derecho).

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Forest Management planning is included in the 2024 SNC Budget under Property: Conservation Lands: Lands, pages 36-37.

SNC Policy Adherence: Adheres to the approved SNC Forest Policy, Forest Stewardship Council (FSC) and Sustainable Forestry Initiative (SFI) certification requirements. All proposed activities are subject to the approval of SNC annual budgets.

Programs and Services Category: Category 1 – Mandatory Programs: Conservation Land Management

Pat Piitz,
Team Lead Property.

Attachment: 2024-2028 SNC Forest Five-Year Operating Plan



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FOREST MANAGEMENT PLAN

FIVE-YEAR OPERATING PLAN
2024-2028

October 2024



00036

Introduction

The Forest Operating Plan summarizes activities during the last operating period (2018-2023) and sets forth a schedule of planned activities for the next operating period (2024-2028). The five-year operating period provides an opportunity to adjust the allowable harvest area based on new information accumulated during the past operating period.

REPORT OF PAST FOREST OPERATIONS AND ACTIVITIES

Forest Certification

The SNC Forest maintained Forest Stewardship Council (FSC) certification during the operating period under Group Certificate RA-FM/COC-000232. Member-forests are randomly subject to audit following internal monitoring requirements as per the new Group Standard (FSC-STD-30-005V2-0 FM Groups Standard). During the operating period, SNC was selected for field audits in 2021. Additionally, SNC submitted all documents required for independent annual audits, as required, under group certification when not selected for field audit during the operating period. Table 1 summarizes the findings of the compliance audits. There were no major non-conformities. Non-conformities and observations apply to all group members where applicable.

TABLE 1
Summary of FSC Audits During the Operating Period

Year	Minor Non-Conformities	Observations
2018	<ol style="list-style-type: none"> 1. No reporting of gaps in protected areas in the appropriate ecological units(s). 2. Lack of a credible external review of their HCVF assessments. 	None
2019	None	None
2020	<ol style="list-style-type: none"> 1. None-compliance with minimum annual sample size requirements for internal monitoring of forest management units (FMUs) less than 1000 hectares. 	<ol style="list-style-type: none"> 1. Lack of compliance with health and safety regulations, Workplace Safety and Insurance Act (WSIB) Regulation 1101 (logging company with no first-aid certified worker on site).
2021	<ol style="list-style-type: none"> 1. Lack of Species at Risk information in one management plan. 2. Lack of forest management plan contact. 3. Lack of public availability or knowledge of High Conservation Values Reports. 4. Update of the group-level Forest Stewardship Standard. 5. Inclusion of definitions for active and inactive forest management units. 	<ol style="list-style-type: none"> 1. Compliance with Standard Operating Procedures related to rutting. 2. Outdated text in the Policy and Procedure Manual.
2022	<ol style="list-style-type: none"> 1. Lack of first-aid kits in machines involved in active operations. 2. Lack of explicit wording in Memorandums of Understanding regarding certification body. 	<ol style="list-style-type: none"> 1. Discrepancies between members regarding reporting of species at risk.
2023	None	None

Forest Accruals and Depletions

Table 2 summarizes accruals and depletion of the forest area during the 2018-2023 operating period. Through an active land securement program, the SNC Forest area increased by 342.8 hectares valued at over \$2.6 million.

There were no depletions of the forest area during the 2018-2023 operational period.

TABLE 2
South Nation Forest
Summary of Forest Area Accruals and Depletions

Year	Compartment	Municipality	Purpose	Type	Area (ha)	Value
2019	164	Edwardsburgh/Cardinal	Forest	Split Receipt	36.0	\$ 387,000
	165	City of Ottawa	Wetland	Donation	14.2	\$ 95,000
2020	166	North Stormont	Forest	Split Receipt	65.0	\$182,000
	167	Nation	Hazard	Fee Simple	1.1	\$ 56,000
2021	168	Nation	Infrastructure	Fee Simple	0.7	\$125,000
	169	Augusta	Park	Donation	3.4	\$ 8,500
	170	Alfred-Plantagenet	Forest	Fee Simple	40.4	\$ 275,000
	172	South Dundas	Forest	Fee Simple	30.5	\$ 105,000
2022	166	North Stormont	Forest	Split Receipt	13.4	\$ 142,000
	171	South Dundas	Forest	Fee Simple	10.4	\$ 102,800
	173	North Grenville	Wetland	Fee Simple	40.2	\$ 239,993
	174	North Dundas	Parkland	Donation	2.1	
	175	North Grenville	Wetland	Fee Simple	37.4	\$ 250,312
2023	176	Ottawa	Parkland	Donation	0.3	
	177	South Dundas	Forest	Donation	7.9	\$ 365,000
	178	North Dundas	Infrastructure	Donation	0.1	
	179	North Stormont	Forest	Split Receipt	40.8	\$ 700,000
	180	North Dundas	Forest	Fee Simple	70.0	\$ 395,000
	181	Clarence Rockland	Wetland	Fee Simple	75.0	\$ 259,500
Total Accruals					488.9	\$ 2,623,105
Total Depletions					0.0	\$ 0

FOREST OPERATIONS

Timber Harvest

Table 3 summarizes harvest activities during the 2018-2023 operating period. The total five-year harvest was 15,109.0 m³ valued at \$186,076.47.

The average annual harvest volume, not including salvage operations, during this period was 3,021.8 m³/year and the average annual value of forest products harvested was \$37,215.29 per year.

TABLE 3
SNC Forest
Summary of Five-Year Harvest
2018-2023

Year	Comp. No.	Contract Award Date	Species	Estimated Volume (m ³)	Actual Volume (m ³)	Harvest Area	Value
2017-18	1	2016	Pr	1,560.0	2,080.7	13.4	\$34,539.45
			Pw	270.0	219.5	6.9	\$3,183.19
			Sw	740.0	1,584.9	19.2	\$18,648.89
			Po	400.0	480.9	Incidental	\$3,669.27
2018	156	2016	Sw	330	298.8	5.6	\$4,895.16
2019	25	2019	Pr	412.0	131.1	5.4	\$1,835.14
			Pj	222.0	750.0	20.0	\$9,750.00
			Sw	972.0			
			Hdwd	-	25.2	Incidental	\$90.34
2020	2/3	2020	Pr	1,209.8	609.8	32.2	\$10,122.61
			Pw	185.5	135.5		\$1,964.63
			Sw	1,170.0	1,935.2		\$28,060.64
			Po	112.9	224.6		\$404.35
2020	5/7	2020	Pr	600.8	598.6	31.4	\$8,673.37
			Pw	521.0	524.3		\$5,242.97
			Sw	366.4	828.7	7.9	\$8,287.29
			Po	-	142.7	Incidental	\$285.29
2021	16/17	2021	Pw	47.31	-	1.0	-
			Sw	561.07	1092.5	9.0	\$13,110.04
			Fuelwood	-	497.3	Incidental	\$994.69
2021	29	2021	Pr	175.6	236.2	10.5	3070.92
			Sw	392.5	417.4		4591.45
			Fuelwood	-	63.8	Incidental	223.17
2022	13/23/30	2023 2024	Pr	453.1	Pending	33.6	Pending
			Sw	1172.2			
			Fuelwood	-			
2023	75	2021	Pr	417.1	297.5		\$4313.21
			Pw	262.1	180.4		\$1442.81
			Sw	48.1	34.6		\$518.56
			Fuelwood	-	36.07	Incidental	\$180.36
			Biomass	-	33.59	Incidental	\$167.95
2023	105 (salvage)	2023	Pr	-	328.8	3.0	\$3,222.20
			Pw	-	58.6		\$500.40
			Sw	-	37.8		\$288.40
			Biomass	-	650.4		\$7,648.20
2023	69 (salvage)	2023	Pr	-	66.6	2.0	\$653.00
			Pw	-	79.7		\$681.00
			Sw	-	49.9		\$381.00
			Biomass	-	377.3		\$4436.52
Total					15,109.0		\$186,076.47
Average					3,021.8		\$37,215.29

Non-Timber Forest Products

Maple Syrup

SNC currently has one maple sap collection operation, which is located on the SNC Forest property 160, Oschmann Forest Conservation Area. In 2019, SNC proceeded with the installation of the necessary infrastructure to exploit a sugar bush for the purpose of maple syrup production. SNC has coordinated the new Hydro One connection to the site, installed a pumphouse with holding tanks, and coordinated the installation of the pipelines system to collect the sap.

SNC has been selling hard maple sap from the Oschmann Conservation Area since 2019. This provides an additional source of revenue for the SNC Forest, while contributing to a growing demand for maple products across Ontario and provide local producers with an opportunity to increase production. A mutual agreement with the purchaser has been established to provide payment for all collected maple sap from the Oschmann CA at the amount set by the Cornell University Maple Program Price Index.

Potential maple tapping stands are evaluated for their species composition, tree health, crown volume and position, stocking, potential taps, and physical characteristics of the site. The evaluation would help determine the feasibility of a maple tapping lease. SNC Forest currently has tapping potential on at least two other properties. Maple syrup producers already demonstrated interest into developing these properties.

Table 4 provides of summary of maple sap production during the operating period.

TABLE 4
Summary of Maple Sap Production
2018 - 2023

Year	Number of Taps	Volume of Sap (Imperial Gallons)	Sugar Content (%)			Value
			Min.	Max.	Avg.	
2019	508	7,330	3.0	4.0	3.3	\$4,497.55
2020	508	8,600	2.2	4.0	2.9	\$2,500.00
2021	508	2,450	2.9	3.3	3.1	\$1,451.91
2022	508	5,500	2.6	3.8	3.0	\$3,304.12
2023	508	7,075	2.2	3.0	2.5	\$4,325.14
						\$16,078.72

FOREST REGENERATION

Seed Collection

Climate change impacts all facets of our forests – including seed production. Seed is the critical element of afforestation and reforestation in the jurisdiction. South Nation will look to incorporate

climate change projections into its seed collection targets to ensure resilient forests planted through our programs and will take a holistic, ecosystem management approach to seed collecting.

Using a mixture of local and non-local seed sources to increase genetic diversity is encouraged as it may improve forest resilience. South Nations seed collecting efforts will follow the best available science and expertise by referring to the provincial tree seed transfer policy, and knowledge and expertise from the Forest Gene Conservation Association (FGCA) and Forests Ontario.

The authority currently has 5 certified seed collectors who will use database tools and property knowledge to identify stands of desirable species and suitable species populations for seed collection. Opportunities may arise for staff to collect seed or to permit local nurseries and partners to collect seed on authority land.

Tree Planting

Approximately half the current forest area was established under artificial means. Natural regeneration, where it can occur, is the preferred option. After harvest treatments, however, there are situations where desirable regeneration stocking is insufficient or where suitable seed sources to meet biodiversity and cultural objectives are not available. In these cases, to meet the long-term objectives for the site, additional silvicultural treatments may be required. Tree planting may be undertaken to ensure the SNC forest is successfully regenerated to desirable species after harvesting, or salvage operations following extreme storm events.

SNC secures funding through various tree planting subsidy programs, these include the 50 Million Tree Program, the 2 Billion Tree Program and the Ontario Power Generation Regional Biodiversity Program. Properties planted through the 50 Million Tree Program (50MTP) will be assessed at the end of the 2nd and 5th growing seasons for survival and re-filled should the survival fall below 60%, as per the program allowances.

For the 2021 planting, following a second thinning undertaken in 2020, SNC secured funding to under plant portions of SNC 7 in South Dundas. The purpose of the planting was to enhance the natural ability of the forest ecosystem, to sequester carbon and increase biodiversity. Refer to Table 6 for a summary of tree planting of SNC property from 2018 to 2022.

For the 2021 planting, following a second thinning undertaken in 2020, SNC secured funding to under plant portions of SNC 7 in South Dundas. The purpose of the planting was to enhance the natural ability of the forest ecosystem, to sequester carbon and increase biodiversity.

Properties planted through the 50 Million Tree Program will be assessed at the end of the 2nd and 5th growing seasons for survival and re-filled should the survival fall below 60%, as per the program allowances.

Invasive Species Control and Monitoring

Invasive species are widely considered to be the second greatest threat to biodiversity after habitat loss. Invasive species such as Buckthorn, dog strangling vine, phragmites and garlic mustard compete with desirable regeneration for space, light and nutrient requirements resulting in suppressed growth or mortality of desirable native regeneration. To ensure the health and growth of native regeneration, invasive species must be controlled.

Once invasive species have become established, economic costs associated with managing invasive species varies greatly depending on the species, population size and extent and the mechanism used to manage the species. Invasive species will be identified in all management areas planned in this operating period. Priority for management and control should be given to areas planned for harvest operations to reduce spread of the species throughout the authority's forest properties.

During the previous operating plan, SNC continued a partnership with the Ontario Federation of Anglers and Hunters (OFAH) which included monitoring and control of several invasive species. Invasive species monitoring and control activities. SNC continues to monitor and control incidental populations of Dog-Strangling Vine and extensive populations of Common Buckthorn. Garlic mustard is a known local invasive plant but has not been discovered on SNC property.

FIVE-YEAR OPERATING PLAN 2024-2028

To ensure long-term sustainability, an annual harvest level that could be continued indefinitely without exceeding the productive capacity of the forest is determined. One method is to use forest area by forest unit (single or groups of species with similar biological characteristics) to determine an Allowable Harvest Area (AHA). The AHA is calculated as follows:

$$\text{AHA (ha./yr.)} = \frac{\text{Area of Forest Unit (ha.)} \times \text{Harvest Eligibility (\%)}}{\text{Cutting Cycle (yrs.)}}$$

Cutting cycle is the term used to describe the length of time between treatments. The length of time between treatments varies by species and silvicultural treatment. The proportion of eligible harvest or harvest eligibility is an estimate of the area that is likely to support a commercial harvest. Access, drainage, and current forest condition may all affect the harvest eligibility.

Annual Harvest Area

The harvest area was calculated for the current operating period based on changes to the forest area (acquisitions/depletions), recent inventories and changes to forest management objectives. The AHA by forest unit for the 2024-2028 operating period is presented in Table 5.

TABLE 5
South Nation Forest
Annual Harvest Area (AHA) By Forest Unit

Forest Unit	Silvicultural Treatment	Productive Area (Ha.)	Eligibility (%)	Cutting Cycle (years)	AHA (Ha.)	Five-Year Harvest Area (Ha.)
Red Pine	Selection Uniform Shelterwood	228.4	40	15	6.1	30.5
White Pine	Selection	168.5	40	15	4.5	22.5
White Spruce	Selection/Clear-cut	745.0	25	20	9.3	46.5
White Cedar	Selection	202.6	40	20	4.1	20.5
Other Conifer	Selection	83.8	20	20	0.8	4.0
Intolerant Hdwd	Thinning Clear-cut	847.6	15	60	2.1	10.5
Lowland Hdwd	Single Tree-Selection Group Selection Uniform Shelterwood	1366.7	20	20	13.7	68.5
Tolerant Hdwd.	Single-Tree Selection Group Selection	228.37	25	20	2.9	14.5

Selection of Harvest Areas

Table 6 provides a summary of areas that were selected for harvest during the 2024-2028 operating period. Priority was given to areas that have not received treatment or carried forward from the previous operating period. Individual harvest area maps are provided in Appendix A.

TABLE 6
Summary of Selected Harvest Area

Compartment	Treatment	Working Group (Hectares)							Total Area (Ha.)
		Pr	Pw	Sw	OC	IH	LH	TH	
9	Selection Thinning			7.7					7.7
41	Selection Thinning	19.4		11.4					30.8
52	Selection Thinning						31.4		31.4
55	Selection Thinning							20.6	20.6
56	Selection Thinning				18.9				18.9
61	Selection Thinning						17.9		17.9
64	Selection Thinning	13.3					2.3		15.6
94	Selection Thinning		23.5						23.5
102	Clearcut					3.8			3.8
147	Selection Thinning			23.8					23.8
Total		32.7	23.5	42.9	18.9	3.8	51.6	20.6	194.0
Target		30.5	22.5	46.5	24.5	10.5	68.5	14.5	217.5



Appendix A
South Nation Forest
Forest Operating Plan
2024-2028

Maps of Selected Harvest Areas



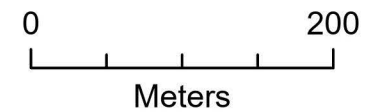
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TOWNSHIP OF EDWARDSBURGH/CARDINAL

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-20

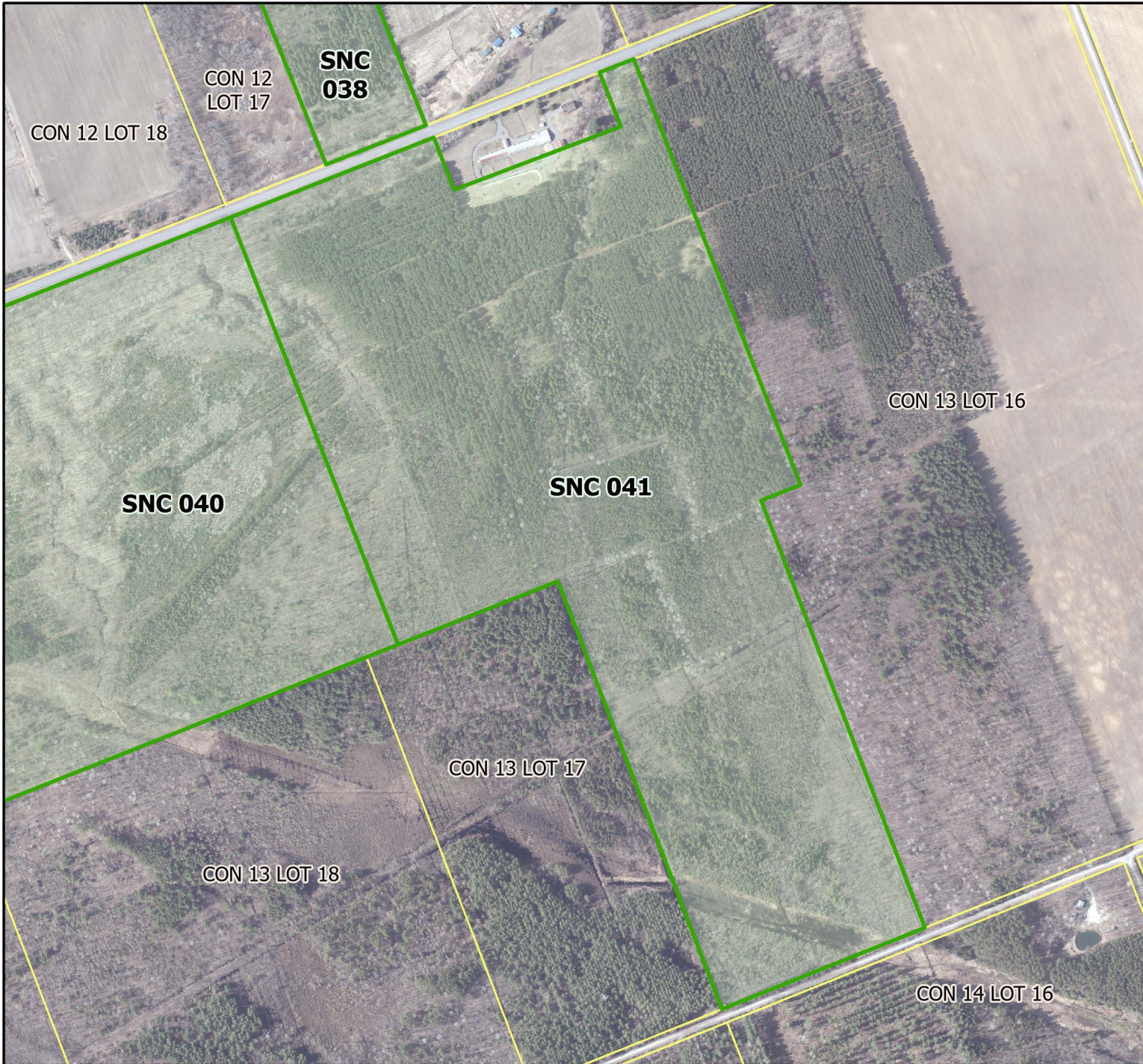


**SOUTH NATION
CONSERVATION**
DE LA NATION SUD

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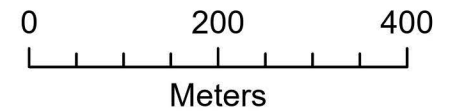
SNC 041

MUNICIPALITY OF THE NATION

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

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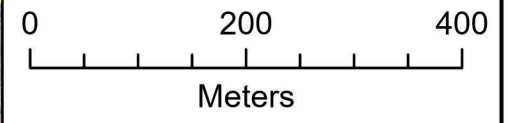
SNC 052

TOWNSHIP OF NORTH
GLENGARRY

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23

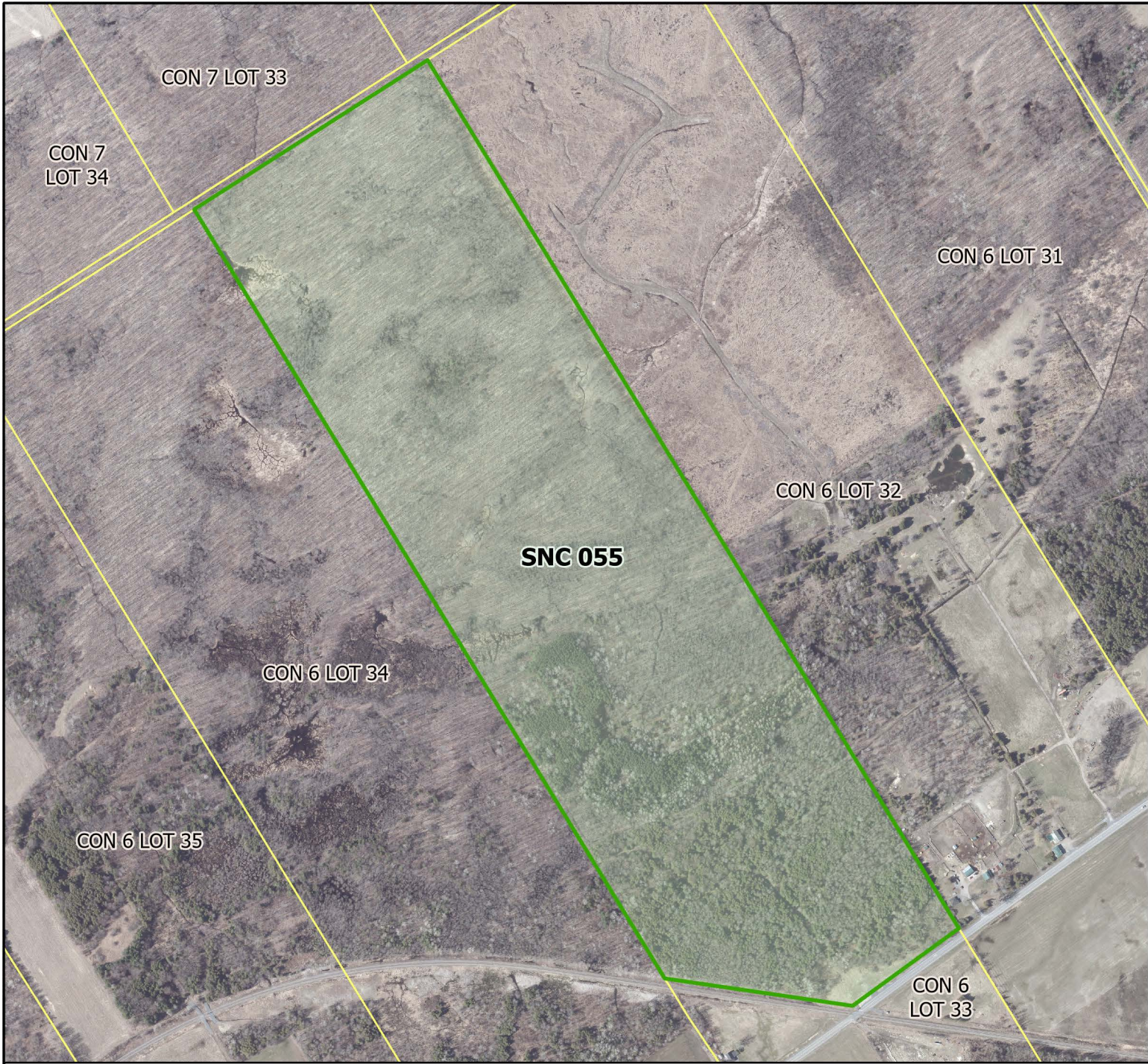


SOUTH NATION
CONSERVATION
DE LA NATION SUD

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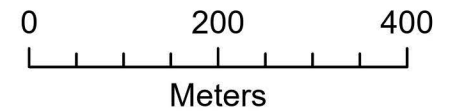
SNC 055

TOWNSHIP OF NORTH
GLENGARRY

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23

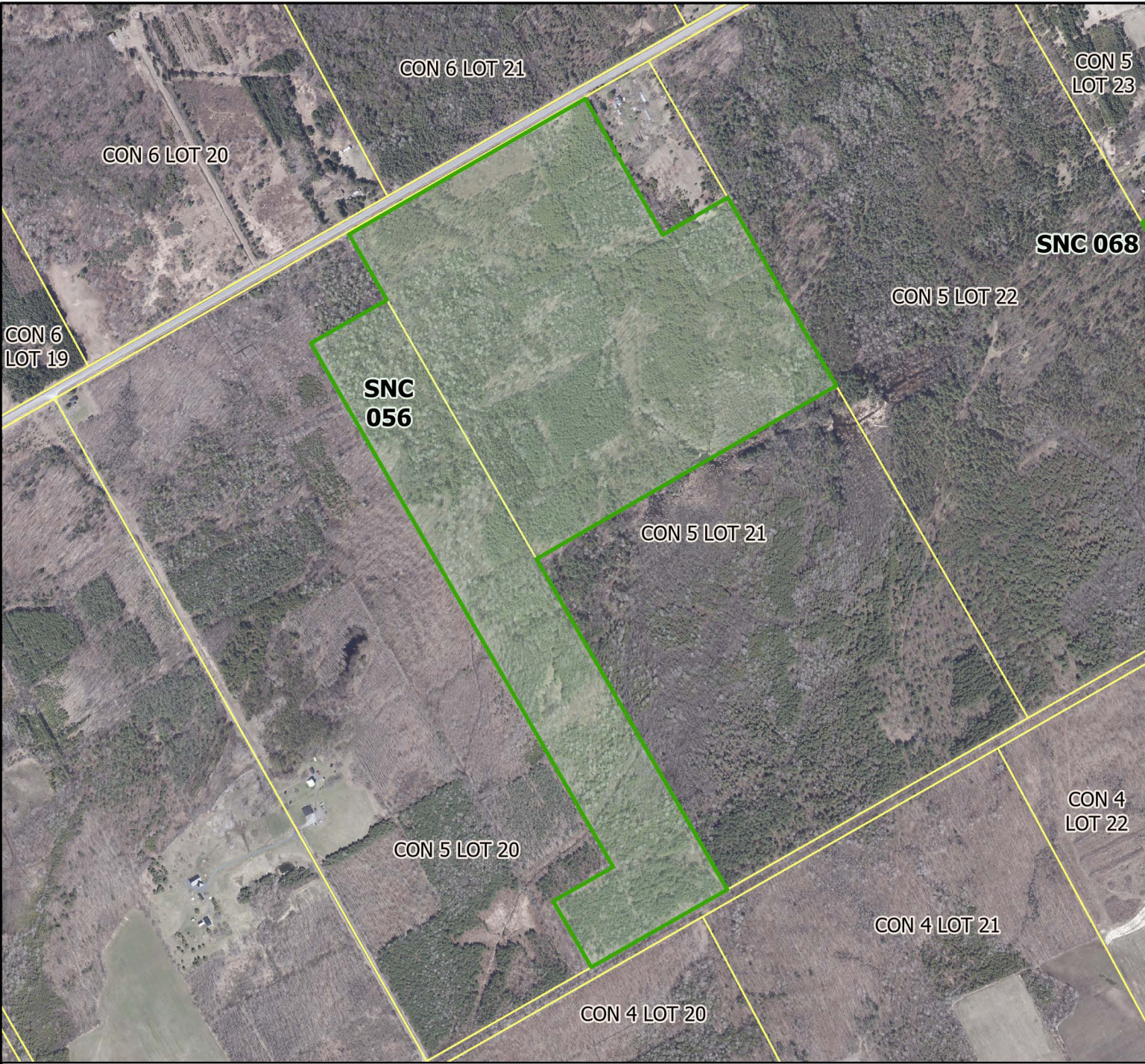


SOUTH NATION
CONSERVATION
DE LA NATION SUD

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SNC 056

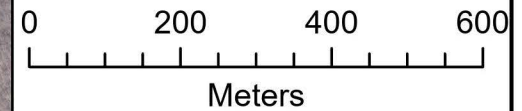
TOWNSHIP OF NORTH
STORMONT

SNC 068

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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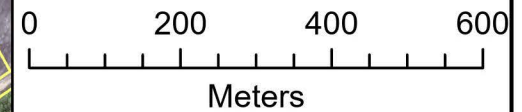
SNC 061

TOWNSHIP OF EDWARDSBURGH/CARDINAL

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23



SOUTH NATION
CONSERVATION
 DE LA NATION SUD

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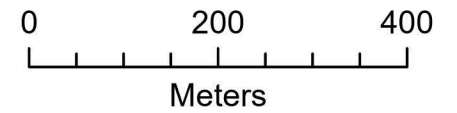
SNC 064

MUNICIPALITY OF THE NATION

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23

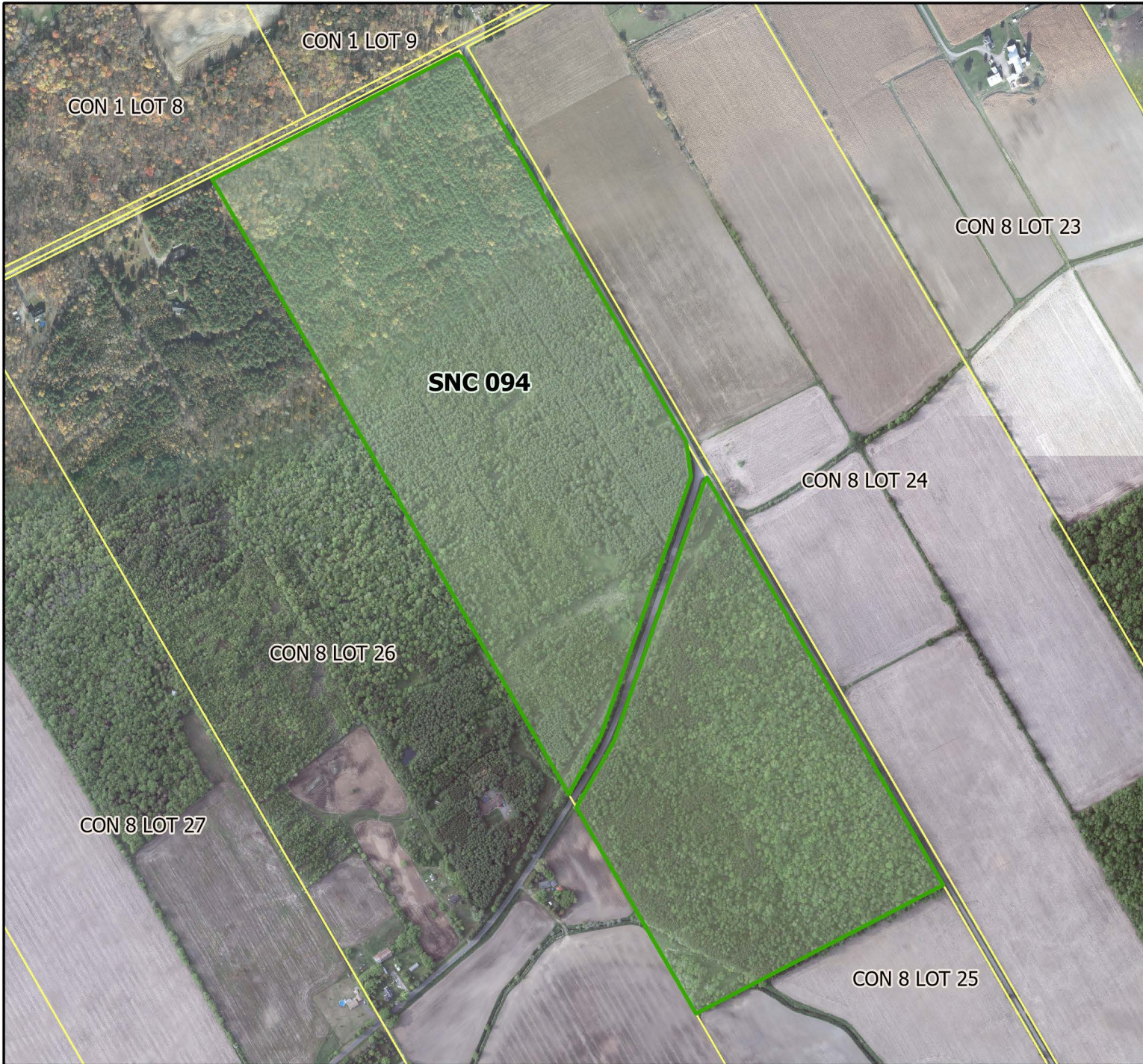


SOUTH NATION
CONSERVATION
 DE LA NATION SUD

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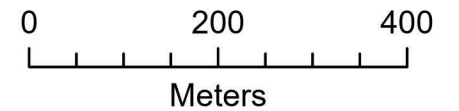
SNC 094

MUNICIPALITY OF SOUTH DUNDAS

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23



SOUTH NATION
CONSERVATION
 DE LA NATION SUD

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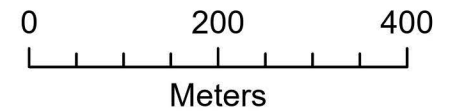
SNC 102

TOWNSHIP OF NORTH
STORMONT

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-20

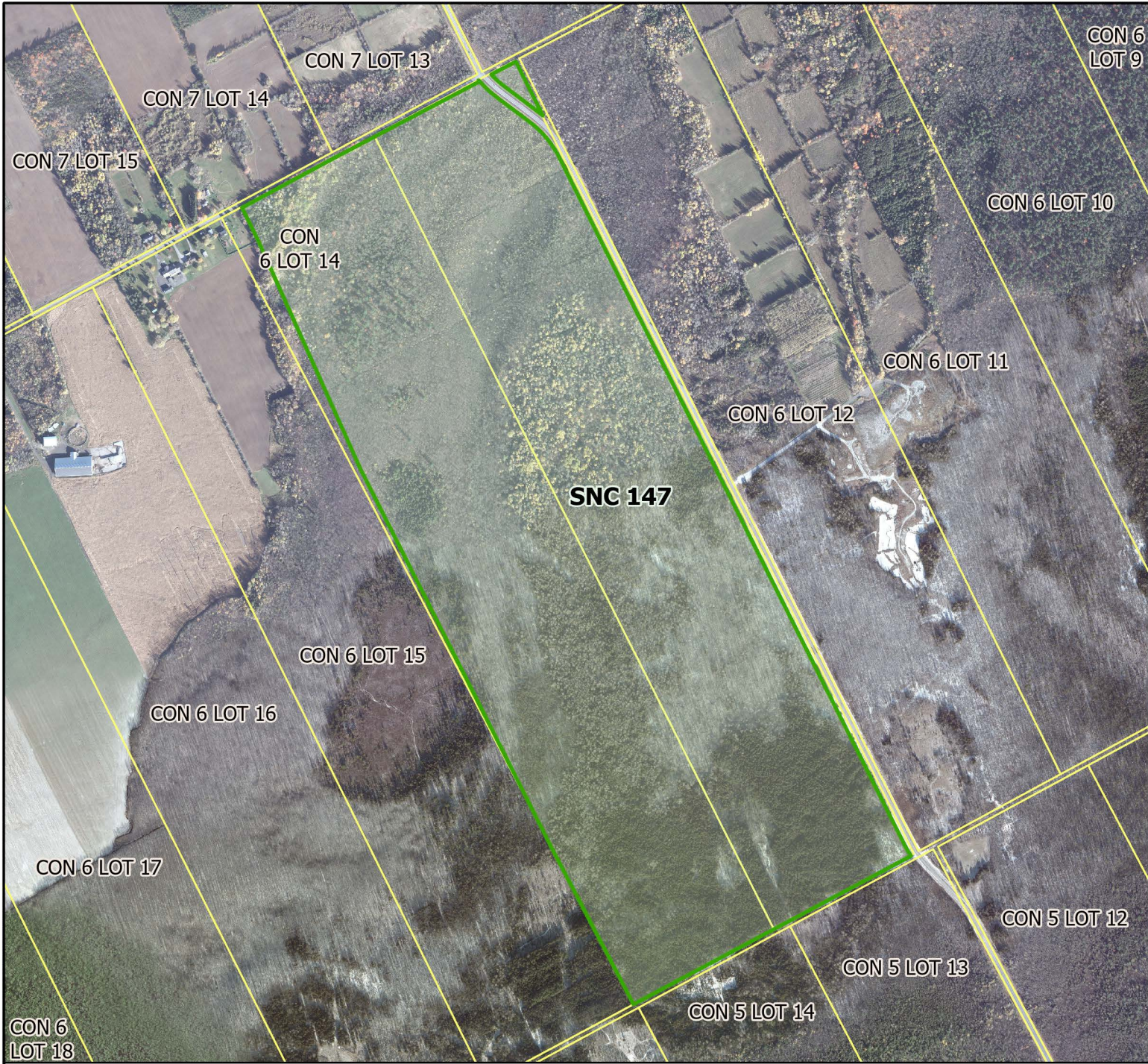


SOUTH NATION
CONSERVATION
DE LA NATION SUD

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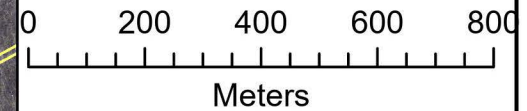
SNC 147

MUNICIPALITY OF SOUTH DUNDAS

-  South Nation Conservation Property Boundary
-  Lot and Concession



Version: 2024-09-23



SOUTH NATION
CONSERVATION
 DE LA NATION SUD

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00055



To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: October 8th, 2024
Subject: Request for Approval: Monies Received and Disbursement Register for September 2024

RECOMMENDATION:

The Board of Directors receive and file the money received report for September 2024; and

FURTHER THAT: The Board approve the Disbursement Register of \$806,525.30 for September 2024.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	September 2024
Conservation Ontario	3,486,970.80
City of Ottawa	291,673.75
Township of Russell	62,650.00
Planning Revenue	51,117.85
Corporation of the Nation Municipality	36,795.00
Septic Revenue	35,798.24
Federal Economic Development Agency For Southern Ontario	31,798.00
Raisin Region Conservation Authority	23,418.49
Invasive Species Centre	19,000.00
Township of Augusta	14,022.00
Municipality of Casselman	12,401.00
Rideau Valley Conservation Authority	12,323.61
Royal Bank of Canada	10,043.17
ECO Canada	9,365.00
Other	4,737.27
Township of South Stormont	3,026.00
Township of Edwardsburgh/Cardinal	2,713.41
Land	2,423.00
Tree Revenue	1,777.45
The Corporation of the Township of Elizabethtown - Kitley	239.00
Ontario Soil and Crop Improvement Association	200.00
TOTAL	4,112,493.04



SOUTH NATION
CONSERVATION
DE LA NATION SUD

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

September 2024		Total
Accounts Payable Cheques		15,418.84
Internet Banking		326,614.74
Electronic Funds Transfer Payment		464,491.72
	TOTAL	806,525.30

Deborah Edwards

Deborah Edwards

Accounting Assistant

Attachments: Disbursement Register – September 2024

00057

Disbursement Register - September 2024

Number	Name	Amount
20980	INDI1000 PAYROLL	1,037.36
20981	AP206010 TOWNSHIP OF ALFRED & PLANTAGENET	150.00
20982	ATRE0421 2024-EAB-024	2,850.00 Ash Tree Grant
20983	CAST1190 CASSELMAN STORAGE	203.40
20984	CHTR1088 C.H. TRAINING AND SAFETY SERVICES	767.27
20985	HARV3450 HARVEX AGROMART INC	89.88
20986	OTCI6500 OTTAWA CITIZEN	546.00
20987	PURO7040 PUROLATOR COURIER LTD.	12.20
20988	SDGF8889 2024-SDGWAS-023	400.00 MFTIP - SDGF Grant
20989	SNCW0508 2023-ALP-CW14	2,000.00 Well Decommissioning Grant
20990	SRPR1032 SRPR-095A	2,050.00 Storm Recovery Grant
20991	ATRE0422 2024-EAB-029	940.00 Ash Tree Grant
20992	ATRE0423 2024-EAB-025	1,212.50 Ash Tree Grant
20993	ATRE0424 2024-EAB-028	1,062.50 Ash Tree Grant
20994	AU206017 AUGUSTA TOWNSHIP	80.46
20997	SNCW0509 2023-RUS-CW11	1,000.00 Well Decommissioning Grant
20998	INDI1000 PAYROLL	1,017.27
		<u>15,418.84</u>
	Internet Banking	
10000157	HYDR3560 HYDRO ONE	31.34
10002444	MACE5505 MACEWEN PETROLEUM INC.	3,366.66
10004167	BELL0510 BELL CANADA	1,031.69
10004173	BELL0510 BELL CANADA	226.80
10004176	BELL0510 BELL CANADA	59.48
10005101	HYDR3560 HYDRO ONE	173.51
10005548	HYDR3560 HYDRO ONE	34.57
10006479	TELU8575 TELUS	1,795.10
10006872	HYDR3560 HYDRO ONE	2,028.25
10008418	RU207530 RUSSELL TOWNSHIP	1,976.69
10008423	RU207530 RUSSELL TOWNSHIP	385.38
10008426	RU207530 RUSSELL TOWNSHIP	360.50
20240903	PAYW0139 PAYWORKS	147,923.72 Pay 18
20240905	BAMO0650 THE BANK OF MONTREAL	4,761.44 Pension
20240917	VISA7601 VISA - LORIE HENDERSON	279.22
20240917	VISA7602 VISA - SYLVIE FRACASSI	30.00
20240917	VISA7603 VISA - MICHELLE CAVANAGH	403.01
20240917	VISA7604 VISA - JACQUES LEVERT	103.00
20240917	VISA7606 VISA - SANDRA MANCINI	255.29
20240917	VISA7607 VISA - MONIQUE SAUVE	726.98
20240917	VISA7609 VISA - DEBORAH EDWARDS	237.92
20240917	VISA7613 VISA - CARL BICKERDIKE	3,385.54
20240917	VISA7614 VISA - JOHN MESMAN	482.95
20240917	PAYW0139 PAYWORKS	149,707.82 Pay 19
20240919	BAMO0650 THE BANK OF MONTREAL	4,761.44 Pension
20240930	ROBA7530 ROYAL BANK OF CANADA	2,086.44
		<u>326,614.74</u>
	EFT Banking	
13170	OMER6450 OMERS	44,468.20 Pension
13171	TJLC8560 TJL CONSTRUCTION LTD	129,606.48 Contracted Services
13172	ANPI0100 ANDRE-JEAN PILON TRANSPORT INC.	1,518.95
13173	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	727.75
13174	BRSA0590 BRAZEAU SANITATION INC.	203.40
13175	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	61.50
13176	CHPR1040 CHARBONNEAU PROPERTY MAINTENANCE INC	497.20
13177	CORN1089 CORNWALL CITY PRESS	294.34
13178	JUTR4575 JUSTINTIMBER TREE SERVICE	7,797.00 Contracted Services
13179	LADR5000 LAPOINTE DRAINAGE LTD.	5,006.48 Contracted Services
13180	LANN5020 LANNIN'S GARAGE	289.84
13181	NW409265 NEVYNN O'BRIAN-WITTEVEEN	150.58
13182	PEOG1000 PERRY O'GRADY CONTRACTING AND CONSULTING	3,955.00
13183	AS407950 AMANDA STEFAN	16.80
13184	BURE0590 BURELLE RENTOOLS INC	1,033.72
13185	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	366.56
13186	COAU1250 COOTERS AUTOMOTIVE/1000263733 ONT INC	341.05
13187	CRAU0100 CRYSLER AUTO VALUE	41.18
13188	CYSO1420 CYAN SOLUTIONS LTD	2,378.65
13189	GLOU3090 GLENGARRY OUTHUSES INC	847.50
13190	JECA4000 JEAN CLAUDE CAYER ENTERPRISES LTD.	1,565.04
13191	LANN5020 LANNIN'S GARAGE	583.50
13192	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	102.07

Number	Name	Amount
13193	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	502.85
13194	LLMC5040 LLOYD MCMILLAN EQUIPMENT LTD.	2,547.70
13195	NILA6150 1000552873 ONT INC/NICK'S LANDSCAPING	1,062.20
13196	NL404015 NAOMI LANGLOIS-ANDERSON	91.95
13197	SHSI8023 SHANE SIGNS	56.50
13198	TENA8506 TENAQUIP INDUSTRIAL EQUIPMENT	32.18
13199	BRSA0590 BRAZEAU SANITATION INC.	1,627.20
13200	CACO1009 CANADIAN COUNCIL ON INVASIVE SPECIES	120.00
13201	CATR1280 J. CARTY'S TREE SERVICE LTD.	3,390.00
13202	CG403431 CAROLINE GOULET	91.98
13203	HAGR3280 HARBERS GREENHOUSES AND FORESTRY	3,561.78
13204	JH403536 JAMES HOLLAND	1,728.89
13205	JP2G4560 JP2G CONSULTANTS INC	10,170.57 Professional Services
13206	LADR5000 LAPOINTE DRAINAGE LTD.	5,188.97 Contracted Services
13207	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	8,842.25 Rental Equipment
13208	ML404030 MIKE LEGER	2,469.94
13209	NOVA6200 NOVA NETWORKS	3,994.80
13210	NS206050 TOWNSHIP OF NORTH STORMONT	702.94
13211	OTFA4000 OTT FAMILY LOGGING	18,532.00 Contracted Services
13212	RR407565 RYAN ROBSON	18.07
13213	SMIT8350 H.F. SMITH & SON CARTAGE LTD.	632.80
13214	SSMA8250 SSC MAINTENANCE SERVICES INC	1,475.02
13215	STIN8000 STORM INTERNET SERVICES	169.50
13216	TEDM5522 TED MORAN & SONS LTD.	5,452.74 Contracted Services
13217	TRCA8650 TRADUCTIONS CATMAC TRANSLATIONS	1,064.05
13218	TJLC8560 TJL CONSTRUCTION LTD	172,278.99 Contracted Services
13219	AN406010 ARIELLE NOONAN	281.07
13220	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	688.84
13221	COAU1250 COOTERS AUTOMOTIVE/1000263733 ONT INC	2,140.56
13222	COMM1130 UNIVERSAL FIELD SUPPLIES	427.14
13223	KO406100 KENNETH OMENOGOR	2,639.95
13224	LANN5020 LANNIN'S GARAGE	464.50
13225	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	3,139.42
13226	LLMC5040 LLOYD MCMILLAN EQUIPMENT LTD.	1,274.67
13227	SIBA8020 SIMPLY BAKED CATERING INC	470.08
13228	STTO8780 STAR TOILET RENTALS/2107897 ONTARIO INC	1,158.25
13229	TENA8506 TENAQUIP INDUSTRIAL EQUIPMENT	133.23
13230	THRE8090 THOMSON REUTERS CANADA	1,015.35
13231	WEXC8350 WEX CANADA LTD	3,000.00
		464,491.72



To: Board of Directors
From: James Holland, Senior Planner
Date: October 7th, 2024
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update September 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month September 2024. Pre-consultation meetings and property inquiries are not included in this list.

#	SNC Number	Landowner	Municipality	Application
245	SNC-3921-2024	Walter Konink	North Stormont	Consent
246	SNC-3922-2024	Rona & Serge Lalonde	Clarence Rockland	Site Plan Control
247	SNC-3925-2024	Ocs Holdings Groups Inc.	Russell	Site Plan Control
248	SNC-3926-2024	798 5509 Canada Inc.	North Dundas	Site Plan Control
249	SNC-3928-2024	City of Ottawa	Ottawa	Site Plan Control
250	SNC-3930-2024	2378902 Ont. Inc.	Russell	Site Plan Control
251	SNC-3931-2024	Patric Provencher & Elaine Quinn	Clarence Rockland	Consent
252	SNC-3932-2024	Mario & Joanne Clement	Russell	Consent
253	SNC-3933-2024	Claude Gratton	Alfred Plantagenet	Consent
254	SNC-3934-2024	Menard Patenaude Investment Limited	Russell	Zoning By-Law Amendment
255	SNC-3937-2024	Rayan Zaher	Ottawa	Site Plan Control
256	SNC-3939-2024	2322028 Ontario Inc.	Ottawa	Consent
257	SNC-3940-2024	Christopher Eckford	Augusta	Consent

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of September 2024.

SNC Number	Development Size	Review Type
SNC-2833-2022	Development area > than 2 hectares	Stormwater Management
SNC-3925-2024	Development area < than 2 hectares	Stormwater Management

Staff will continue to track applications and associated timelines to ensure timely reviews.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland,
Senior Planner



To: Board of Directors
From: Jennifer Boyer, Managing Director, Approvals
Date: October 7th, 2024
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for September 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

The table below lists the permits issued in the month of September 2024.

#	Project No.	Landowner	Municipality	Project
111	2024-GLO-R029	City of Ottawa	Ottawa	Culvert Replacement
112	2024-EDW-R098	George Pollman	Edwardsburgh/ Cardinal	Erosion Control
113	2024-NST-R107	Alain Leduc	North Stormont	Change A Watercourse
114	2024-RUS-R155	Ahmed Sabh	Russell	Deck Installation
115	2024-NAT-R157	La Nation Municipality	Nation	Removal of Buried Waste
116	2024-GLO-R179	Enbridge Gas Inc.	Ottawa	Gas Pipeline Installation
117	2024-NAT-R187	Landric Homes Limoges Inc.	Nation	Install a Sanitary Sewer Under an Existing Culvert
118	2024-GLO-R162	Dallas O'hara	Ottawa	Construction of a Shed
119	2024-EDW-R163	Township of Edwardsburgh/Cardinal	Edwardsburgh/ Cardinal	Culvert Installation
120	2024-SDU-R164	United Counties of Stormont, Dundas and Glengarry	South Dundas	New Telecom Conduit
121	2024-SDU-R165	United Counties of Stormont, Dundas and Glengarry	South Dundas	New Telecom Conduit
122	2024-SDU-R166	United Counties of Stormont, Dundas and Glengarry	South Dundas	New Telecom Conduit
123	2024-SDU-R167	United Counties of Stormont, Dundas and Glengarry	South Dundas	New Telecom Conduit
124	2024-SDU-R168	United Counties of Stormont, Dundas and Glengarry	South Dundas	New Telecom Conduit
125	2024-SDU-R170	United Counties of Stormont, Dundas and Glengarry	South Dundas	New Telecom Conduit
126	2024-CAS-R175	Patti Saunders	Casselman	Installation of a Parking Pad



#	Project No.	Landowner	Municipality	Project
127	2024-NDU-R184	United Counties of Stormont, Dundas and Glengarry	North Dundas	New Telecom Conduit

This table provides a summary of staff site visits for permits undertaken in September 2024.

Summary of Permit Site Visits – September 2024	
Permit Compliance Inspections	11
Pre-consultations	2

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Jennifer Boyer,
Managing Director, Approvals



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: October 7th, 2024
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of September 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24 in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting potential offences.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, and the risk of exacerbating natural hazards. The table below describes the reported concerns received in the month of September 2024.

#	File No.	Municipality	Description
39	ENF2024-OTW-08	Ottawa	Reported interference with a watercourse
40	ENF2024-SDU-04	South Dundas	Reported development in a regulated area

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2024.

Summary of Enforcement and Compliance Actions 2024	
Site visits	18
Files resolved	18
Concerns referred to correct agency	6
Provincial offences charges laid	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Eric McGill,
 Corporate Counsel.



To: Board of Directors
From: Monique Sauvé, Chief Building Official
Date: October 7th, 2024
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for September 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received in the month of September 2024. Septic system searches and renovation reviews are not included.

	Permit Number	Landowner(s)	Location	Description
297	AP-24-11	Justin Lalonde & Laura MacIntyre	Alfred Plantagenet	New Construction
298	AP-24-12	Miranda Taylor	Alfred Plantagenet	System Replacement
299	SS-24-35	1664060 Ontario Ltd.	South Stormont	System Replacement
300	SD-24-22	Chris Gore	South Dundas	Tank Replacement
301	CH-24-18	Sophie & Thierry Chabot	Champlain	System Replacement
302	AP-24-13	Jean-Marie Groulx	Alfred Plantagenet	Leaching Bed Only
303	RU-24-21	Ernst Van Der Meer	Russell	New Construction
304	CR-24-45	Melissa Danis	Clarence Rockland	New Construction
305	EH-24-11	Frank Poljanac	East Hawkesbury	New Construction
306	RU-24-22	Andrew Cinnamon	Russell	New Construction
307	CR-24-46	Louis Maurice	Clarence Rockland	System Replacement
308	FY-24-17	Arnold Dillabough	Front of Yonge	System Replacement
309	EH-24-12	James & Christine Southgate	East Hawkesbury	System Replacement
310	NA-24-29	Alexandre Blanchard & Kai-Lee Gibeault	Nation	New Construction
311	AU-24-26	Linda Parrott	Augusta	System Replacement
312	AU-24-27	Alexander Clayton	Augusta	New Construction
313	AU-24-28	Rodney Daub	Augusta	System Replacement
314	AU-24-29	Micheline Van Hoek	Augusta	New Construction
315	RU-24-23	Guildcrest Building Corp.	North Stormont	New Construction
316	CH-24-19	Jacques Lamoureux	Champlain	Holding Tank
317	CR-24-47	Dustin Summers	Clarence Rockland	System Replacement
318	CH-24-20	1476482 Ontario Inc.	Champlain	Holding Tank
319	CR-24-48	Lincoln Nunes & Kayla Therrien	Clarence Rockland	New Construction



	Permit Number	Landowner(s)	Location	Description
320	RU-24-25	Swar Signs Inc.	Russell	New Construction
321	RU-24-26	James & Suzanne Watson	Russell	Tank Replacement
322	RU-24-24	Richard & Lule Carmicheal	Russell	Tank Replacement
323	CR-24-49	Noah's Custom Country Homes Inc.	Clarence Rockland	New Construction
324	AU-24-30	South Coast Design Build	Augusta	New Construction
325	FY-24-18	Joseph Farella	Front of Yonge	New Construction
326	FY-24-19	William & Coral Hunt	Front of Yonge	New Construction
327	CH-24-21	Benoit Chrétien & Franceska Franche	Champlain	System Replacement
328	NS-24-19	Regula Burgi	North Stormont	Tank Addition
329	CR-24-50	Mélanie Vigele & Luc Dagenais	Clarence Rockland	System Replacement
330	CR-24-51	2268635 Ontario Inc.	Clarence Rockland	New Construction
331	EC-24-25	Edward Donkersteeg	Edwardsburgh Cardinal	Tank Replacement
332	ND-24-24	Donald Erwin	North Stormont	Tank Replacement
333	SD-24-25	Brian Cole	South Dundas	New Construction
334	AU-24-31	Alex Lavigne	Augusta	New Construction
335	CH-24-22	Alaboudi Aboul Kadhim	Champlain	New Construction
336	RU-24-27	Bradley Scott & Carolanne Caza	Russell	System Replacement
337	SD-24-24	Gary McInnis & Susan Baldwin	South Dundas	System Replacement
338	ND-24-25	GoPro Restoration Inc.	North Dundas	System Replacement
339	SD-24-23	Brandon Boyd & Jessica Mapila	South Dundas	System Replacement
340	CR-24-52	Chantal Blanchard & James Crites	Clarence Rockland	System Replacement

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,
Chief Building Official.