



**BOARD OF DIRECTORS MEETING**

Meeting No. 09/24  
 Thursday, October 17<sup>th</sup>, 2024 – 9:00 a.m.

Watershed Room, SNC

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**Directors Present:**

Steve Densham, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Past Chair  
 Catherine Kitts, City of Ottawa  
 Linda Payant, City of Ottawa  
 Bill Smirle, Stormont Dundas Glengarry  
 Tom Smyth, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell  
 Mike Tarnowski, Prescott Russell  
 Deb Wilson, Leeds Grenville  
 Adrian Wynands, Leeds Grenville, Vice Chair

**Regrets:**

Genevieve Lajoie, Prescott Russell  
 Mathew Luloff, City of Ottawa

**Staff Present:**

Carl Bickerdike, Chief Administrative Officer  
 Johanna Barkley, Director of Finance  
 Ronda Boutz, Secretary-Treasurer  
 Jen Boyer, Managing Director, Approvals  
 Michelle Cavanagh, Team Lead, Special Projects  
 Deborah Edwards, Accounting Assistant  
 James Holland, Senior Planner  
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach  
 Eric McGill, Corporate Counsel  
 Pat Piitz, Team Lead, Property  
 Monique Sauve, Chief Building Official

**Guests:**

Owen Murdoch, Councillor Darouze's Office, City of Ottawa  
 Valerie Flowers, Dundas Environmental Awareness Group  
 Maria Thompson, Dundas Environmental Awareness Group



### **TRADITIONAL LAND ACKNOWLEDGEMENT**

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

### **CHAIRS REMARKS**

Steve Densham, Chair, called the SNC Board of Directors meeting of October 17<sup>th</sup>, 2024 to order at 9:00 a.m.

### **APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-170/24

Moved by: Adrian Wynands  
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the October 17<sup>th</sup>, 2024 Board of Directors main and supplemental agendas as presented.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

None

### **PRESENTATION: DUNDAS ENVIRONMENTAL AWARENESS GROUP**

Maria Thompson and Valerie Flowers provided a verbal presentation to the Board of Directors on the Dundas Environmental Awareness Group's (DEAG) history, partnerships with South Nation Conservation (SNC). DEAG is voluntarily wrapping up. SNC will continue to be a custodian of the Healthy Home Guidebook created DEAG in 2002.

The Board of Directors thanked the Dundas Environmental Awareness Group and congratulated them on their achievements over the past several decades.

**Bill Smirle joined the meeting at 9:12 a.m.**

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.



The Board of Directors recessed for a break at 10:24 a.m.  
 The Board of Directors reconvened at 10:36 a.m.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 19<sup>TH</sup>, 2024**

RESOLUTION NO. BD-171/24

Moved by: Bill Smirle  
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of September 19<sup>th</sup>, 2024.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Watershed Advisory Committee meeting minutes of September 24<sup>th</sup>, 2024
- ii. Grants Sub-Committee meeting minutes of September 26<sup>th</sup>, 2024
- iii. Joint Occupational Health and Safety Committee meeting minutes of October 2<sup>nd</sup>, 2024

RESOLUTION NO. BD-172/24

Moved by: Deb Wilson  
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Watershed Advisory Committee meeting minutes of September 24<sup>th</sup>, 2024
- ii. Grants Sub-Committee meeting minutes of September 26<sup>th</sup>, 2024
- iii. Joint Occupational Health and Safety Committee meeting minutes of October 2<sup>nd</sup>, 2024.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2025 FEE SCHEDULES**

RESOLUTION NO. BD-173/24

Moved by: François St. Amour  
 Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve the 2025 South Nation Conservation Fee Schedules as presented, effective January 1<sup>st</sup>, 2025.

CARRIED

**REQUEST FOR APPROVAL: INTERNET SERVICE AGREEMENT**

RESOLUTION NO. BD-174/24

Moved by: Catherine Kitts  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve signing a five-year internet service agreement with Bell at an approximate cost of \$900 plus HST per month.

CARRIED

**REQUEST FOR APPROVAL: TWO CREEKS WETLAND CONSTRUCTION CONTRACT**

RESOLUTION NO. BD-175/24

Moved by: Tom Smyth  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the construction of a wetland restoration project at the Two Creeks Forest Conservation Area, at an approximate cost of \$80,000 plus HST; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the contract.

CARRIED

**REQUEST FOR APPROVAL: FUNDING SUBMISSION**

RESOLUTION NO. BD-176/24

Moved by: Mike Tarnowski  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approves funding application submissions to the Flood Hazard and Identification Mapping Program (FHIMP) for the following projects:

Project	FHIMP Request
1. Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed	\$135,900
2. Delineating Flood Hazard and Associated Impacts in the Quaile Creek Watershed	\$139,020
<b>Total</b>	<b>\$274,920</b>

CARRIED

**REQUEST FOR APPROVAL: SNC FOREST FIVE-YEAR OPERATING PLAN**

RESOLUTION NO. BD-177/24

Moved by: George Darouze  
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the 2024-2028 SNC Forest Five-Year Operating Plan.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2024**

RESOLUTION NO. BD-178/24

Moved by: George Darouze  
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$806,525.30 for September 2024.

CARRIED



**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-179/24

Moved by: Linda Payant  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for September 2024.

CARRIED

**UPDATE: SECTION 28.1 PERMITS ISSUED**

RESOLUTION NO. BD-180/24

Moved by: George Darouze  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for September 2024.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION  
AUTHORITIES ACT**

RESOLUTION NO. BD-181/24

Moved by: Deb Wilson  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of September 2024.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-182/24

Moved by: François St. Amour  
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for September 2024.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **FOR REVIEW: PROPOSED 2025 LEVIES**

RESOLUTION NO. BD-183/24

Moved by: George Darouze  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive the proposed 2025 general levy, of approximately \$4,636,678, and the proposed capital levy of approximately \$200,000, for review and comment; and

FURTHER THAT:

The Board of Directors receive the following proposed 2025 City of Ottawa special levies for review and comment:

1. Ottawa Rural Clean Water Program: \$200,000
2. Ottawa Tree Replacement Program: \$200,000
3. Eastern Ontario Water Resource Program: \$50,000
4. Ottawa Baseline Monitoring Program: \$47,000

CARRIED

#### **UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30<sup>TH</sup>, 2024**

RESOLUTION NO: BD-184/24

Moved by: George Darouze  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2024, as of September 30<sup>th</sup>, 2024.

CARRIED

### **CORRESPONDENCE**

None.



**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.**

- November 21<sup>st</sup>, 2024 (2025 Draft Budget)
- December 12<sup>th</sup>, 2024 (Note: 2<sup>nd</sup> Thursday)
- January 16<sup>th</sup>, 2025 (2025 Final Budget and Levy)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

- Pending Hearing re Stop Order – November 21<sup>st</sup>, 2024 or December 12<sup>th</sup>, 2024

**CLOSED SESSION**

RESOLUTION NO. BD-185/24

Moved by: George Darouze  
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:  
 a. Request for Approval: Land Acquisition

CARRIED

**The Board of Directors convened Closed Session at 11:24 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-186/24

Moved by: Deb Wilson  
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

**The Board of Directors reconvened in Open Session at 11:29 a.m.**

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-187/24

Moved by: Adrian Wynands  
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (North Grenville) as discussed in the report.

CARRIED





**ADJOURNMENT**

RESOLUTION NO. BD-188/24

Moved by: George Darouze  
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of October 17<sup>th</sup>,  
2024 be adjourned at 11:30 a.m.

CARRIED

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Steve Densham,  
Chair.

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Carl Bickerdike,  
Chief Administrative Officer.

/rb