



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Supplemental Agenda

Date: December 12th, 2024

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0





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Board of Directors

Supplemental Agenda

December 12th, 2024, 9:00 a.m.

1. New Business

- | | |
|--|-------|
| a. Update: Estimated Statement of Operations for November 30 th , 2024: Johanna | 3-4 |
| b. Request for Approval: SNC Committee Meeting Highlights and Minutes | 5 |
| i. Leitrim Wetland Advisory Committee Meeting Minutes of
December 6 th , 2024: Ronda | 6-9 |
| c. Request for Approval: 2024-2026 Flood Hazard Identification Mapping
Program: Kat | 10-11 |
| d. Request for Approval: Funding Submission: Sandra | 12 |

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: December 9, 2024
Subject: Update: Estimated Statement of Operations for November 30th, 2024

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of November 30th, 2024, update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Currently, Senior Management, Team, and Project Leads are estimating a \$10,000 surplus. A full review of 2024 revenues and expenditures will continue through to the end of 2024.

The final 2024 reserve transfer will be presented to the Board along with the audited financial statements at the March 2025 board meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget

The 2024 budget represents the Board of Directors approved Budget of January 18th, 2024.

SNC Policy Adherence:

SNC approved Policies are adhered to.

Johanna Barkley,
Director of Finance.

Attachments: Estimated Statement of Operation



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ESTIMATED STATEMENT OF OPERATIONS As of November 30, 2024	Current YTD Actuals 2024	Final Budget 2024	Updated Forecast Dec 31 2024
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	608,720	418,074	625,241
Partner Programs	664,682	1,000,150	1,578,624
Landowner Stewardship Outreach	532,270	497,430	449,082
Total Resource Management	1,805,671	1,915,654	2,652,947
Property & Approvals			
Property	1,602,970	1,505,121	1,848,676
Approvals	1,609,986	1,708,483	1,773,452
Total Property & Approvals	3,212,956	3,213,604	3,622,128
Corporate & Community Services			
Corporate Services	1,246,764	1,356,328	1,297,490
Information Management and Technology	221,639	182,869	284,272
Communications and Outreach	263,570	275,415	297,215
Total Corporate & Community Services	1,731,973	1,814,612	1,878,978
TOTAL OPERATING EXPENSE	6,750,601	6,943,870	8,154,053
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	70,670	30,000	73,166
Projects	37,278	533,495	57,375
Total Resource Management	107,948	563,495	130,541
Property & Approvals			
Capital	4,731,216	749,096	7,040,440
Projects	625,300	1,098,418	804,550
Total Property & Approvals	5,356,515	1,847,514	7,844,990
Corporate & Community Services			
Capital	3,270	38,000	33,000
Projects	-	-	-
Total Corporate & Community Services	3,270	38,000	33,000
TOTAL CAPITAL AND PROJECT EXPENSE	5,467,733	2,449,009	8,008,531
TOTAL OVERALL EXPENSE	12,218,334	9,392,879	16,162,584
REVENUE			
Other Sources	6,972,661	4,062,015	9,851,331
General Levy	4,155,946	4,439,413	4,439,413
Capital Levy	46,807	50,000	50,000
Special Levy	1,139,814	518,150	1,126,663
Source Protection	127,904	137,925	138,832
MNRF (Regular)	91,070	91,070	91,070
TOTAL REVENUE	12,534,202	9,298,573	15,697,309
NET OVERALL	(315,868)	94,306	465,275
Transfer To / (From) Reserve	(68,266)	(94,307)	(475,060)
Cash Deficit / (Surplus) End of Year	(384,133)	0	(9,785)



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: December 6th, 2024
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Leitrim Wetland Advisory Committee meeting minutes of December 6th, 2024
-

DISCUSSION:

Leitrim Wetland Advisory Committee Meeting: December 6th, 2024

- The Leitrim Wetland Advisory Committee received updates on:
 - Boardwalk revitalization project
 - Boardwalk maintenance and vandalism repairs
 - Boardwalk visitation statistics
 - Phragmites mapping project within the Leitrim Wetland
 - Findlay Creek Monitoring Report for 2023/2024
 - Partner updates from Taggart Investments & Tartan Homes and the National Capital Commission

Ronda Boutz
Secretary-Treasurer.

Attachment



LEITRIM WETLAND ADVISORY COMMITTEE MEETING

Friday, December 6th, 2024

10:05 a.m.

Virtual Meeting

Meeting No. 02/24

-
- Present:
- Bill Smirle, SNC Board of Directors / Committee Chair
 - Ronda Boutz, SNC, Secretary-Treasurer
 - Michelle Cavanagh, SNC, Team Lead, Special Projects
 - Melissa Cote, Taggart Investments & Tartan Homes
 - Dmytro Hrechkosii, Taggart Investments & Tartan Homes
 - Joshua Kell for Steve Desroches, City Councillor, Ward 22, Ottawa
 - Alexander Stone, National Capital Commission
 - Taylor Turcotte, Taggart Investments & Tartan Homes
 - Katherine Watson, SNC, Coordinator - Early Warning Systems and Watershed Plans
- Regrets:
- Gina Byrne, Findlay Creek Resident
 - Suzanne Azizan, Findlay Creek Resident
 - Laura Dingle Robertson, Member at Large
 - Steve Desroches, City Councillor, Ward 22, Ottawa
 - Tracey Scaramozzino, City of Ottawa
 - Dianne Emmerson, Findlay Creek Community Association – Geen Team



CHAIR'S REMARKS

Bill Smirle, Committee Chair, called the Leitrim Wetland Advisory Committee meeting of December 6th, 2024 to order at 10:05 a.m.

Bill welcomed everyone and led a round of introductions.

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING AGENDA

RESOLUTION NO. LWAC-006/24

Moved by: Taylor Turcotte

Seconded by: Melissa Cote

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the agenda of December 6th, 2024 as submitted.

CARRIED

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF AUGUST 9TH, 2024

RESOLUTION NO. LWAC-007/24

Moved by: Melissa Cote

Seconded by: Michelle Cavanagh

RESOLVED THAT:

The Leitrim Wetland Advisory Committee meeting minutes of August 9th, 2024 be approved as submitted.

CARRIED

LEITRIM WETLAND PROJECT UPDATE - POWERPOINT

Michelle Cavanagh provided an update on the revitalization of the older section of the Findlay Creek Boardwalk, Boardwalk maintenance and vandalism, Boardwalk visitation statistics, and phragmites removal.



NEW BUSINESS

UPDATE: 2023/2024 FINDLAY CREEK MONITORING REPORT

RESOLUTION NO. LWAC-008/24

Moved by: Alexander Stone

Seconded by: Melissa Cote

RESOLVED THAT:

The Leitrim Wetland Advisory Committee receive and file the 2023/2024 Findlay Creek Monitoring Report update.

CARRIED

TARTAN/TAMARACK HOMES UPDATE (VERBAL)

- Developers are currently working in Stage 4, south of Leitrim Road, and have started home construction in Stage 5
- Barrett Farm Park completed, and a “grand opening” was held with great participation from the community
- Developers have been completing work on the berm in preparation to hand it over to the City of Ottawa. Once berm has been accepted by the City, Developers will complete the donation of two parcels of Leitrim Wetland to South Nation Conservation

CITY OF OTTAWA UPDATE (VERBAL)

This item was deferred to the next meeting.

NATIONAL CAPITAL COMMISSION UPDATE (VERBAL)

- No specific updates for Leitrim Wetland
- NCC captured drone footage of beaver activity in the Albion Road and Ottawa International Airport area. A report is pending on how beaves are affecting the local environment in this area.
- NCC has confirmed moose sightings within Mer Bleu Bog; one family of five moose was seen, and its estimated that approximately five moose families may be present within the Bog

FINDLAY CREEK COMMUNITY UPDATE (VERBAL)

This item was deferred to the next meeting

ROUNDTABLE DISCUSSION

- Presentations by staff during the meeting were all good and informative
- Question on whether public feedback is tracked and could be reported back to the Committee
 - SNC staff to follow-up with their Communications Team



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- Boardwalk visitation statistics look great and are very encouraging
- Members appreciate hearing about planned activities for each year and look forward to the 2025 work plan
- There is a great cross-section of members with various knowledge and expertise that makes for excellent discussions

NEXT MEETING DATE:

Friday, June 13th, 2025 at 10:00 a.m. (*tentative*)

ADJOURNMENT

RESOLUTION NO. LWAC-009/24

Moved by:

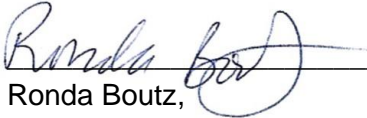
Michelle Cavanagh

RESOLVED THAT:

The Leitrim Wetland Advisory Committee of December 6th, 2024 be adjourned at 11:14 a.m.

CARRIED

Bill Smirle,
Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/rb

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To: Board of Directors
From: Katherine Watson, Coordinator, Early Warning Systems and Watershed Plans
Date: December 9th, 2024
Subject: Request for Approval: 2024-2025 Flood Hazard Identification Mapping Program

RECOMMENDATION:

The Board of Directors approve entering into a funding agreement with the Ministry of Natural Resources, under the Flood Hazard Identification Mapping Program, to complete the project *Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed*, at a total cost of approximately \$271,786.

BACKGROUND:

The South Nation Conservation (SNC) Board of Directors approved the SNC/City of Ottawa Bear Brook Watershed Study Agreement in June 2023 (Resolution No. BD006/23). The project seeks to ensure the long-term health of the watershed by studying existing conditions, developing risk assessments based on hazards and anticipated land use changes, and proposing measures to mitigate potential impacts.

The Board of Directors approved SNC applying for funding to the 2024-2025 Flood Hazard Identification Mapping Program (FHIMP) for *Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed* at the October 2024 meeting (BD-176/24). This project leverages funding and studies already underway in the Bear Brook Watershed.

Funding for the FHIMP is provided through a federal/provincial partnership, administered through Natural Resources Canada (NRCan) and the Ministry of Natural Resources (MNR).

DISCUSSION:

On December 9th, 2024, SNC received confirmation from MNR that NRCan approved FHIMP funding as follows:

	Project	Project Lead	FHIMP Funds	City of Ottawa Funds	SNC Funds	Total Cost*
1	Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed	SNC	\$ 135,893	\$97,150	\$38,743	\$271,786

*Note: Project costs span multiple calendar budget years – April 2024 to September 2025.

The total costs include data collection, professional services, equipment, and public awareness and education.



In accordance with the Terms and Conditions of the FHIMP, the federal portion of the funds will be governed by a master contribution agreement between the federal and provincial government. The MNR will then enter into agreement with project leads for the two projects.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Bear Brook Watershed Study is included in the 2024 Budget under Projects: Natural Hazards Mapping pages 70-71 and Draft 2025 Budget under Resource Management: Projects pages 18-19. Additional deliverables achieved by the FHIMP project will provide recovery for staff and equipment.

SNC Policy Adherence: Subsection 21.1.1 (1) of the Conservation Authorities Act enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

All project expenditures will adhere to SNC's Purchasing Policy. All work undertaken to complete the projects will adhere to SNC's Floodplain Mapping Policies and Procedures.

Programs & Services Category: Category 1 – Mandatory Programs – Natural Hazard Mapping and Category 2 – Municipal Agreements

Katherine Watson,
Coordinator, Early Warning Systems and Watershed Plans.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: December 10th, 2024
Subject: Request for Approval: Funding Submission

RECOMMENDATION:

The Board of Directors approves a funding application submission to the Flood Hazard and Identification Mapping Program (FHIMP) for the South Nation River Hazard Mapping Update project, at an approximate cost of \$1,800,000.

DISCUSSION:

The Flood Hazard and Identification Mapping Program (FHIMP) is supported through Natural Resources Canada and the Ontario Ministry of Natural Resources. The FHIMP provides 50% in cost share funding that enables critical information to be gathered to help protect people and property from natural hazards such as flooding and erosion.

1. Natural Hazard Identification and Mapping Program

Project: South Nation River Hazards Mapping Update

Request: \$900,000

Program

will fund: 50% matching funds

Purpose: The proposed project aims to develop updated hydrology, hydraulics, and floodplain and erosion hazard mapping for the South Nation River Watershed. The total project cost is \$1.8 million, with 50% of the funds (\$900,000) to be provided by FHIMP, after approval. This project presents a unique opportunity for potential collaboration with various partners across the South Nation Watershed, including the City of Ottawa, the United Counties of Prescott and Russell, United Counties of Stormont, Dundas and Glengarry and the United Counties of Leeds and Grenville. The Counties of Stormont, Dundas, and Glengarry (SDG) has committed \$225,000 to the project. This is a multi-year project, from 2025 to 2028.

Deadline: February 2025.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on the 2024 Budget. The South Nation River Natural Hazard Mapping Update project is not included in the 2025 Draft Budget; the project will not proceed if FHIMP funding is not approved.

SNC Policy Adherence: All expenditures would adhere to SNC's Purchasing Policy.

Programs and Services Category: Category 1 – Mandatory Programs and Services: Risk of Natural Hazards and Category 2 – Municipal Service Agreements.

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure.
