



BOARD OF DIRECTORS MEETING

Meeting No. 01/24
 Thursday, January 18th, 2024 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville (*electronic participation*)

Regrets:

None.

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Naomi Langlois-Anderson, Sr Fish and Wildlife Technician
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property
 Kat Watson, Water Resources Specialist

Guests:

Warren A. Leroy, Ault & Ault LLP



BOARD OF DIRECTORS MEETING

Meeting No. 02/24
 Thursday, February 15th, 2024 – 9:54 a.m.

Watershed Room, SNC



Directors Present:

Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 George Darouze, City of Ottawa, Past Chair
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville

Regrets:

Catherine Kitts, City of Ottawa
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Phillip Dagenais, Water Resources Specialist, Monitoring
 Donna Ferguson, Accounting Technician
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach

Guests:

Owen Murdoch, Councillor Darouze's Assistant, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of February 15th, 2024 to order at 9:54 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-019/24

Moved by: George Darouze
 Seconded by: Deb Wilson

RESOLVED THAT:

The members approve the February 15th, 2024 Board of Directors main and supplemental agendas with the following amendments:

- Main Agenda Item # 7f., Timeline Report for Permissions Under Section 28 be removed and replaced with Supplemental Agenda Item #1 a.
- Supplemental Agenda item 2 a. Closed Session: Land Donation be moved to follow item 12.a in the main agenda.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Bill Smirle joined the meeting at 10:06 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES JANUARY 18TH, 2024

RESOLUTION NO. BD-020/24

Moved by: Bill Smirle
 Seconded by: George Darouze



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 18th, 2024 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-021/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Tourism Growth Program requesting \$250,000 for the Revitalization of the Findlay Creek Boardwalk.

CARRIED

REQUEST FOR APPROVAL: WATER AND EROSION INFRASTRUCTURE PROJECT EXPENDITURE

RESOLUTION NO. BD-022/24

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve retaining A.M.B. Lift Inc. services the Chesterville Dam – Log Lifter Restoration Phase 2 project at approximately \$48,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY PROGRAM DISBURSEMENTS

RESOLUTION NO. BD-023/24

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve undertaking and disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$500,000 for 2024; and



FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED

REQUEST FOR APPROVAL: 2024 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD-024/24

Moved by: Genevieve Lajoie
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the 2024 South Nation Conservation Flood Contingency Plan.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2024

RESOLUTION NO. BD-025/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$879,778.42.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-026/24

Moved by: George Darouze
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for January 2024.

CARRIED



UPDATE: PLANNING

RESOLUTION NO. BD-027/24

Moved by: Genevieve Lajoie
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for January 2024.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-028/24

Moved by: Steve Densham
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulation concerns for the month of January 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-029/24

Moved by: Linda Payant
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for January 2024.

CARRIED

UPDATE: 2024 CONFERENCES

RESOLUTION NO. BD-030/24

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the 2024 Conferences report; and



FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: TIMELINE REPORT FOR PERMISSIONS UNDER SECTION 28

RESOLUTION NO. BD-031/24

Moved by: Adrian Wynands
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the Timeline Report for Permissions Under Section 28 of the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAWS UPDATE

RESOLUTION NO. BD-032/24

Moved by: George Darouze
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve amendments to South Nation Conservation’s Administrative By-laws.

CARRIED

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- March 21st, 2024 (SNC AGM)
- April 18th, 2024
- May 16th, 2024
- June 20th, 2024
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.



CLOSED SESSION

RESOLUTION NO. BD-033/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports below:

- a. Main Agenda Item #12 Request for Approval: Land Disposition.
- b. Supplemental Agenda item # 2 a. Request for Approval: Land Donation.

CARRIED

The Board of Directors convened closed session at 10:56 a.m.

OPEN SESSION

RESOLUTION NO. BD-034/24

Moved by: Genevieve Lajoie
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Board of Directors reconvened open session at 11:02 a.m.

REQUEST FOR APPROVAL: LAND DISPOSITION

RESOLUTION NO. BD-035/24

Moved by: Genevieve Lajoie
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the disposition of subject lands to the United Counties of Prescott-Russell for the purpose of rehabilitation of County Road 16.

CARRIED

REQUEST FOR APPROVAL: LAND DONATION

RESOLUTION NO. BD-036/24

Moved by: Deb Wilson
Seconded by: Tom Smyth



RESOLVED THAT:

The Board of Directors accept the land donation for Property 1 (North Glengarry).

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-037/24

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting of February 15th, 2024 be adjourned at 11:03 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 03/24
 Thursday, March 21st, 2024 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell, Past Chair

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Brent Harbers, Watershed Biologist
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Kyle Macrae, Conservation Lands Assistant
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation
 Lands and Community Outreach
 Pat Piitz, Team Lead Property

Guests:

Craig Calder, CAO/Clerk, Township of North Stormont
 Amanda Kristalovich, Councillor's Assistant, City of Ottawa
(electronic participation)
 Ben Mann, Baker Tilly REO LLP
 Jeannette Mongeon, Raisin-South Nation Source Protection
 Committee
 Owen Murdoch, Councillor's Assistant, City of Ottawa
 Kristin Strackerjan, Chair, Rideau Valley Conservation Authority



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Vice Chair, called the SNC Board of Directors Annual General meeting of March 21st, 2024 to order at 9:54 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDAS

RESOLUTION NO. BD-038/24

Moved by: George Darouze
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the March 21st, 2024 Board of Directors Annual General Meeting main and supplemental agendas with the following amendment:

- a. Supplemental Item #1a: Request for Approval: Land Acquisition be moved to main Agenda
- Item #12: Closed Session

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

REQUEST FOR APPROVAL:

A. SECTION 28 HEARING MINUTES OF FEBRUARY 15TH, 2024

RESOLUTION NO. BD-039/24

Moved by: Deb Wilson
 Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors Section 28 Hearing Meeting Minutes of February 15th, 2024 as submitted.

CARRIED



B. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 15TH, 2024

RESOLUTION NO. BD-040/24

Moved by: Adrain Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of February 15th, 2024 as submitted.

CARRIED

CONSENT ITEMS

- a. Request for Approval: Monies Received and Disbursement Register for February 2024
- b. Update: Permits Issued
- c. Update: Enforcement of Ontario Regulation 170/06
- d. Update: Planning Activity
- e. Update: On-site Sewage Permits Received

RESOLUTION NO. BD-041/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$700,082.50 for February 2024; and

FURHTER THAT:

The Board of Directors receive and file the following updates for February 2024:

- i. Permits issued under Ontario Regulation 170/06;
- ii. Enforcement of Ontario Regulation 170/06;
- iii. Planning activity; and
- iv. On-stie sewage permits received.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: 2024 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)

RESOLUTION NO. BD-042/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike, Chief Administrative Officer as the Acting Chair; and

FURTHER THAT:

Section 16.3 of South Nation Conservation's Administrative By-laws state: "All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)" and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED

Carl Bickerdike, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.

First call for nominations for Chair:

Moved by: Bill Smirle

Steve Densham be nominated for the position of Chair, South Nation Conservation.

Steve Densham accepted the nomination for Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

RESOLUTION NO. BD-043/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



First Call for nominations for Vice Chair:

Moved by: Deb Wilson

Adrian Wynands be nominated for position of Vice Chair, South Nation Conservation.

Adrian Wynands accepted the nomination for Vice Chair, South Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

RESOLUTION NO. BD-044/23

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

Nominations be closed for the position of Vice Chair.

CARRIED

RESOLUTION NO. BD-045/22

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

For the year 2024, and until the Annual General Meeting of 2025:

- i. Steve Densham be elected as Chair of SNC,
- ii. Adrian Wynands be elected as Vice-Chair of SNC,
- iii. Pierre Leroux be appointed as Past Chair of SNC, and
- iv. The Chair, Vice-Chair, and Past Chair be appointed the Executive Committee of SNC.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-046/24

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint the Past Chair as the Conservation Ontario Council voting delegate; and



FURTHER THAT:

The Board of Directors appoint the Vice-Chair as first alternate and Chief Administrative Office as second alternate.

CARRIED

REQUEST FOR APPROVAL: 2023 YEAR END, AUDITED FINANCIAL STATEMENTS AND AUDIT LETTERS

RESOLUTION NO. BD-047/24

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve and file the 2023 Draft Financial Statements, Audit Reporting Letter, Letter of Representation and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve the 2023 reserve transfer to the Operating Reserve of \$300,485.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC ANNUAL REPORT

RESOLUTION NO. BD-048/24

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the 2023 Annual Report; and

FURTHER THAT:

The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

CARRIED



REQUEST FOR APPROVAL: WATERSHED ADVISORY COMMITTEE MEMBERSHIP

RESOLUTION NO. BD-049/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve adding one additional seat for the Board of Directors; and

FURTHER THAT:

The Board of Directors appoint Genevieve Lajoie, Bill Smirle, and François St. Amour to the Watershed Advisory Committee.

CARRIED

RESOLUTION NO. BD-050/24

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Watershed Advisory Committee Membership as presented, including adding one additional seat for First Nations/Métis; and

FURTHER THAT:

The Board of Directors appoint Bill Smirle as Committee Chair.

CARRIED

Matt Luloff joined the meeting at 10:02 a.m.

The Board of Directors recessed for a break at 10:04 a.m.

The Board of Directors reconvened from a break at 10:29 a.m.

REQUEST FOR APPROVAL: ACCOUNTING SOFTWARE

RESOLUTION NO. BD-051/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Vendor B to complete the implementation of Microsoft Dynamics software at an approximate cost of \$116,745 plus HST.

CARRIED



REQUEST FOR APPROVAL: DEPOSIT INTEREST AND BANK SERVICE FEES AGREEMENT

RESOLUTION NO. BD-052/24

Moved by: Matt Luloff
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves entering into agreements with Royal Bank of Canada for deposit interest and bank service fees.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-053/24

Moved by: Matt Luloff
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approves the funding submission to the Invasive Species Action Fund requesting \$25,000 to complete invasive terrestrial plant monitoring and control work on South Nation Conservation properties.

CARRIED

REQUEST FOR APPROVAL: FORESTRY STEWARDSHIP COUNCIL ECOLOGICAL GOODS AND SERVICES CERTIFICATION

RESOLUTION NO. BD-054/24

Moved by: Catherine Kitts
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve applying for Forest Stewardship Council Ecological Goods and Services Certification for South Nation Conservation properties.

CARRIED



UPDATE: 2023 CONSERVATION AREAS VISITOR REPORT

RESOLUTION NO. BD-055/24

Moved by: George Darouze
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the 2023 Conservation Areas Monitoring Report; and

FURTHER THAT:

The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

CARRIED

REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK REVITALIZATION PROJECT

RESOLUTION NO. BD-056/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve entering into agreement with the Federal Economic Development Agency of Southern Ontario to accept \$200,000 towards the Findlay Creek Boardwalk Revitalization Project, for work over 2024-2025; and

FURTHER THAT:

The Board of Directors approve reallocating the Ottawa Tree Replacement Program surplus of \$221,500 towards the Findlay Creek Boardwalk Revitalization Project; and

FURTHER THAT:

The Board of Directors approve hiring Jp2g Consultants Inc. to complete the designs and construction contract management for the project at a cost of approximately \$92,365 plus HST.

CARRIED



REQUEST FOR APPROVAL: SEWAGE SYSTEM INSPECTOR APPOINTMENT

RESOLUTION NO. BD-057/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors appoint Ricky Latulippe as Sewage System Inspector pursuant to section 6.2 of the *Building Code Act* to enforce the provisions of the *Building Code Act* and the building code related to sewage systems in municipalities where enforcement has been delegated to South Nation Conservation via agreement.

CARRIED

REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLAND MAPPING PROJECT

RESOLUTION NO. BD-058/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Wildlife Habitat Canada to receive \$45,000 to map Locally Significant Wetlands in the United Counties of Stormont, Dundas and Glengarry; and

FURTHER THAT:

The Board of Directors approve entering into a memorandum of understanding with the United Counties of Stormont, Dundas and Glengarry and the Raisin Region Conservation Authority to undertake the project.

CARRIED

UPDATE: ONTARIO REGULATION 41/24 AND THE PROCLAMATION OF AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-059/24

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update on Ontario Regulation 41/24: Prohibited



Activities, Exemptions and Permits and related proclamation of amendments to the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: TRANSITION POLICIES AND PROCEDURES FOR ONTARIO REGULATION 41/24

RESOLUTION NO. BD-060/24

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the Transition Procedures and Interim Policy for the Administration and Implementation of Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits and related proclaimed amendments to the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: DELEGATION OF POWERS RELATING TO THE ISSUANCE AND CANCELLATION OF PERMITS

RESOLUTION NO. BD-061/24

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors delegate the issuance, extension, and cancellation of permits under Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24 to the Chief Administrative Officer; Managing Director Natural Hazards and Infrastructure; and Managing Director Approvals pursuant to section 28.4 of the *Conservation Authorities Act*, to be proclaimed April 1, 2024.

CARRIED



REQUEST FOR APPROVAL: APPOINTMENT OF PROVINCIAL OFFENCES OFFICERS

RESOLUTION NO. BD-062/24

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors appoint the following staff as provincial offences officers in accordance with section 30.1 of the *Conservation Authorities Act*, to be proclaimed April 1, 2024, for the purpose of administering and enforcing Parts VI and VII of the Act, as amended, and Ontario Regulation 41/24; Prohibited Activities, Exemptions, and Permits:

- Sandra Mancini, Managing Director, Natural Hazards and Infrastructure;
- Monique Sauve, Chief Building Official Part 8 – Septic Systems;
- James Holland, Senior Planner;
- Eric McGill, Corporate Counsel;
- Laura Crites, Environmental Planner ; and
- Stephan Desouches, Environmental Permitting Officer.

CARRIED

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- April 18th, 2024
- May 16th, 2024
- June 20th, 2024
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-063/24

Moved by: George Darouze
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report below:

- a. Request for Approval: Land Acquisition

CARRIED

The Board of Directors convened closed session at 11:17 a.m.

OPEN SESSION

RESOLUTION NO. BD-064/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Board of Directors reconvened open session at 11:44 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-065/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Edwardsburgh Cardinal) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-066/24

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors direct staff to obtain an appraisal on Property 2 (North Grenville) and bring back a report to a future meeting.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

ADJOURNMENT

RESOLUTION NO. BD-067/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors Annual General Meeting of
March 21st, 2024 be adjourned at 11:50 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 04/24

Thursday, April 18th, 2024 – 9:15 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor's Assistant, City of Ottawa
 Amanda Kristalovich, Councillor's Assistant, City of Ottawa
 (*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of April 18th, 2024 to order at 9:15 a.m. Chair Densham commented on the recent successful meetings held at the SNC Office, including Municipal Information Day and the inaugural SNC Watershed Advisory Committee Meeting.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-068/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The members approve the April 18th, 2024 Board of Directors meeting agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 21ST, 2024

RESOLUTION NO. BD-069/24

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting Minutes of March 21st, 2024 as submitted.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: APPOINTMENT OF PAST CHAIR

RESOLUTION NO. BD-070/24

Moved by: Bill Smirle
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors appoint Councillor George Darouze, City of Ottawa, as South Nation Conservation Past Chair.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2024 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-071/24

Moved by: Genevieve Lajoie
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2024:

Program	2023 Encumbered Funds ¹	2024 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed	\$13,743	\$0
c) City of Ottawa: Modelling Water Systems on Farms in the Bear Brook Watershed	\$13,000	\$0
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Tree Replacement Program	\$86,852	To be confirmed ²
b) Ottawa Rural Clean Water Program	\$283,568	To be confirmed ²
Total	\$97,163	\$65,000

¹ Funding approved in 2023 and carried forward to 2024 budget for project completion.

² 2024 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED



The Board recessed for a break at 9:55 a.m.
Board reconvened from break at 10:07 a.m.
Matt Luloff joined the meeting virtually at 10:07 a.m.

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-072/24

Moved by: Tom Smyth
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the purchase of a Crossover-type vehicle to an upset limit of approximately \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: 2024 SNC INSURANCE RENEWAL

RESOLUTION NO. BD-073/24

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$173,624.20 including taxes.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2024

RESOLUTION NO. BD-074/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2024; and

FURHTER THAT:

The Board of Directors approve the Disbursement Register of \$4,127,522.37 for March 2024.

CARRIED



**REQUEST FOR APPROVAL: STORMWATER MANAGEMENT AND DRAINAGE
REVIEWS SERVICE CONTRACT EXTENSION**

RESOLUTION NO. BD-075/24

Moved by: Catherine Kitts
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve extending the stormwater management and drainage reviews service contract with Stantec Consulting Ltd. to December 31, 2024 to an upset limit of \$70,000.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-076/24

Moved by: Adrian Wynands
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for March 2024.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-077/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for March 2024.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-078/24

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulation concerns for the month of March 2024.

CARRIED



UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-079/24

Moved by: Geneveive Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for March 2024.

CARRIED

RECOGNITION: YEARS SERVICE

RESOLUTION NO. BD-080/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors recognize and thank Monique Sauve, Jacques Levert, Mike Leger, and Carl Bickerdike for their years service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

None

CORRESPONDENCE

None

RESOLUTION NO. BD-081/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors send a letter to member Pierre Leroux, Prescott Russell, thanking him for his contributions to the Board of Directors and service as a member of the SNC Executive Committee.

CARRIED



DATES OF UCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- May 16th, 2024
- June 20th, 2024
- July 18th, 2024
- August – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-082/24

Moved by: Bill Smirle
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of April 18th, 2024
be adjourned at 10:48 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



SOUTH NATION SOURCE PROTECTION AUTHORITY MEETING

Meeting No. 02/24

Thursday, April 18th, 2024 – 9:00 a.m.

Watershed Room, SNC



Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell
 Matthew Luloff, City of Ottawa
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Council
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property

Guests:

Amanda Kristalovich, Councillor's Assistant, City of Ottawa
 Owen Murdoch, Councillor's Assistant, City of Ottawa
 Jason Symington, Project Manager, Raisin-South Nation Source Protection Region



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CALL TO ORDER AND CHAIR'S REMARKS

Chair Steve Densham called the South Nation Source Protection Authority meeting of April 18th, 2024 to order at 9:00 a.m.

APPROVAL OF SOURCE PROTECTION AUTHORITY AGENDA

RESOLUTION NO. SPA-005/24

Moved by: Bill Smirle
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the April 18th, 2024 Source Protection Authority Agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

APPROVAL OF SOURCE PROTECTION AUTHORITY MEETING MINUTES OF FEBRUARY 15th, 2024

RESOLUTION NO. SPA-006/24

Moved by: Tom Smyth
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Source Protection Authority meeting minutes of February 15th, 2024 as submitted.

CARRIED

Catherine Kitts joined the meeting at 9:05 a.m.



NEW BUSINESS

2023 RISK MANAGEMENT OFFICAL ANNUAL REPORT SUMMARY:

RESOLUTION NO. SPA-007/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The South Nation Source Protection Authority receive and file the 2023 Risk Management Official Annual Report Summary.

CARRIED

2023 ANNUAL IMPLEMENTATION PROGRESS REPORT TO MECP

RESOLUTION NO. SPA-008/24

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The South Nation Source Protection Authority receive and file the 2023 Annual Progress Report; and

FURTHER THAT:

South Nation Source Protection Authority approve the Annual Progress Report for submission to the Ministry of Environment, Conservation and Parks.

CARRIED

RAISIN-SOUTH NATION SOURCE PROTECTION REGION SECTION 36 STATUS UPDATE

RESOLUTION NO. SPA-009/24

Moved by: Linda Payant
Seconded by: Tom Smyth

RESOLVED THAT:

The South Nation Source Protection Authority receive and file the Raisin-South Nation Source Protection Region Section 36 status update report.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

DATE OF NEXT SPA MEETING

To be determined.

ADJOURNMENT

RESOLUTION NO. SPA-010/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Source Protection Authority meeting of
April 18th, 2024 be adjourned at 9:15 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/24
Thursday, May 16th, 2024 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa
Catherine Kitts, City of Ottawa
Genevieve Lajoie, Prescott Russell
Linda Payant, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Deb Wilson, Leeds Grenville (*electronic participation*)
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell
Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Pat Piitz, Team Lead Property
Erin Thorne, Communications Specialist

Guests:

Owen Murdoch, Councillor's Assistant, City of Ottawa
Amanda Kristalovich, Councillor's Assistant, City of Ottawa
(*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of May 16th, 2024 to order at 9:00 a.m.

Chair Densham congratulated Alison McDonald, Managing Director, Approvals, on her new position as General Manager of Raisin Region Conservation Authority effective June 3, 2024.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-083/24

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the May 16th, 2024 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 18TH, 2024

RESOLUTION NO. BD-084/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of April 18th, 2024 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of April 4th, 2024
- ii. Watershed Advisory Committee meeting minutes of April 17th, 2024



RESOLUTION NO. BD-085/24

RESOLVED THAT:

Moved by: Genevieve Lajoie

Seconded by: George Darouze

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- iii. Joint Occupational Health and Safety Committee meeting minutes of April 4th, 2024.
- iv. Watershed Advisory Committee meeting minutes of April 17th, 2024.

CARRIED

NEW BUSINESS

**REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLANDS MAPPING
REGULATION IMPLEMENTATION PLAN**

RESOLUTION NO. BD-086/24

RESOLVED THAT:

Moved by: François St. Amour

Seconded by: Tom Smyth

The Board of Directors approve the Locally Significant Wetlands Mapping and Regulation Implementation Plan.

CARRIED

**UPDATE: MINISTER'S PERMIT AND REVIEW POWERS UNDER THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-087/24

RESOLUTION:

Moved by: Deb Wilson

Seconded by: George Darouze

The Board of Directors receive and file the update on the Environmental Registry of Ontario Posting: "Regulation detailing new Minister's Permit and Review powers under the *Conservation Authorities Act*" (ERO 019-8320).

CARRIED



REQUEST FOR APPROVAL: NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-088/24

Moved by: Adrian Wynands
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the South Branch of the South Nation River, the Bear Brook, and the Castor River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the three watercourses; and

FURTHER THAT:

The Reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2024 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-089/24

Moved by: Catherine Kitts
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the 2024 South Nation Conservation Emergency Preparedness Plans.

CARRIED

The Board recessed for a break at 10:26 a.m.

The Board reconvened from break at 10:40 a.m.

REQUEST FOR APPROVAL: CANADA PROTECTED AND CONSERVED AREAS CONTRACT

RESOLUTION NO. BD-090/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve entering into a contract with Environment and Climate Change Canada, to screen SNC properties for inclusion in the Canada Protected and Conserved Areas Database, at an approximate value of \$35,000.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-091/24

Moved by: François St. Amour
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to Ontario Power Generation’s Regional Empowerments Grants Program, requesting \$15,000/year to support several South nation Conservation annual events.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS OF 2024 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-092/24

Moved by: Catherine Kitts
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2024, pending City of Ottawa Council approval:

Program	2024 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$46,000
Total	\$496,000

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2024

RESOLUTION NO. BD-093/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received for April 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,039,277.80 for April 2024.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-094/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for April 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-095/24

Moved by: Tom Smyth
Seconded by: Geneveive Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-096/24

Moved by: Bill Smirle
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-097/24

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for April 2024.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-098/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors recognize and thank Michelle Cavanagh for her years of service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2024

RESOLUTION NO. BD-099/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of April 30th, 2024, update.

CARRIED



REQUEST FOR APPROVAL: 2024-2027 FLOOD FORECASTING IDENTIFICATION MAPPING PROGRAM: REGIONAL FLOOD MODELLING STREAM

RESOLUTION NO. BD-100/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into a funding agreement with Natural Resources Canada under the Flood Hazard Identification Mapping Program 2024-2027 the “Regional flood modelling and mapping in the South Nation River Basin: Using new and innovative tools to map floods and build knowledge of flood risk under different flood scenarios” project, at an approximate cost of \$617,905; and

FURTHER THAT:

The Board of Directors approves entering into a contract with Aquanty Inc. to undertake work related to this project at an approximate upset limit of \$502,000 (including applicable taxes).

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-101/24

Moved by: George Darouze
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports below:

- i. Update: 2024 Land Acquisitions
- ii. Update: Property Appraisal
- iii. Request for Approval: Land Acquisition

CARRIED

**Deb Wilson left the meeting at 11:06 a.m.
 The Board of Directors convened closed session at 11:06 a.m.
 Deb Wilson rejoined the meeting virtually at 11:18 a.m.**

OPEN SESSION

RESOLUTION NO. BD-102/24

Moved by: George Darouze
 Seconded by: François St. Amour



RESOLVED THAT: The Board of Directors move into open Session.

CARRIED

The Board of Directors reconvened open session at 11:19 a.m.

UPDATE: 2024 LAND ACQUISITIONS

RESOLUTION NO. BD-103/24 Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT: The Board of Directors receive and file the 2024 Land Acquisitions update.

CARRIED

UPDATE: PROPERTY APPRAISAL

RESOLUTION NO. BD-104/24 Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT: The Board of Directors receive and file the appraisal for the potential North Grenville property acquisition.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-105/24 Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT: The Board of Directors approve the purchase of Property 1 (North Grenville) as discussed in the report.

CARRIED

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- June 20th, 2024
- July 18th, 2024
- August – no schedule meeting
- September 19th, 2024 (OEMC: September 11th – 13th)
- October 17th, 2024 (Latornell: October 8th – 9th)



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Genevieve Lajoie proposed the following notice of motion for future consideration by the Board:

The Board of Directors approve to collaborate with partners such as schools, Conservation Ontario and Municipalities to attempt breaking the Guinness World Record for “Most People Planting Trees Simultaneously” in 2025. This initiative will focus on water source protection by planting trees along waterways. Locally we will specifically target the South Nation River, to enhance water source protection.

ADJOURNMENT

RESOLUTION NO. BD-106/24

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors Meeting of May 16th, 2024 be adjourned at 11:27 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 06/24
 Thursday, June 20th, 2024 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa (*electronic participation*)
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

George Darouze, City of Ottawa, Past Chair
 Pierre Leroux, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Philip Dagenais, Water Resources Specialist
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Katherine Watson, Coordinator, Early Warning Systems and Watershed Plans



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of June 20th, 2024 to order at 9:00 a.m.

Matt Luloff joined the meeting virtually at 9:03 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-107/24

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the June 20th, 2024 Board of Directors main and supplemental agendas with the following amendment:

- i. Item #5 Staff Update be moved to follow Item #12 Future Motions of the Board and/or Discussions on SNC Issues

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Vice Chair, Adrian Wynands, declared a conflict of interest on Agenda Item #8c. Request for Approval: SNC Property 164 Hay Harvest Agreement.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 16TH, 2024

RESOLUTION NO. BD-108/24

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of May 16th, 2024 as submitted.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-109/24

Moved by: Genevieve Lajoie
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors meeting move into
Closed Session for the following report below:

- i. Request for Approval: Land Exchange
Negotiation

CARRIED

The Board of Directors convened closed session at 9:07 a.m.

OPEN SESSION

RESOLUTION NO. BD-110/24

Moved by:

Bill Smirle

Seconded by:

Deb Wilson

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened open session at 9:12 a.m.

REQUEST FOR APPROVAL: LAND EXCHANGE NEGOTIATION

RESOLUTION NO. BD111-/24

Moved by:

Adrian Wynands

Seconded by:

Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve entering into
negotiations with the United Counties of Prescott
and Russell for the exchange of property
parcels.

CARRIED

Catherine Kitts joined the meeting virtually at 9:17 a.m.

NEW BUSINESS

**REQUEST FOR APPROVAL: SNC PROPERTY 185 – NAVAN FOREST RESTORATION
PHASE 1**

RESOLUTION NO. BD-112/24

Moved by:

Deb Wilson

Seconded by:

Matt Luloff



RESOLVED THAT:

The Board of Directors approve restoration of the SNC Property 185 (Navan Forest) Phase 1 at an upset limit of approximately \$92,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-113/24

Moved by: Genevieve Lajoie
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve entering into Forestry Services Agreements with the Township of Edwardsburgh Cardinal and the Township of Augusta on a cost recovery basis.

CARRIED

REQUEST FOR APPROVAL: SNC PROPERTY 164 HAY HARVEST AGREEMENT

Vice Chair, Adrian Wynands, declared a conflict on this item.

RESOLUTION NO. BD-114/24

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve entering into a 3-year agreement with the Grenville Federation of Agriculture to harvest hay on SNC Property 164 (Edwardsburgh Cardinal).

CARRIED

REQUEST FOR APPROVAL: 2025 PRIVATE LAND STEWARDSHIP FEE SCHEDULE

RESOLUTION NO. BD-115/24

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approves the 2025 Private Land Stewardship Fee Schedule as presented.

CARRIED



REQUEST FOR APPROVAL: FUNDING SUBMISSION FOR 2024-2026 INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-116/24

Moved by: Adrian Wynands
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve a submission to the Ministry of Natural Resources and Forestry under the 2024-2026 Water and Erosion Control Infrastructure (WECI) program for the following projects:

Proposed Project	WECI Funding Request	Total Project Budget
2024-2025 Projects		
1. Chesterville Dam Safety Upgrades	\$19,000	\$38,000
2. Russell Weir Safety Upgrades	\$17,500	\$35,000
3. Crysler Dyke Infrastructure Upgrades	\$29,000	\$58,000
2025-2026 Projects		
4. Seguinbourg Berm Embankment Restoration	\$17,500	\$35,000
5. Plantagenet Weir Rehabilitation and Improvement Study	\$32,500	\$65,000
6. Crysler Dam Engineering Inspection	\$20,000	\$40,000
Total	\$135,500	\$271,000

CARRIED

REQUEST FOR APPROVAL: LETTER TO MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS REGARDING DUPONT PROVINCIAL PARK RESTORATION

RESOLUTION NO. BD-117/24

Moved by: Genevieve Lajoie
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve sending a letter to the Ministry of Environment, Conservation and Parks to request support for local efforts to restore and facilitate public access to DuPont Provincial Park.

CARRIED



UPDATE: TWO CREEKS FOREST CONSERVATION AREA RESTORATION

RESOLUTION NO. BD-118/24

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Two Creeks Forest Conservation Area Restoration update.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2024

RESOLUTION NO. BD-119/24

Moved by: Genevieve Lajoie
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received for May 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$628,411.82 for May 2024.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-120/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for May 2024.

CARRIED

REQUEST FOR APPROVAL: DELEGATION OF POWERS FOR THE ISSUANCE, EXTENSION, AND CANCELLATION OF PERMITS

RESOLUTION NO. BD-121/24

Moved by: Matt Luloff
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors delegate the issuance, extension, and cancellation of permits under Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24 to Senior Planners and Corporate Counsel pursuant to section 28.4 of the *Conservation Authorities Act*.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-122/24

Moved by: Deb Wilson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for May 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-123/24

Moved by: Genevieve Lajoie
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of May 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-124/24

Moved by: Linda Payant
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for May 2024.

CARRIED



RECOGNITION: YEARS OF SERVICE

This item was deferred to a future meeting.

Matt Luloff and Catherine Kitts left the meeting at 10:00 a.m.

SUPPLEMENTAL AGENDA

SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Grants Sub-Committee meeting minutes of June 17th, 2024

RESOLUTION NO. BD-125/24

Moved by: Genevieve Lajoie
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:
i. Grants Sub-Committee meeting minutes of June 17th, 2024.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31ST, 2024

RESOLUTION NO. BD-126/24

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of May 31st, 2024 update.

CARRIED

REQUEST FOR APPROVAL: DRONE PURCHASE

RESOLUTION NO. BD-127/24

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the purchase of a drone to an upset limit of approximately \$37,000 plus HST.

**The Board recessed for a break at 10:15 a.m.
The Board reconvened from break at 10:25 a.m.**



DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- July 18th, 2024
- August – no schedule meeting
- September 19th, 2024 (OEMC: September 11th – 13th)
- October 17th, 2024 (Latornell: October 8th – 9th)
- November 21st, 2024 (2025 Draft Budget)
- December 12th, 2024 (Note: 2nd Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

- Member, Linda Payant, requested a future report on tree seedling availability.
- Councillor Tom Smyth requested an update regarding public consultations. Staff provided a verbal update.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

ADJOURNMENT

RESOLUTION NO. BD-128/24

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors Meeting of June 20th, 2024
be adjourned at 10:57 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 07/24
 Thursday, July 18th, 2024 – 9:07 a.m.

Watershed Room, SNC

Directors Present:

George Darouze, City of Ottawa, Past Chair
 Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair (*electronic participation*)

Regrets:

Mathew Luloff, City of Ottawa
 Mike Tarnowski, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Managing Director, Approvals (Acting)
 Donna Ferguson, Accounting Technician
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property

Guests:

Owen Murdoch, Councilor’s Assistant, City of Ottawa





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of July 19th, 2024 to order at 9:07 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-129/24

Moved by: Linda Payant
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the July 18th, 2024 Board of Directors main and supplemental agendas as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Adrian Wynands joined the meeting virtually at 9:15 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 20TH, 2024

RESOLUTION NO. BD-130/24

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of June 20th, 2024.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF

i. Watershed Advisory Committee Meeting Minutes of June 25th, 2024.

RESOLUTION NO. BD-131/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

i. Watershed Advisory Committee meeting minutes of June 25th, 2024.

CARRIED

CORRESPONDENCE

- a. United Counties of Prescott and Russell Resolution: Appointments to South Nation Conservation Board of Directors
- b. Letter: Ministry of Natural Resources: Ontario Regulation 41/24

NEW BUSINESS

UPDATE: MINISTRY OF NATURAL RESOURCES DIRECTION

Carl Bickerdike, Chief Administrative Officer, provided the Board of Directors with a verbal update on the Ministry of Natural Resources Direction.

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE 2024

RESOLUTION NO. BD-132/24

Moved by: Bill Smirle
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the money received for June 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$838,120.58 for June 2024.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-133/24

Moved by: George Darouze
 Seconded by: Deb Wilson



RESOLVED THAT: The Board of Directors receive and file Planning Activity update for June 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-134/24 Moved by: Linda Payant
Seconded by: Genvieve Lajoie

RESOLVED THAT: The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for May 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-135/24 Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT: The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of June 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-136/24 Moved by: Linda Payant
Seconded by: François St. Amour

RESOLVED THAT: The Board of Directors receive and file the on-site sewage permits received update for June 2024.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-137/24 Moved by: George Darouze
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors recognize and thank Sandra Mancini for her years of service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JUNE 30TH, 2024

RESOLUTION NO. BD-138/24

Moved by: Catherine Kitts
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of June 30th, 2024.

CARRIED

REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:

i. Joint Occupational Health and Safety Committee meeting minutes of July 9th, 2024

RESOLUTION NO. BD-139/24

Moved by: George Darouze
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

i. Joint Occupational Health and Safety Committee meeting minutes of July 9th, 2024.

CARRIED

REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK CONSTRUCTION TENDER

RESOLUTION NO. BD-140/24

Moved by: Catherine Kitts
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve awarding the Findlay Creek Boardwalk Revitalization construction contract to Vendor A at a value of approximately \$633,777 plus HST.

CARRIED



DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- August – no schedule meeting
- September 19th, 2024 (OEMC: September 11th – 13th)
- October 17th, 2024 (Latornell: October 8th – 9th)
- November 21st, 2024 (2025 Draft Budget)
- December 12th, 2024 (Note: 2nd Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-141/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports below:

- i. Request for Approval: Land Acquisition
- ii. Request for Approval: Potential Land Acquisition.

CARRIED

**The Board of Directors recessed for a break at 10:26 a.m.
 The Board convened closed session at 10:35 a.m.**

OPEN SESSION

RESOLUTION NO. BD-142/24

Moved by: Deb Wilson
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened open session at 10:54 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-143/24

Moved by: Tom Smyth
 Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1, 2, and 3 (North Dundas) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: POTENTIAL LAND ACQUISITION

RESOLUTION NO. BD-144/24

Moved by: Genevieve Lajoie
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors direct staff to investigate sources of external funding to support the potential acquisition of lands as described in the report.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-145/24

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors Meeting of July 18th, 2024 be adjourned at 10:55 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 08/24
 Thursday, September 19th, 2024 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa (*electronic participation*)
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

George Darouze, City of Ottawa, Past Chair
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official
 Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of September 19th, 2024 to order at 9:00 a.m.

Chair Densham welcomed new Board member Mike Tarnowski, Mayor of the Township of Russell, representing municipalities in the United Counties of Prescott and Russell.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-146/24

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the September 19th, 2024 Board of Directors main and supplemental agendas as amended:

- Main Agenda item 12. a., Closed Session – Update Potential Litigation Matter L2023-OTW-01 (Verbal) be moved to follow main Agenda item 5., SNC Project Update – PowerPoint Presentation.
- Supplemental Agenda item 2 a., Personnel Matter: Chief Administrative Officer’s Performance Evaluation Process (Verbal) be moved to follow main Agenda item Closed Session – Update: Potential Litigation Matter L2023-OTW-01 (verbal).

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



CLOSED SESSION

RESOLUTION NO. BD-147/24

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- a. Update: Potential Litigation Matter L2023-OTW-01 (Verbal).
- b. Personnel Matter: Chief Administrative Officer's Performance Evaluation Process (Verbal).

CARRIED

The Board of Directors convened Closed Session at 9:46 a.m.

OPEN SESSION

RESOLUTION NO. BD-148/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors recessed for a break at 10:01 a.m.

The Board of Directors reconvened in Open Session at 10:13 a.m.

UPDATE: POTENTIAL LITIGATION MATTER L2023-OTW-01 (VERBAL)

RESOLUTION NO. BD-149/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the verbal update provided by Carl Bickerdike, Chief Administrative Officer on the Potential Litigation Matter L2023-OTW-01.

CARRIED

PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION PROCESS (VERBAL)

RESOLUTION NO. BD-150/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the Chair to lead the Chief Administrative Officer performance review as discussed with involvement from the Board of Directors and Executive Committee.

CARRIED

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JULY 18TH, 2024

RESOLUTION NO. BD-151/24

Moved by: Deb Wilson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of July 18th, 2024.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Leitrim Wetland Advisory Committee meeting of August 9th, 2024

RESOLUTION NO. BD-152/24

Moved by: Genevieve Lajoie
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:
i. Leitrim Wetland Advisory Committee meeting minutes of August 9th, 2024.

CARRIED

NEW BUSINESS

UPDATE: ONTARIO REGULATION 41/24 (VERBAL)

Carl Bickerdike, Chief Administrative Officer, provided the Board of Directors with a verbal update on Ontario Regulation 41/24.

REQUEST FOR APPROVAL: 2025 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-153/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors approve the 2025 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: PROFESSIONAL SERVICES AGREEMENTS

RESOLUTION NO. BD-154/24

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve entering into a Professional Services Agreement with the Township of South Stormont on a cost recovery basis; and

FURTHER THAT:

The Board of Directors approve entering into a Storm Recovery Forestry Services Agreement with the Township of Alfred-Plantagenet on a cost recovery basis.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-155/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Federation of Canadian Municipalities Green Municipal Fund – *Growing Canada’s Community Canopies*.

CARRIED

REQUEST FOR APPROVAL: 2024-2026 WATER AND EROSION CONTROL INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-156/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve undertaking the following capital projects under the 2024-2025 and 2025-2026 Water and Erosion Control Infrastructure Program (WECI):



WECI Approved Project	Total Project Budget	WECI Funding Request
2024-2025 Projects		
1. Chesterville Dam Safety Upgrades	\$23,000	\$11,500
2. Russell Weir Safety Upgrades	\$27,000	\$13,500
3. Crysler Dyke Infrastructure Upgrades	\$30,000	\$15,000
4. Crysler Dyke - Infrastructure Update Safety	\$28,000	\$14,000
2025-2026 Projects		
5. Crysler Dam Engineering Inspection	\$30,000	\$15,000
Total	\$138,000	\$69,000

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources for the 2024-2025 and 2025-2026 Water and Erosion Control Infrastructure funding.

CARRIED

REQUEST FOR APPROVAL: MINISTRY OF NATURAL RESOURCES THIRD PARTY OPERATOR ASSIST AGREEMENT-STREAM GAUGES

RESOLUTION NO. BD-157/24

Moved by: François St. Amour
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve signing a 3-year Third Party Operator Assist Agreement with the Ministry of Natural Resources for stream gauges within the South Nation Conservation jurisdiction.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JULY AND AUGUST 2024

RESOLUTION NO. BD-158/24

Moved by: Genevieve Lajoie
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for July and August 2024; and



FURTHER THAT:

The Board approve the Disbursement Register of \$1,519,354.36 for July and August 2024.

CARRIED

REQUEST FOR APPROVAL: SECTION 28.1 PERMIT APPLICATION ADMINISTRATIVE REVIEW POLICY

RESOLUTION NO. BD-159/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the Section 28.1 Permit Application Administrative Review Policy.

CARRIED

REQUEST FOR APPROVAL: REVISED HEARING POLICY

RESOLUTION NO. BD-160/24

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the revised Hearing Policy.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-161/24

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for July and August 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-162/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for July and August 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-163/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of July and August 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-164/24

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for July and August 2024.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2024

RESOLUTION NO. BD-165/24

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of August 31st, 2024.

CARRIED



**REQUEST FOR APPROVAL: ONTARIO FEDERATION OF SNOWMOBILE CLUBS TRAIL
5-YEAR AGREEMENT**

RESOLUTION NO: BD-166/24

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the Ontario Federation of Snowmobile Clubs for operation and maintenance of snowmobile trails on certain South Nation Conservation lands contingent on the provision of satisfactory proof of insurance.

CARRIED

REQUEST FOR APPROVAL: 2024 TREE PLANTING EXPENDITURES

RESOLUTION NO. BD-167/24

Moved by: Adrian Wynands
Seconded by: Deb Wilson

The Board of Directors approve additional contracted tree planting services to meet demand for the Woodlot Storm Recovery Program fall planting at an approximate cost of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional tree seedlings to meet demand for the Woodlot Storm Recovery Program fall planting at an approximate cost \$45,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional 2024 tree seedlings from Ferguson Tree Nursery, Pineneedle Farms Inc., and from Harbers Greenhouses and Forestry, based on availability of required stock.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF ECHOSOUNDER EQUIPMENT

RESOLUTION NO. BD-168/24

Moved by: Adrian Wynands
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve purchasing of an echosounder drone attachment from Measur at an approximate cost of \$40,500 plus HST.

CARRIED

CORRESPONDENCE

a. Letter: Osgood Township Fish, Game and Conservation Club

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- October 17th, 2024 (Latornell: October 8th – 9th)
- November 21st, 2024 (2025 Draft Budget)
- December 12th, 2024 (Note: 2nd Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-169/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of September 19th, 2024 be adjourned at 11:16 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 09/24
 Thursday, October 17th, 2024 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Office, City of Ottawa
 Valerie Flowers, Dundas Environmental Awareness Group
 Maria Thompson, Dundas Environmental Awareness Group



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of October 17th, 2024 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-170/24

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the October 17th, 2024 Board of Directors main and supplemental agendas as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

PRESENTATION: DUNDAS ENVIRONMENTAL AWARENESS GROUP

Maria Thompson and Valerie Flowers provided a verbal presentation to the Board of Directors on the Dundas Environmental Awareness Group's (DEAG) history, partnerships with South Nation Conservation (SNC). DEAG is voluntarily wrapping up. SNC will continue to be a custodian of the Healthy Home Guidebook created DEAG in 2002.

The Board of Directors thanked the Dundas Environmental Awareness Group and congratulated them on their achievements over the past several decades.

Bill Smirle joined the meeting at 9:12 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



The Board of Directors recessed for a break at 10:24 a.m.
The Board of Directors reconvened at 10:36 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 19TH, 2024

RESOLUTION NO. BD-171/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of September 19th, 2024.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Watershed Advisory Committee meeting minutes of September 24th, 2024
- ii. Grants Sub-Committee meeting minutes of September 26th, 2024
- iii. Joint Occupational Health and Safety Committee meeting minutes of October 2nd, 2024

RESOLUTION NO. BD-172/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Watershed Advisory Committee meeting minutes of September 24th, 2024
- ii. Grants Sub-Committee meeting minutes of September 26th, 2024
- iii. Joint Occupational Health and Safety Committee meeting minutes of October 2nd, 2024.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2025 FEE SCHEDULES

RESOLUTION NO. BD-173/24

Moved by: François St. Amour
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve the 2025 South Nation Conservation Fee Schedules as presented, effective January 1st, 2025.

CARRIED

REQUEST FOR APPROVAL: INTERNET SERVICE AGREEMENT

RESOLUTION NO. BD-174/24

Moved by: Catherine Kitts
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve signing a five-year internet service agreement with Bell at an approximate cost of \$900 plus HST per month.

CARRIED

REQUEST FOR APPROVAL: TWO CREEKS WETLAND CONSTRUCTION CONTRACT

RESOLUTION NO. BD-175/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the construction of a wetland restoration project at the Two Creeks Forest Conservation Area, at an approximate cost of \$80,000 plus HST; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the contract.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-176/24

Moved by: Mike Tarnowski
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approves funding application submissions to the Flood Hazard and Identification Mapping Program (FHIMP) for the following projects:

Project	FHIMP Request
1. Assessing Increased Flood Risk due to Landslides in the Bear Brook Watershed	\$135,900
2. Delineating Flood Hazard and Associated Impacts in the Quaile Creek Watershed	\$139,020
Total	\$274,920

CARRIED

REQUEST FOR APPROVAL: SNC FOREST FIVE-YEAR OPERATING PLAN

RESOLUTION NO. BD-177/24

Moved by: George Darouze
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the 2024-2028 SNC Forest Five-Year Operating Plan.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2024

RESOLUTION NO. BD-178/24

Moved by: George Darouze
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$806,525.30 for September 2024.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-179/24

Moved by: Linda Payant
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for September 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-180/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for September 2024.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-181/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of September 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-182/24

Moved by: François St. Amour
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for September 2024.

CARRIED

SUPPLEMENTAL AGENDA

FOR REVIEW: PROPOSED 2025 LEVIES

RESOLUTION NO. BD-183/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive the proposed 2025 general levy, of approximately \$4,636,678, and the proposed capital levy of approximately \$200,000, for review and comment; and

FURTHER THAT:

The Board of Directors receive the following proposed 2025 City of Ottawa special levies for review and comment:

1. Ottawa Rural Clean Water Program: \$200,000
2. Ottawa Tree Replacement Program: \$200,000
3. Eastern Ontario Water Resource Program: \$50,000
4. Ottawa Baseline Monitoring Program: \$47,000

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2024

RESOLUTION NO: BD-184/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of September 30th, 2024.

CARRIED

CORRESPONDENCE

None.



DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- November 21st, 2024 (2025 Draft Budget)
- December 12th, 2024 (Note: 2nd Thursday)
- January 16th, 2025 (2025 Final Budget and Levy)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

- Pending Hearing re Stop Order – November 21st, 2024 or December 12th, 2024

CLOSED SESSION

RESOLUTION NO. BD-185/24

Moved by: George Darouze
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:
 a. Request for Approval: Land Acquisition

CARRIED

The Board of Directors convened Closed Session at 11:24 a.m.

OPEN SESSION

RESOLUTION NO. BD-186/24

Moved by: Deb Wilson
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 11:29 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-187/24

Moved by: Adrian Wynands
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (North Grenville) as discussed in the report.

CARRIED



ADJOURNMENT

RESOLUTION NO. BD-188/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of October 17th,
2024 be adjourned at 11:30 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 10/24
 Thursday, November 21st, 2024 – 9:07 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Office, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 21st, 2024 to order at 9:07 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-189/24

Moved by: Tom Smyth

Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the November 21st, 2024 Board of Directors main agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

The Board of Directors recessed for a break at 10:05 a.m.

The Board of Directors reconvened at 10:13 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17TH, 2024

RESOLUTION NO. BD-190/24

Moved by: Genevieve Lajoie

Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of October 17th, 2024 as submitted.

CARRIED



NEW BUSINESS

FOR DISCUSSION: 2025 DRAFT BUDGET

RESOLUTION NO. BD-191/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive the Draft 2025 Budget; and

FURTHER THAT:

The Draft 2025 Budget be circulated to member municipalities prior to final approval of the Board in January 2025; and

FURTHER THAT:

If future debates on the 2025 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2025 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2025 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2024

RESOLUTION NO. BD-192/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of October 31st, 2024, update.

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2024

RESOLUTION NO. BD-193/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,191,895.98 for October 2024.

CARRIED

UPDATE: 2024 AUDIT PLANNING

RESOLUTION NO. BD-194/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Draft 2024 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2024 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-195/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve additional disbursements to meet demand for the Woodlot Storm Recovery Program to a new upset limit of \$650,000; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-196/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for October 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-197/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for October 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-198/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of October 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-199/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for October 2024.

CARRIED



SUPPLEMENTAL AGENDA

None.

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- December 12th, 2024 (Note: 2nd Thursday)
- January 16th, 2025 (2025 Final Budget and Levy)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-200/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:
a. Request for Approval: Land Acquisition
b. Request for Approval: Personnel Matter: Chief Administrative Officer's Performance Evaluation (verbal)

CARRIED

The Board of Directors convened Closed Session at 11:42 a.m.

OPEN SESSION

RESOLUTION NO. BD-201/24

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 12:05 p.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-202/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Nation) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION (VERBAL)

RESOLUTION NO. BD-203/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

That the performance evaluation for the Chief Administrative Officer, Carl Bickerdike, for 2024 be approved, signed, and filed as presented.

CARRIED

ADJOURNMENT

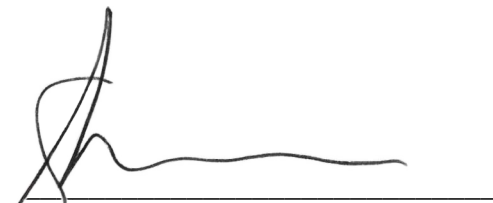
RESOLUTION NO. BD-204/24

Moved by: Adrian Wynands
Seconded by: François St. Amour


RESOLVED THAT:

The Board of Directors Meeting of November 21st, 2024 be adjourned at 12:06 p.m.

CARRIED



Steve Densham,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of January 18th, 2024 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-001/24

Moved by: Catherine Kitts
Seconded by: Linda Payant

RESOLVED THAT:

The members approve the January 18th, 2024 Board of Directors main and supplemental agendas with the following addition:

- Agenda Item 8k: Request for Approval: Watershed Advisory Committee - Membership Selection Committee (verbal)

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Matthew Luloff joined the meeting virtually at 9:04 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES DECEMBER 14TH, 2023

RESOLUTION NO. BD-002/24

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 14th, 2023 as submitted.

CARRIED



REQUEST FOR APPROVAL:

A. 2024 LEVY AND BUDGET

RESOLUTION NO. BD-003/24

Moved by: George Darouze
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the 2024 General and Capital Levies at \$4,489,413; and

FURTHER THAT:

The Board of Directors approve the 2024 Budget as presented.

Roll Call Vote:

Pierre Leroux
 Steve Densham
 George Darouze
 Catherine Kitts
 Genevieve Lajoie (not present)
 Mathew Luloff
 Linda Payant
 Bill Smirle
 Tom Smyth
 François St. Amour
 Deb Wilson
 Adrian Wynands (not present)

Yea **Nay**

Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea
 Yea

Yea: 10 Nay: 0

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-004/24

Moved by: Deb Wilson
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report below:

- a. Board of Directors Training: Warren A Leroy, Ault & Ault LLP

CARRIED

Adrian Wynands left the meeting at 9:06 a.m.



**Genevieve Lajoie joined the meeting virtually at 9:06 a.m.
The Board of Directors convened closed session at 9:08 a.m.**

OPEN SESSION

RESOLUTION NO. BD-005/23

Moved by:
Seconded by:

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

**The Board of Directors reconvened open session at 9:54 a.m.
The Board of Directors recessed for a break at 9:55 a.m. and Chair Pierre Leroux left the meeting.
The Board of Directors reconvened at 10:06 a.m. and Vice Chair Steve Densham performed the duties of Chair for the remainder of the meeting.**

NEW BUSINESS

REQUEST FOR APPROVAL: 2024 CONSERVATION LEVY

RESOLUTION NO. BD-006/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve payment of the 2024 Conservation Ontario Levy of \$36,493, payable in two installments of \$18,246.50.

CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-007/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS for banking purposes, the Authority's signing officers are one of: Chairman; Vice-Chairman; or Past Chairman; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance.



BE IT RESOLVED THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.

2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$25,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract; and

FURTHER THAT:

The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$31,000 plus HST; and

FURTHER THAT:

The law firm of Ault & Ault LLP, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

CARRIED



**REQUEST FOR APPROVAL: FINAL TRANSITION REPORT TO THE MINISTRY OF
NATURAL RESOURCES AND FORESTRY**

RESOLUTION NO. BD-008/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the Final Transition Report for submission to the Ministry of Natural Resources and Forestry.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-009/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approves the submission of the following funding applications:

1. **Flood Hazard Identification Funding:**
Regional Modelling Stream: Requesting up to \$720,000 for an Enhancing Operational Flood Hazard Modelling, Mapping, and Alerting in the South Nation River Watershed project.
2. **Honda Canada Foundation:** Requesting \$50,000 for the Two Creeks Forest Conservation Area Restoration project.

CARRIED

**REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY PROGRAM
EXPENDITURES**

RESOLUTION NO. BD-010/24

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the following expenditures under the Woodlot Storm Recovery Program:



Project Code	Vendor	Invoice Amount (HST included)
1. SRPR010A	Justintimber Tree Services	\$29,380.00
2. SRPR077A	Bisson Services	\$31,640.00
		\$61,020.00

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2023

RESOLUTION NO. BD-011/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the money received report for December 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$869,509.20 for December 2023.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-012/24

Moved by: George Darouze
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for December 2023.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-013/24

Moved by: Deb Wilson
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for December 2023.

CARRIED



UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-014/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulation concerns for the month of December 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-015/24

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for December 2023.

CARRIED

REQUEST FOR APPROVAL: WATERSHED ADVISORY COMMITTEE MEMBERSHIP SELECTION COMMITTEE (VERBAL)

RESOLUTION NO. BD-016/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors appoint Deb Wilson, Bill Smirle, and Linda Payant to a membership selection committee to provide recommendations on members to the Watershed Advisory Committee.

CARRIED

SUPPLEMENTAL AGENDA
NEW BUSINESS

REQUEST FOR APPROVAL: EDWARDSBURGH CARDINAL ENGINEERING SERVICES

RESOLUTION NO. BD-017/24

Moved by: Catherine Kitts
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve entering into an Engineering Services Agreement with the Township of Edwardsburgh Cardinal, on a cost recovery basis, to complete the Gallop Canal Assessment.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Pierre Leroux rejoined the meeting at 10:51 a.m.
Adrian Wynands rejoined the meeting at 10:51 a.m.

CORRESPONDENCE

- a. Extension of Minister’s Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- January 18th, (2024 Final Budget, ROMA Jan 21st-23rd)
- February 15th, 2024
- March 21st, 2024 (SNC AGM)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

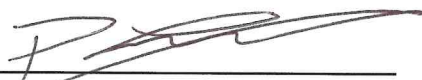
RESOLUTION NO. BD-018/24

Moved by: George Darouze
Seconded by: François St. Amour


RESOLVED THAT:

The Board of Directors meeting of January 18th, 2024 be adjourned at 11:14 a.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb