



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: March 20th, 2025

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0





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Board of Directors

Supplemental Agenda

March 20th, 2025, 9:00 a.m.

1. New Business
 - a. Request for Approval: City of Ottawa Contribution Agreement: Michelle 3-4
 - b. Request for Approval: Disbursements for 2025 Partnership Programs: Ronda 5-7
 - c. Update: Flood Forecasting and Warning – Spring Freshet Conditions: Sandra PowerPoint
2. Closed Session
 - a. Request for Approval: Negotiations Related to Leased Facility: Carl To follow by email
3. Correspondence
 - a. George Darouze Letter: Resignation from SNC Board of Directors 8

Carl Bickerdike,
Chief Administrative Officer.

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To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: March 17th, 2025
Subject: Request for Approval: City of Ottawa Contribution Agreement

RECOMMENDATION:

The Board of Directors approve entering into a multi-year contribution agreement with the City of Ottawa for the completion of stewardship projects on three SNC properties, at a value of \$285,000.

DISCUSSION:

South Nation Conservation (SNC) owns and manages three properties in rural Ottawa that would benefit from environmental stewardship: the Snake Island Forest in Metcalfe, the Navan Forest in Navan, and the Leitrim Wetland in Findlay Creek. The Snake Island Forest and Navan Forest are newer acquisitions, and the Leitrim Wetland is the site of the recently revitalized Findlay Creek Boardwalk.

The three properties have been assessed by staff and a suite of enhancements identified to restore and improve the natural heritage features on the properties. The main goals for the properties are:

- Restore native ecological communities on degraded lands.
- Create and restore wetland habitats in flood-prone hazard lands.
- Reforest and increase diversity of species within forests.
- Increase pollinator habitat within an agricultural landscape.
- Increase access to natural greenspace for residents.

On the recommendation of City of Ottawa staff, SNC prepared a submission to the City's Environmental Land Acquisition and Stewardship Program. SNC's proposal and budget for habitat restoration and enhancement projects on the properties was accepted by the City of Ottawa.

This is a multi-year project that will adhere to the following general timelines, costs, and approved funding:

Year	SNC	City of Ottawa	Total Cost
2025	\$106,500	\$186,500	\$293,000
2026	\$21,500	\$56,500	\$78,000
2027	\$15,000	\$42,000	\$57,000
Total	\$143,000	\$285,000	\$428,000



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SNC staff will undertake certain aspects of the project while other elements will be carried out by contractors selected through a competitive process as per SNC's Purchasing Policy.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: These projects are not included in the 2025 Budget; however, SNC's contributions are included under Resource Management: Water Response Programs, pages 12-13 and Property, Conservation Lands, pages 22-23. Funding has also been secured from the Nature Smart Climate Solutions Fund (\$90,000) and the Canadian Wildlife Federation (\$10,500). The projects will be included in the 2026 and 2027 draft Budgets, subject to approval.

SNC Policy Adherence: Program expenses will adhere to the SNC Purchasing Policy. All work undertaken to complete the projects will adhere to SNC's Health and Safety Policies and Procedures.

Programs and Services Category: Category 1 – Mandatory Programs: Conservation Lands Management

A handwritten signature in black ink that reads "Michelle Cavanagh".

Michelle Cavanagh,
Team Lead, Special Projects

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To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: March 17, 2025
Subject: Request for Approval: Disbursements for 2025 Partnership Programs

RECOMMENDATION:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2025:

Program	2024 Encumbered Funds ¹	2025 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$25,000	\$25,000
b) EOWRP Grant: Salt Responsibly Campaign	\$3,972	\$0
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Rural Clean Water Program	\$268,137	To be confirmed ²
b) Ottawa Tree Replacement Program	\$17,868	To be confirmed ²
Total	\$314,977	\$65,000

¹ Funding approved in 2024 and carried forward to 2025 budget for project completion.

² 2025 special levies approval pending, report will be brought back to the Board following City Council approval.

DISCUSSION/ADHERENCE TO BUDGET:

South Nation Conservation (SNC) delivers many program and special projects on behalf of its member municipalities and partner organizations. SNC has provided program coordination and financial management for many of these programs for years.

This report provides a breakdown for each program/special project and its associated funds.

1. Eastern Ontario Water Resources Program (EOWRP)

SNC has delivered the EOWRP (formally Eastern Ontario Water Resources Committee) on behalf of its partners since 2003. Two EOWRP projects were approved in 2024 and will be completed in 2025; encumbered funding has been carried forward to the 2025 EOWRP budget.

EOWRP included in 2025 SNC Budget under Resource Management: Partner Programs, pages 16-17. Special projects have a separate budget sheet as per below.



a) UCPR Floodplain Mapping Project

The United Counties Prescott and Russell (UCPR) is providing \$25,000 in 2024 and 2025 to support floodplain mapping projects within UCPR's jurisdiction. The funding from 2024 was carry-forward to 2025 to leverage an external funding submission for floodplain mapping. Project included in the 2025 SNC Budget under Resource Management: Projects, pages 18-19.

b) EOWRP Grant: Salt Responsibly Campaign

Raisin Region Conservation Authority was approved for a Salt Responsibly Campaign in 2024. The project was started in 2024 and will be completed in 2025. The remaining project budget of \$3,972 has been carried for grant payment upon project completion. Project grant is included in the 2025 SNC Budget under Resource Management: Partner Programs, pages 16-17.

2. UCPR Woodlot Advisory Service (WAS)

The United Counties of Prescott and Russell (UCPR) is providing \$20,000 for the delivery of WAS in their Counties. The funding will focus on grants of up to \$500 for woodlot owners to have a forest management plan developed by a qualified consultant. SNC has delivered the Woodlot Advisory Service in UCPR for the past thirteen years. Program is included in the 2025 SNC Budget under Resource Management: Partner Programs, pages 16-17.

3. SDG Woodlot Advisory Service (WAS)

The United Counties of Stormont, Dundas and Glengarry (SDG) is providing \$20,000 for the delivery of WAS in their Counties in 2025. The funding will cover free site visits to woodlot owners by a forest technician, grants of up to \$500 for forest management plans, and communications and outreach for the service. SNC has delivered the Woodlot Advisory Service in SDG since 2018. Program is included in the 2025 SNC Budget under Resource Management: Partner Programs, pages 16-17.

4. City of Ottawa Special Levy Programs

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley (MVCA) and Rideau Valley (RVCA) Conservation Authorities. These programs are funded via a special levy from the City of Ottawa.

These Programs are included in the 2025 SNC Budget under Resource Management: Partner Programs, pages 16-17. Please note, 2025 Budget amounts do not include 2024 carry over of encumbered grant funds to be paid in 2025.

A separate report for 2025 City of Ottawa Special Levy funding will be brought to the Board following approval by City Council, which is expected in April.



a) Ottawa Rural Clean Water Program

Approved projects from 2024 have approximately one year from date of approval to be completed, a total of \$268,137 has been carried over from 2024 projects. This amount includes unencumbered grant dollars which will be allocated to new projects in 2025.

SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration, SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.

b) Ottawa Tree Replacement Program

The Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees affected by invasive species (e.g., Emerald Ash Borer) or damaged by extreme weather events (e.g., May 2022 derecho storm) and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

Approved projects from 2024 have until June 30, 2025 to be completed, a total of \$17,868 has been carried over from 2024 for grant payments upon project completion.

ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adheres to SNC's Health and Safety Policy and Procedures.

Programs and Services Category: Category 1: Mandatory - Natural Hazards and Category 2: Municipal Services Agreements

Ronda Boutz,
Secretary-Treasurer.

March 14th, 2025

Board of Directors
South Nation Conservation Authority
38 Victoria St
Finch, ON K0C 1K0

Dear Board Members and Chief Administrative Officer,

I hope this message finds you well. The purpose of this email is to inform you that given my resignation from Ottawa City Council, I will also be resigning my position on the South Nation Conservation Authority Board of Directors, effective end of day on March 14th, 2025.

I want to take this opportunity to express my gratitude to the Board of Directors, Carl, Ronda, and all the senior leadership team and staff members. Working with such a dedicated organization and board has been an amazing experience. I am very appreciative of the support, collaboration, and professional growth I've received during my time here, including during my time as Chair of the Board.

I have great respect for the mission of South Nation Conservation Authority, and I have been proud to contribute to the organization's important work. The dedication of all the staff at South Nation has always been something I have admired, and I always appreciate their updates.

I am sure that the eventual replacement on the board from the City of Ottawa will enjoy their experience just as much as I have.

Once again, thank you very much for the experience of serving on the board, and I am sure that we will continue to be in contact in my new role as Member of Provincial Parliament for Carleton.

Sincerely,



George Darouze

Osgoode Ward Councillor

cc: Carl Bickerdike, Chief Administrative Officer

South Nation Conservation Authority Senior Leadership & Staff