



Communications & Outreach Student

Contract: 4 Months (16-weeks)
Hours: Monday-Friday (8:00 a.m.- 4:00 p.m.)
Salary Range: Commensurate with Program/Year
Start Date: May 5th, 2025

At South Nation Conservation (SNC) you will be immersed in a diverse professional environment, where you can grow in a multi-disciplinary community that includes engineers, planners, biologists, foresters, and GIS technicians, among others.

SNC's strength lies in our fantastic relationships and our diverse experience applying watershed science and research at the community level. Our entrepreneurial culture is a dynamic combination of government and private sector, in which you will have the scope to lead projects to protect and enhance our local environment.

POSITION DETAILS:

The incumbent will work in a multi-disciplinary team environment. Responsibilities include assisting with the completion of activities concerning the Authority's communications and outreach requirements. Responsibilities include a variety of communication, marketing, and education tasks in multiple areas of the Authority. This position reports to the Managing Director, Property, Conservation Lands, and Community Outreach.

WHAT YOU OFFER:

- Attending college or university; studying environmental, public relations, marketing, or related field.
- Previous experience with environmental projects is an asset.
- Experience with computers and Microsoft Office programs (experience with graphic design software and/or Drupal 7 is an asset).
- Excellent organizational and interpersonal skills.
- Previous office experience is an asset.
- Bilingualism (French/English) is an asset.
- Reliable transportation to and from the office.
- Valid Class "G" Driver's License.





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LOCATION:

The SNC office is in a rural location in Finch, Ontario, southeast of Ottawa. The successful candidate must have reliable transportation.

SUBMISSION INFORMATION:

Forward resumes, a writing sample and references by 8:00 am on January 13th, 2025 to:

Hannah Jackson
Accounting and Human Resources Specialist
hjackson@nation.on.ca

Please quote '*Communications & Outreach Student*' in the subject line. Submitted resumes must be in Word or pdf format.

Thank you for your interest in South Nation Conservation; however, only those candidates selected for an interview will be contacted. This position is funding dependent, the number of positions will be dependent on the amount of funding received. This position is for an existing vacancy.