



South Nation
Conservation
de la Nation Sud

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: June 11th, 2026

Time: 9:00 a.m.

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0





Board of Directors

Meeting Agenda

June 11th, 2026, at 9:00 a.m.

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Approval of Board of Directors meeting minutes of May 14th, 2026 4-11
 7. New Business:
 - a. Request for Approval: Transition Committee Appointment: Ronda 12-13
 - b. Request for Approval: 2027 Levy and Budget Schedule: Johanna 14
 - c. Request for Approval: Reserve Policy: Johanna 15-29
 - d. Request for Approval: Conservation Pro Partnership: Pat 30-31
 - e. Request for Approval: Casselman Dam WECI Funding Transfer Payment Agreement: Sandra 32-33
 - f. Request for Approval: South Nation River Natural Hazard Mapping Agreements: Sandra 34-35
 - g. Request for Approval: Hydrometric Station – Equipment Purchase: Kat 36
 - h. Request for Approval: Habitat Restoration Construction Contracts: Michelle 37-38
 - i. Request for Approval: 2027 Fee Schedule F: Private Land Stewardship: Alex 39-41
 - j. Request for Approval: Monies Received and Disbursement Register for May 2026: Hannah 42-45
 - k. Regulated Activities Policies Draft: Eric 46-48
 - l. Monthly Updates
 - i. Planning Activity: James 49-50
 - ii. Engineering Technical Reviews: Shahin 51-52
 - iii. Section 28.1 Permits Issued: Jennifer 53
 - iv. Enforcement of Parts VI and VII of the Act: Greg 54-55
 - v. On-site Sewage Permits Received: Monique 56-57
 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for May 31st, 2026: Johanna
 9. Correspondence
 - a. Email: Ontario Provincial Conservation Agency Approval: Request for Authorization 58 under Ministers Direction - Temporary Restrictions - Casselman Dam Repairs
 - b. Email: Ontario Provincial Conservation Agency Approval: Request for Authorization 59 under Ministers Direction - Temporary Restrictions - Ecological gift land donation
-



South Nation
Conservation
de la Nation Sud

10. Dates of Upcoming Meetings, second Thursday, at 9:00 a.m., unless otherwise stated
 - July – no scheduled meeting
 - August 13th, 2026 (AMO Conference Aug. 16th-19th)
 - September 10th, 2026 (OEMC Conference Sept. 9th-11th)
 - October 15th, 2026 (Note: third Thursday)
 - November 12th, 2026 (Latornell Symposium Nov. 3rd-4th)
 - December 10th, 2026
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session (if any)
13. Adjournment

A handwritten signature in blue ink, appearing to read 'C. Bickerdike', is written above a horizontal line.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 04/26
Thursday, May 14th, 2026 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Genevieve Lajoie, Prescott Russell (*electronic participation*)
Matthew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa
Isabelle Skalski, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Chair

Regrets:

Steve Densham, Stormont Dundas Glengarry, Second Vice Chair
Catherine Kitts, City of Ottawa, Vice Chair

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanagh, Team Lead, Special Projects
James Holland, Senior Planner
Hannah Jackson, Accounting and Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Arielle Noonan, Stewardship Assistant
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Adrian Wynands, Chair, called the Board of Directors meeting of May 14th, 2026 to order at 9:09 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-068/26

Moved by: Bill Smirle

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the May 14th, 2026 Board of Directors main and supplemental agendas with the following amendment:

- i. Supplemental agenda item #1c be moved to precede main agenda item #7a.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

Isabelle Skalski joined the meeting at 9:05 a.m.

APPROVAL OF:

A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF APRIL 9TH, 2026

RESOLUTION NO. BD-069/26

Moved by: Linda Payant

Seconded by: Isabelle Skalski

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of April 9th, 2026 as presented.

CARRIED



COMMITTEE MEETING MINUTES

B. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

RESOLUTION NO. BD 070-/26

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Joint Occupational Health and Safety meeting minutes of April 8th, 2026.

CARRIED

BILL 97 AND THE AMALGAMATION OF CONSERVATION AUTHORITIES

RESOLUTION NO. BD-071/26

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the report regarding Bill 97 and changes to the Conservation Authorities Act resulting in the amalgamation of existing authorities; and

FURTHER THAT:

The Board request that the report be circulated to member municipalities as a memo from the Board of Directors.

CARRIED

NEW BUSINESS
TRANSITION COMMITTEE – EXPRESSION OF INTEREST

RESOLUTION NO. BD-072/26

Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the report regarding Transition Committees; and

FURHTER THAT:

Any Board member interested in being appointed to the Transition Committee may express their interest verbally, or by email to the Board of Directors prior to the June 2026 Board meeting.

CARRIED



REQUEST FOR APPROVAL: CASSELMAN DAM REPAIRS

RESOLUTION NO. BD-073/26

Moved by: Mike Tarnowski
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve undertaking repairs to the Casselman Dam in three phases at a total approximate cost of \$1,552,900, subject to approval by the chief executive officer of the Ontario Provincial Conservation Agency; and

FURTHER THAT:

The Board of Director approve retaining Consultant A to complete the three phases on concrete repairs at the Casselman Dam at an approximate cost of \$1,421,035 plus HST; and

FURTHER THAT:

The Board of Directors approve establishing a Casselman Dam Reserve to be funding as follows:

Reserve Transfer From	Amount
Land Acquisition Reserve for Phase 1	\$250,000
Capital Reserve for Phase 1	\$133,624
Capital Reserve for Phase 2	\$65,135
Capital Reserve for Phase 3	\$65,135
Casselman Dam Reserve Balance	\$513,894

AND FURTHER THAT:

The Casselman Dam Reserve be closed at a project completion and any remaining funds be transferred to the Land Acquisition and/or Capital Reserves.

CARRIED

REQUEST FOR APPROVAL: DISBUREMENTS FOR 2026 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-074/26

Moved by: Mike Tarnowski
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2026:



Program	2026 Funds
1. City of Ottawa Special Levy Programs	
a. Ottawa Tree Replacement Program	\$200,000
b. Ottawa Rural Clean Water Program	\$200,000
c. Eastern Ontario Water Resources Program	\$50,000
d. Ottawa Baseline Monitoring Program	\$47,000
Total	\$497,000

CARRIED

The Board of Directors break recessed for a break at 10:15 am
 The Board of Directors reconvened from break at 10:30 a.m.

REQUEST FOR APPROVAL: 2026 SNC EMERGENCY PREPAREDNESS PLAN

RESOLUTION NO. BD-075/26

Moved by: Mike Tarnowski
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the following 2026 South Nation Conservation Emergency Preparedness Plans:

- i. Crisis Communications Kit for Landslides;
- ii. Forest Fire Emergency Plan; and
- iii. Low Water Response Plan.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2026

RESOLUTION NO. BD-076/26

Moved by: Mike Tarnowski
 Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive and file the monies received report for April 2026; and

FURTHER THAT:

The Board approve the Disbursement Register of \$771,342.32 for April 2026.

CARRIED



MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-077/26

Moved by: Linda Payant
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for April 2026:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30th, 2026

RESOLUTION NO. BD-078/26

Moved by: Deb Wilson
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2026, as of April 30th, 2026 update.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-079/26

Moved by: Bill Smirle
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve a funding submission to the Green Municipal Fund for the Adaptation in Action grant, in partnership with the Municipality of Casselman, requesting up to \$1,000,000 to support the Casselman Dam Concrete Rehabilitation project.

CARRIED



UPDATE: NATURAL HAZARDS – UNSTABLE SOILS

Sandra Mancini, Managing Director, Natural Hazards and Infrastructure, and Kenneth Omenogor, Geotechnical Engineer, presented the members with a PowerPoint presentation update on Natural Hazards – Unstable Soils.

CLOSED SESSION

RESOLUTION NO. BD-080/26

Moved by: Tom Smyth
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:
i. Request for Approval: Land Acquisition

CARRIED

The Board of Directors convened Closed Session at 11:04 a.m.

OPEN SESSION

RESOLUTION NO. BD-081/26

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:10 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-082/26

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the acquisition of 2026-SST-01 [South Stormont], as discussed in the report, subject to approval by the chief executive officer of the Ontario Provincial Conservation Agency.

CARRIED

CORRESPONDENCE.

- a. Minister's Direction under section 1.14 of the *Conservation Authorities Act* (re: temporary restrictions)



DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- June 11th, 2026
- July – no scheduled meeting
- August 13th, 2026 (AMO Conference Aug. 16th-19th)
- September 10th, 2026 (OEMC Conference Sept. 9th-11th)
- October 15th, 2026 (Note: third Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Carl Bickerdike, CAO, updated the Board of Directors on Hawkesbury Creek floodplain mapping concerns raised at a Township of Hawkesbury open house. SNC, at the request of the United Counties of Prescott and Russell, met with Hawkesbury staff to clarify the floodplain mapping products.

ADJOURNMENT

RESOLUTION NO. BD-083/26


Moved by: Bill Smirle
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors Meeting of May 14th, 2026
be adjourned at 11:29 a.m.

CARRIED

Adrian Wynands,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: June 4, 2026
Subject: Request for Approval: Transition Committee Appointments

RECOMMENDATION:

The Board of Directors appoint the Secretary-Treasurer as Acting Chair;

FURTHER THAT an election for the member to be appointed to the St. Lawrence River Region Conservation Authority Transition Committee be held in accordance with the relevant provisions of the *Conservation Authorities Act*.

DISCUSSION:

The Ontario Provincial Conservation Agency (the “OPCA”) is in the process of establishing transition committees to prepare for the amalgamation of Ontario’s 36 conservation authorities into the 9 new regional conservation authorities.

South Nation Conservation must appoint two individuals to the St. Lawrence River Regional Conservation Authority Transition Committee (the “Transition Committee”) by July 23, 2026.

One member must be a member of the Board of Directors who is a member of municipal council. The second member must be the chief administrative officer of SNC unless the chief administrative officer is not available to serve on the Transition Committee.

Given that multiple members expressed interest in the Transition Committee appointment at the May 2026 meeting, an election will be held to determine the member to be appointed.

The Acting Chair shall solicit nominations for the position. Directors who are not members of municipal council are ineligible for nomination.

If only one nomination is made, there will be a global motion to approve the nominated individual and the chief administrative officer.

If multiple nominations are made, the Acting Chair will conduct a vote and a subsequent affirming motion.



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Per diem and mileage for Board of Directors is included in the 2026 Budget under Corporate Services, pages 36-37.

SNC Policy Adherence: SNC must appoint two members to the Transition Committee in accordance with the subsections 1.6 (2) and (3) of *Conservation Authorities Act*. If SNC does not appoint one or both members, the OPCA will appoint any individuals still required to be appointed by the CA Act on behalf of SNC.

Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: June 3, 2026
Subject: Request for Approval: 2027 Levy and Budget Schedule

RECOMMENDATION:

The Board of Directors approve the 2027 Levy and Budget Schedule as presented.

DISCUSSION:

2027 Levy and Budget Presentation Schedule:

Staff submit the following schedule for the Board of Directors approval:

- August 13th, 2026 2027 Levy discussion and direction
- September 10th, 2026 Draft 2027 Budget for deliberation and circulation to municipalities
- October 15th, 2026 Final Approval

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: There are no implications on the 2026 Budget.

SNC Policy Adherence: Not applicable.

Programs and Services Category: General Operating: Governance

Johanna Barkley,
Director of Finance



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: June 2, 2029
Subject: Request for Approval: Reserve Policy and Schedule

RECOMMENDATION:

The Board of Directors approve the draft Reserve Policy and Schedule as presented; and

FURTHER THAT the Board of Directors approve the closure of the following reserves and transfer of their balance to the Capital Projects Reserve:

Donation – Environmental Fund	\$24,201.89
Donation – Alfred Blog	10,029.35
Sharing Sedimentation	15,040.16
Total	\$49,271.40

DISCUSSION:

The need for a Reserve Policy was identified by the Board of Directors at the October 2025 meeting. Staff committed to bring a draft policy in 2026.

The purpose of a Reserve Policy is to establish consistent principles, standards, and guidelines for the maintenance, management, and accounting of reserves.

The Reserve Policy applies to all reserves. Schedule A supports the policy by:

- defining reserve types (e.g., obligatory, discretionary),
- establishing funding sources,
- setting target reserve balances,
- outlining conditions and procedures for use and replenishment of reserves, and
- clarifying roles and responsibilities for oversight and reporting.

The Reserve Policy and Schedule were developed using best practices, peer benchmarking, and consultation with staff.

Staff have reviewed all existing reserves and determined the purpose for the *Donation – Environmental Fund*, *Donation – Alfred Blog* and *Sharing Sedimentation* reserves have been fulfilled. As these reserves are no longer required, it is recommended that they be closed and the remaining balances transferred to the Capital Projects reserve.

A copy of the Reserve Policy and Schedule is attached for the Board's review.




South Nation
Conservation
de la Nation Sud

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on 2026 Budget.

Adherence to SNC Policy: The Board of Directors has the authority to approve, establish, and implement regulations, policies, and programs under SNC Administration By-laws, section 8.

Programs and Services Category: Category 1 - Governance

FOR: 

Johanna Barkley,
Director of Finance.

Attachment: Reserve Policy and Schedule

00016



South Nation
Conservation
de la Nation Sud

Reserve Policy and Schedule

June 11, 2026





Revisions

Revision No.	Board Approval Date	Resolution



1. Policy Statement

The South Nation River Conservation Authority uses reserves as part of a financial system that includes an annual operating budget, 10-year capital forecast, regular variance reporting, and an annual third-party audit.

Reserves are used to fund capital projects and to address needs that are not anticipated by operating budgets.

SNC may establish a reserve for any purpose for which it has the authority to spend money.

2. Definitions

In this policy:

Board means the SNC Board of Directors.

Capital Levy means the funds that are levied across all SNC participating municipalities for capital purposes on an annual basis.

CAO means the Chief Administrative Officer.

Deferred revenue means revenue that is considered a liability on SNC's financial statements, until such time it becomes relevant to current operations. Deferred revenue is set aside for specific purposes by legislation, regulation, or agreement. Deferred revenue shall not attract interest, unless otherwise specified by a funding provider.

Department means a functional unit within SNC's annual operating budget.

Discretionary reserve means a reserve that is created and managed at the discretion of SNC. Discretionary reserves shall attract interest.

General Levy means the funds that are levied across all SNC participating municipalities for operating purposes on an annual basis.

Obligatory Reserve means a reserve that is required by legislation, regulation, or agreement to be segregated from SNC's general revenues. Obligatory reserves can only be used for their prescribed purpose. Obligatory reserves shall attract interest.

Reserve means funds that have been set aside for future purposes for which SNC has the authority to spend money.

SNC means South Nation River Conservation Authority.

Special Levy means funds that are levied to an SNC participating municipality for a defined purpose.

3. Purpose

The purpose of this policy is to establish consistent principles, standards and guidelines for the maintenance, management, and accounting of reserves. In addition, it delineates the responsibilities of SNC staff for the management and administration of reserves.

Reserve Policy



As a responsible steward of public funds, SNC shall:

- a) Ensure that monies are set aside for SNC's long-term goals to be available when needed;
- b) Adhere to statutory requirements, strategic goals and other SNC policies;
- c) Promote financial stability and flexibility;
- d) Provide for major capital expenditures and projects in SNC's 10-year capital forecast; and
- e) Take advantage of financial opportunities.

Where applicable, the specific purpose of each reserve is included in Schedule 'A' to this policy.

4. Responsibilities

Board Members

Board members shall:

- a) develop and evaluate policies, ensure that practices and procedures are in place to maintain the financial integrity of SNC; and
- b) approve transactions to and from reserves through the budget process or by specific resolution.

CAO

The CAO shall:

- a) ensure the principles and mandatory requirements contained in this policy are applied consistently across all departments;
- b) develop and update this policy as necessary and report to the Board; and
- c) report to the Board the reserve balances and forecast as part of the year end audit process.

Director of Finance

The Director of Finance shall:

- a) ensure that the principles and requirements contained in this policy are applied consistently across all departments;
- b) perform the transfers to and from reserves as authorized by the Board;
- c) recommend strategies for the adequacy of reserve levels; and
- d) invest reserves for a term that will not exceed the expected date of need, and in accordance with Board direction.

Managing Directors

The Managing Directors prepare operating budgets and oversee capital projects shall:

- a) provide the CAO with the most current capital asset information to be used in the



- assessment of the adequacy of capital lifecycle reserves;
- b) consult with the CAO when transfers to reserves are required; and
- c) consult with the CAO when reserve funds are required for unbudgeted transactions.

5. Establishment of Reserves

Board Approval

Reserves can be established through a Board resolution to amend Schedule 'A' to this policy:

- a) in conjunction with the annual operating budget or 10-year capital forecast which is approved by the Board; or
- b) at other times of the year.

Information Requirements

The establishment of a new reserve will address the following information:

- a) reserve name;
- b) intended purposes;
- c) funding sources;
- d) desired minimum reserve balance; and
- e) conditions and/or restrictions that would require the funds to be managed as deferred revenue or as an obligatory reserve.

To achieve maximum flexibility, when establishing a reserve, the intended purposes should be defined in general terms (e.g. "facilities" rather than "administration building" or "outdoor centre").

The Director of Finance will establish tracking procedures to ensure that funds in the reserve that are earmarked for a specific project are easily identifiable to management and the Board.

6. Approval of Funding Allocations To and From Reserves

Approval of funding to and from reserves will be approved by the Board through a report with recommendations from the Director of Finance.

7. Closing Reserves

If the purpose or purposes for which the reserve was created have been accomplished and the reserve is determined to be no longer necessary, then staff will prepare a report to the Board with recommendations regarding:

- a) the closure of the reserve;
- b) the disposition or reallocation to another reserve of any remaining funds; and
- c) necessary amendments to Schedule 'A' to this policy.



A Board resolution is required to close a reserve.

8. Management of Annual Operating Surpluses/Deficits

Year-end General Levy

- a) Subject to a Board resolution under Section 6 of this policy, SNC shall transfer funds to and from reserve to achieve an overall zero balance between actual revenues and expenses in the sum of all operating departments which are primarily funded by General Levy.
- b) Year-end General Levy surpluses shall normally be allocated as follows:
 - i. funds shall be transferred from the operating accounts to the General Reserve, depending on the balance of those reserves and anticipated needs; and
 - ii. any remaining surplus will be transferred from the operating accounts to other reserves, with consideration for the latest 10-year Capital Forecast and a prioritization of needs.
- c) Year-end General Levy deficits shall normally be addressed as follows:
 - i. funds shall be transferred to the operating accounts from the Operating Reserve; and
 - ii. if necessary, any remaining operating deficit will be addressed using funds from other reserves, with consideration for the latest 10-year Capital Forecast and a prioritization of needs.

9. Interest Allocation

Reserves may be invested in accordance with Board direction. Earnings shall be credited to each separate reserve from which the funds were invested.

Where multiple reserves are included in one bank account, interest shall be allocated to reserves on an annual basis based on the percentage invested from each reserve.

Deferred revenue shall not be invested and is not allocated interest, unless otherwise specified by a funding provider.

10. Temporary Reserve Borrowing

Temporary borrowing to cover a reserve short-term deficit, interim servicing requirements, or internal financing may be permitted, when justified, adequately supported and documented, and authorized through a Board resolution.

However, borrowing from reserves is conditional on the following:

- a) borrowing must not adversely affect the intended purpose of the reserve; and



- b) the Board must establish and document a plan to repay the reserve within a reasonable timeframe.

11. Annual Reporting

Year-end audit and audited financial statements - balances of reserves will be presented with note disclosure and comparative figures to meet Canadian Public Sector Accounting Board reporting standards.

Reporting to SNC participating municipalities and other agencies may be required related to grants or other contributed funds.

A summary reserve schedule will be included with the Board report regarding proposed funding allocations to and from reserves on an annual basis.



Schedule 'A' to Reserve Policy

DRAFT



Reserve Policy – Schedule A

Account No.	Account Name	Purpose(s)	Reserve Type	Funding Source(s)	Current Balance	Target Balance	Rationale for Target Balance
311000	Operations	To reduce or eliminate annual deficits related to unexpected operating revenue shortfalls and/or spikes in expenses.	Discretionary	General Levy Grants Operating Surplus	1,149,584.60	2,346,000.00	Financial stabilization for three months of operating expenses
		To fund corporate studies, capital projects, and miscellaneous corporate priorities.					
		Financial buffer to ensure smooth day-to-day operations, maintain fiscal stability.					
312000	Tribunal Appeals	To cover legal and expert witness costs above annual operating budgets for Ontario Land Tribunals appeals and appeals to other administrative tribunal bodies.	Discretionary	General Levy	182,488.52	200,000.00	Estimated costs to cover large Tribunal Appeals
313000	Stabilization (BD-227/21)	Specific reserve for future stabilization requirements. The stabilization reserve will assist in mitigating possible future reduced revenues or unforeseen increased expenditure pressures.	Discretionary	General Levy	328,361.19	550,000.00	10% of budgeted salaries and benefits
314000	Capital Projects	Provide dedicated funding for asset renewal, replacement, and major capital initiatives	Discretionary	General Levy	1,017,456.14	TBD	100% of planned capital spending less potential funding from other sources, over next five years, excluding dams and
		Reduce reliance on debt financing, smoothing long-term tax and rate impacts.					



Account No.	Account Name	Purpose(s)	Reserve Type	Funding Source(s)	Current Balance	Target Balance	Rationale for Target Balance
		Manage timing differences between project approval, construction, and cash outflows Mitigate cost escalation and project risk					new shop. (Current AMP is for core assets only)
314500	Capital Levy	Provide dedicated funding for capital purchases designed to smooth funding requirements and avoid significant year-to-year fluctuations. Unspent capital levy funds are allocated here.	Obligatory	Capital Levy	-	TBD	Anticipated capital costs for assets other than core assets, over the next 5-10 years, less funds in capital projects reserve, as per asset management plan (Current AMP is for core assets only)
315000	Coyne	Archive historical records. Communication committee report.	Obligatory	Donated	1,979.36	2,000.00	
317000	Land Acquisition	To fund conservation land acquisitions.	Obligatory	General Levy	324,553.46	500,000.00	Recommended for funds to be available should opportunities for purchase and/or split receipt donation of lands should arise.
318000	New Shop	To fund the construction of a new shop and storage facility	Discretionary	General Levy	115,345.85	500,000.00	Estimated cost to construct a new shop, less anticipated net proceeds on sale of Berwick property
319000	Hazard Lands (BD-098/20)	To leverage other sources of funding to complete purchases of lands that reduce risk to life. The land must be in the PRLA area	Discretionary		29,405.08	50,000.00	To cover ancillary costs to purchase 2 qualified properties.



Account No.	Account Name	Purpose(s)	Reserve Type	Funding Source(s)	Current Balance	Target Balance	Rationale for Target Balance
320000	Water Control Structures	To fund capital projects required for water control structures.	Discretionary	General Levy	128,716.14	3,500,000.00	To support a 10-year replacement plan for capital projects, less potential funding from other sources
320500	*New Casselman Dam Reserve (BD-076/26)	To facilitate the cost of the major repairs of the Casselman Dam (BR May 2026). Any surplus in the reserve upon completion of the project is to be used to replenish the Land Acquisition Reserve (317000)	Discretionary	General Levy	-	385,000.00	Amount requested from reserves for Phase 1 of the project.
321000	Septic Program - Part 8 Building Code	A Building Code reserve fund is a segregated financial account from main reserve fund to hold surplus building permit fees. This reserve fund, obligatory under the Building Code Act, is to ensure the continuity of services during low construction activity and are strictly for administering and enforcing the Building Code Act	Obligatory	Permit User Fees	317,490.46	500,000.00	Segregated Financial Account from Main Reserves. To cover direct wages and operations costs for 1 year due to reduced revenue or unforeseen costs.
322000	Dr. Jackson (BD-068/02)	Manage donated SNC106 near Hallville, and to use for forestry education.	Obligatory		12,518.91		
324000	Donation - Environmental Fund		Discretionary		24,201.89		Propose to transfer to capital reserve
325000	Donation - Alfred Bog		Discretionary		10,029.35		Propose to transfer to capital reserve
326000	Sharing Sedimentation		Discretionary		15,040.16		Propose to transfer to capital reserve



Account No.	Account Name	Purpose(s)	Reserve Type	Funding Source(s)	Current Balance	Target Balance	Rationale for Target Balance
327000	School Tree Planting (BD-147, 1997 year)	To inspire and educate elementary students about the importance of trees and environmental stewardship by engaging them in meaningful, hands-on tree planting experiences. Funding established from the estate of Dr. McKendry through an MOU where 10% of the balance can be used per year.	Obligatory		2,718.35	20,000.00	Fund previously supported approximately \$500 annual contributions to school tree planting programs. A \$20,000 reserve target would allow for this withdraws to continue to maintain the program's legacy funded through interest.
328000	Forestry Reserve	Subject to approval of the Minister of Natural Resources 50% of the sale of lands acquired under the Agreement Forest Program can be held in reserve for forestry purposes.	Obligatory	Sale of Land	-	500,000.00	Forestry purposes are defined in the <i>Forestry Act</i> but could include acquisition of forested land or response to major catastrophic events affecting the SNC Forest.
328500	*New City of Ottawa SNC197 Property	Ecological restoration and property management of SNC197	Obligatory	General Levy	-	200,000.00	City of Ottawa disposition of property at FMV, SNC purchased one-third interest of property equivalent to \$200,000 and to maintain reserve and manage property going forward.



Account No.	Account Name	Purpose(s)	Reserve Type	Funding Source(s)	Current Balance	Target Balance	Rationale for Target Balance
329000	Oak Valley Donation/Memorial	To fund major repairs and upgrades at Oak Valley Park not supported by other sources.	Obligatory	Donation Investment income	47,168.09	35,000.00	10 year net requirement after funding from other sources

DRAFT



To: Board of Directors
From: Patrick Piitz, Team Lead Property
Date: June 3, 2026
Subject: Request for Approval: Conservation Pro Partnership

RECOMMENDATION:

The Board of Directors approve entering in a 10 year partnership with Conservation Pro, a Division of Ducks Unlimited Canada, for long-term habitat restoration, to receive funding to an upset limit of \$350,000, subject to the approval of the Ontario Provincial Conservation Agency.

DISCUSSION:

Conservation Pro, the consulting Division of Duck Unlimited Canada, have approached South Nation Conservation (SNC) staff to provide land and tree planting services for compensation of damaged/destroyed habitat for at-risk bat species starting in spring 2027.

Conservation Pro's compensation site requirements include:

- located in Eastern Ontario (United Counties of Prescott and Russell preferred),
- minimum site area 11.3 hectares,
- minimum total of 25,000 seedlings,
- planting ratio of one coniferous seedling to every four hardwood seedlings,
- tending the planted trees until free-to-grow,
- 80% survival, and
- Site monitoring of tree survival and bat monitoring for 10 years.

SNC is in the process of acquiring a suitable site under the Ecological Gifts Program in 2026 with a mix of existing forest, wetland and open fields requiring afforestation. SNC owns other suitable sites outside of the United Counties of Prescott and Russell if needed. The project would be implemented at full cost recovery

The habitat compensation may require registration of the project on title which would entitle SNC to compensation for the encumbrance. If required, the amount of compensation would be negotiated and brought back to the Board for approval.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Project financing will be included in the 2027 SNC Budget.

SNC Policy Adherence: Contracts and agreements are approved by the Board of Directors per SNC's Administrative By-laws 8(d) and clause 21 (1) (n) of the *Conservation Authorities Act*.

Minister's Direction – Temporary Restrictions: On May 1, 2026, the Minister of the Environment, Conservation and Parks issued a direction to Conservation Authorities ("authority") under

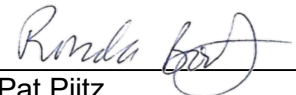


section 1.14 of the Conservation Authorities Act. The direction applies temporary restrictions on significant financial and asset decisions to mitigate risk and ensure a stable transition to the new regional conservation authority structure on February 1, 2027.

Clause 1 vi. of the direction states that an authority may not provide a service to a person or body, without authorization from the chief executive officer of the Ontario Provincial Conservation Agency (“OPCA CEO”), where:

- a. the duration of the provision of the service exceeds 2 years in length, or
- b. the total amount to be charged for the service exceeds the lesser of \$500,000, and 5% of the authority’s revenues, as reported in the authority’s most recent audited financial statement.

Programs and Services Category: Category 1 – Conservation Lands Management

FOR: 

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: June 4th, 2026
Subject: Request for Approval: Casselman Dam WECl Funding Transfer Payment Agreement

RECOMMENDATION:

The Board of Directors received and file the update on the Casselman Dam project; and

FURTHER THAT: The Board of Directors approve signing the Transfer Payment Agreement with the Ministry of Natural Resources for the 2026-2027 Water and Erosion Control Infrastructure (WECl) program funding in the amount of \$78,328 for the Casselman Dam Repair Project.

DISCUSSION:

The Board of Directors approve undertaking repairs to the Casselman Dam in three phases at a total approximate cost of \$1,552,900, which includes the contractor and engineering services at the May 2026 meeting, subject to the approval of the Ontario Provincial Conservation Agency (BD-073/26).

This report is an update on the status of the project.

1. External Funding

South Nation Conservation (SNC) applied to the Ministry of Natural Resources' (MNR) 2026/27 Water and Erosion Control Infrastructure (WECl) grant to offset the cost of the phase 1 of the project. The amount requested was \$175,500.

On May 26, 2026, MNR announced that the WECl program was over-subscribed this year and that the Casselman Dam project scoring was tied with three other projects.

The WECl committee decided to allocate the remaining funding evenly amongst the remaining projects. As a result, SNC will receive \$78,328 in funding for the Casselman Dam project.

SNC staff continue exploring other funding streams as they become available.

2. Minister's Direction – Temporary Restrictions

The Minister's issued a direction on May 1st, implementing temporary restrictions during the transition period to Regional Conservation Authorities, the Casselman Dam Repair project was subject to this direction. SNC submitted a request to the Chief Conservation Executive Officer of the Ontario Provincial Conservation Agency (OPCA) for approval to proceed with the project on May 15th, 2026. The OPCA approved the Casselman Dam Concrete Repair project on May 26th, 2026. A copy of the approval is included in this Agenda under item 9a



Correspondence.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The project was included in the 2026 Budget under Property Management: Water Control Structures, pages 26-27. The remaining funds necessary for 2026 and funding for the 2027 and 2028 budgets will follow the financing plan approved by the Board of Directors on May 6th, 2026 (BD-073/26).

SNC Policy Adherence: Adherence to SNC Purchasing Policy on page 5, under section C v. Purchases over \$100,000.
Control Infrastructure.

Programs and Services Category: Category 1 – Mandatory Programs: Water and Erosion

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure



To: Board of Directors
From: Sandra Mancini, Managing Director, Flood Hazards and Infrastructure
Date: June 1, 2026
Subject: Request for Approval: South Nation River Natural Hazard Mapping Agreements

RECOMMENDATION:

The Board of Directors approve entering into partner agreements with the United Counties of Prescott and Russell, the United Counties of Stormont, Dundas and Glengarry, and the City of Ottawa, to provide professional services related to natural hazards mapping of the South Nation River; and

FURTHER THAT: The Board of Directors approve entering into an agreement with the Ministry of Natural Resources, to provide professional services related to natural hazards mapping for the South Nation River, subject to approval of funding from the Flood Hazard Identification and Mapping Program.

DISCUSSION:

The Flood Hazard Identification and Mapping Program (FHIMP) is funded by Natural Resources Canada and implemented by the Ontario Ministry of Natural Resources. The program provides up to 50% cost-sharing funding to support the collection of critical information needed to protect people, property, and infrastructure from natural hazards such as flooding and erosion. The current FHIMP program is scheduled to conclude on December 31, 2027.

The South Nation Conservation (SNC) Board of Directors approved the submission of a funding application to FHIMP for the South Nation River Hazard Mapping Project in December 2024 (BD-226/24). Staff subsequently submitted the application in 2025.

The following financial contributions have been confirmed or requested, with allocations over both the 2026 and 2027 budget years:

Partner	Amount	Status
City of Ottawa	\$102,550	Confirmed
United Counties of Stormont Dundas and Glengarry	\$234,400	Confirmed
United Counties of Prescott and Russell	\$205,100	Confirmed
South Nation Conservation	\$190,450	Confirmed
Natural Resources Canada FHIMP Program	\$732,500	Pending approval
TOTAL	\$1,465,000	

Given the scale of the project, and the December 31, 2027 FHIMP program deadline, staff are seeking authorization to proceed with the preparation of funding agreements with municipal partners and to initiate project activities.



Should FHIMP funding not be approved, staff will revise the project scope and implementation plan to align with the funding secured from project partners.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The South Nation River Natural Hazards mapping project was identified in the 2026 Budget under Resources Management: Projects, pages 18-19. SNC funding is included under Natural Hazard Mapping under this Budget schedule.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Service Agreements adhere to approved SNC Fee Schedule and SNC Purchasing Policy.

Programs and Service Category: Category 1: Risk of Natural Hazards – Mapping and Category 2 – Municipal Service Agreement: Professional Services.

Sandra Mancini

Sandra Mancini,
Managing Director, Flood Hazards and Infrastructure.



To: Board of Directors
From: Kat Watson, Coordinator, Early Warning Systems and Watershed Plans
Date: June 4, 2026
Subject: Request for Approval: Hydrometric Station – Equipment Purchase

RECOMMENDATION:

The Board of Directors approve purchasing hydrometric equipment for Water Response Programs to an upset limit of approximately \$40,000 plus HST.

DISCUSSION:

Having access to data that supports Early Warning Systems to flooding and drought conditions is essential, especially in areas of high risk. This means having accurate, timely, and reliable information to track rainfall, water levels, flows and auxiliary data. This data enhances South Nation Conservation's (SNC) ability to predict hazards and their associated impacts and provides municipalities with the ability to prepare and respond quickly and efficiently to save lives, prevent or limit property damage, and relieve local financial burdens.

Multiple quotes are being obtained for the purchase of equipment for the Crysler Hydrometric Station. This station is considered a high priority due to the extensive Harmful Algal Bloom (HAB) that developed during drought conditions in September 2025. Staff will install equipment to monitor streamflow, water temperature, rainfall, and chlorophyll-a concentrations to better understand and identify conditions that may contribute to HAB formation within the South Nation River.

The station is particularly important because the Casselman municipal water intake is located downstream and relies on the South Nation River as a source of drinking water. In addition, the station provides critical data to support flood forecasting and warning operations, as well as flood mapping initiatives throughout the South Nation River watershed.

Staff is seeking approval to purchase hydrometric equipment to enhance Water Response Programs at an upset limit of \$40,000 plus HST.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funds are included in the 2026 Budget under Resource Management: Water Response Programs, pages 12-13. Additional funds are being requested through the Eastern Ontario Water Resources Program.

SNC Policy Adherence: Project expenditures will adhere to SNC's Purchasing Policy

Programs and Services Category: Category 1 – Mandatory: Water Response Programs

Katherine Watson,
Coordinator, Early Warning Systems and Watershed Plans.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: June 4th, 2026
Subject: Request for Approval: Habitat Restoration Construction Contracts

RECOMMENDATION:

The Board of Directors approve the construction of the following habitat restoration projects:

1. Wetland restoration at the Two Creeks Forest Conservation Area, at an approximate cost of \$45,000 plus HST;
2. Wetland restoration at SNC property #188, at an approximate cost of \$40,000 plus HST;
3. Invasive buckthorn removal at the Leitrim Wetland Conservation Area, at an approximate cost of \$40,000 plus HST; and
4. Forest restoration at the Snake Island Forest, at an approximate cost of \$50,000 plus HST.

FURTHER THAT: The Board of Directors delegate authority to the Executive Committee to award the project contracts.

DISCUSSION:

South Nation Conservation (SNC) has secured external funding to complete various multi-year habitat restoration projects on SNC lands. These projects will enhance local biodiversity, improve forest resiliency, and increase opportunities for recreation and access to natural spaces for the public.

1. Two Creeks Forest Conservation Area
The Two Creeks Forest Conservation Area is an ideal property for a wetland restoration project as it is a lowland forest where significant portions are dominated by dead ash trees. An 8-acre area was cleared of dead ash trees in Winter 2026 (BD-029/26). A series of small ponds will be excavated within this area to create new habitat and further improve drainage along the trail system. Construction is estimated at \$45,000 plus HST.
 2. SNC property #188 in Augusta Township
SNC #188 is the site of SNC's largest wetland restoration project to date. Significant work was completed in 2025 with the excavation of 15 ponds (BD-186/25). Construction work planned for 2026 includes additional ponds and the installation of wildlife habitat features. Construction is estimated at \$40,000 plus HST.
 3. Findlay Creek Boardwalk
Invasive buckthorn is an ongoing challenge in the Leitrim Wetland, especially adjacent to the Findlay Creek Boardwalk. As part of the Boardwalk Revitalization project in 2024, a significant area of buckthorn was removed from the western side of the boardwalk. In 2026, the buckthorn along the eastern side of the boardwalk will be removed and the
-



area will be replanted with native trees and shrubs. Removal costs are estimated at \$40,000 plus HST.

4. Snake Island Forest

Approximately 14-acres of scrubland and retired farmland at the Snake Island Forest property was cleared of brush and dead ash and elm trees in February 2026 (BD-029/26). Additional clean-up and mulching work are required to prepare the site for tree planting to support biodiversity and forest restoration. A property access trail and meadow area will also be cleared using heavy machinery. Construction is estimated at \$50,000.

Requests for quotation (RFQ) for construction of each project are being prepared and will be distributed to companies that have suitable experience in excavation and grading work. Construction is anticipated to begin in July 2026 when conditions are dry enough for heavy machinery to access each site.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Snake Island Forest and SNC #188 projects are included in the 2026 Budget under Property Management, Conservation Lands, pages 22-23.

The Leitrim Wetland and Two Creeks Forest projects are not included in the 2026 Budget. External funding will cover \$60,000 of the \$85,000 cost, the remaining \$25,000 from SNC will come from the Property Management, Conservation Lands, pages 22-23 of the 2026 Budget.

SNC Policy Adherence: Selection of the contractor will be made in accordance with SNC Purchasing Policy page 4 subsection (C) (iv): Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 1 – Mandatory: Conservation Lands

Michelle Cavanagh,
Team Lead, Special Projects



To: Board of Directors
From: Alexandre Roy-Guay, Forest Technician
Date: June 1, 2026
Subject: Request for Approval: 2027 Fee Schedule F: Private Landowner Stewardship

RECOMMENDATION:

The Board of Directors approves the 2027 Private Land Stewardship Fee Schedule as presented, effective January 1st, 2027.

BACKGROUND:

1. Forest Canada Tree Programs

The majority of trees planted by South Nation Conservation (SNC) qualify for Forests Canada subsidy of \$2.50/seedling for program coordination and delivery, site preparation/ tending (if required), seedlings, planting, and survival assessments. The term of the current agreement with Forests Canada for Tree Planting Programs is October 2025 – December 2031.

Landowners contribute as per the Board approved annual Private Land Stewardship fee schedule (2026 fees: \$1.11/conifer, \$1.68 hardwood, and \$0.35 refills). In the past four years, 15-33 landowners participated annually; seedlings planted ranged between 25,000 to 69,000 per year.

Projects are eligible for one refill treatment within five growing seasons of the initial planting if the survival rate falls below 60%. Refill plantings are not guaranteed. SNC staff have discretion as to which sites are recommended to Forest Canada for consideration.

2. Over The Counter Sales

SNC's Over the Counter program is available to property owners with planting sites that do not meet the minimum size requirements for Forest Canada Tree Planting Programs. Over the Counter prices reflect the seedling cost plus a 25% service fee. Landowners are responsible for planting and maintaining their seedlings.

For the past three years, approximately 50 landowners participate in the Over the Counter program. Combined, SNC delivered just over 31,000 seedlings.

3. Woodlot Storm Recovery Program

SNC secured funding to provide assistance to private woodlot owners affected by the May 2022 Derecho Storm. The Woodlot Recovery Program currently partners include Natural Resources



Canada through the 2 Billion Tree Program and the City of Ottawa. Reforestation under this Program has an additional seedling subsidy for landowners approved by the Board of Directors in October 2023 (BD-178/23). These fees are currently \$0.46/conifer and \$0.70/hardwood, to a maximum landowner fee of \$3,000.

Overall, current economic conditions have contributed to rising costs for seedlings, contracted work, and staff time. Contracted planting costs typically increase year over year. Seedling prices vary depending on species and nursery and are also subject to annually price increases.

Staff typically bring Fee Schedule F: Private Landowner Stewardship annually in June for approval. This timing allows Staff to communicate pricing to landowners for the 2027 spring plant. Site visits for 2027 tree planting will begin this summer.

DISCUSSION:

Staff recommend a 3% increase to Fee Schedule F: Private Landowner Stewardship for 2027, effective January 1st, 2027. This reflects the increased costs to purchase the seedlings and for contracted services (site preparation, planting, and tending if required). Proposed fees are outlined below:

Program	2026 Landowner Fee	Proposed 2027 Landowner Fee
Forests Canada Tree Planting Programs	<ul style="list-style-type: none"> • \$1.11/conifer • \$1.68/hardwood • \$587/ha band spray and scribe¹ • \$561/ha scribe¹ • \$0.35 seedling for spot spray • Order minimum of 1,000 trees • Refills: \$0.35/seedling, minimum of 400 seedlings 	<ul style="list-style-type: none"> • \$1.14/conifer • \$1.73/hardwood • \$604/ha band spray and scribe¹ • \$577/ha scribe¹ • \$0.37 seedling for spot spray • Order minimum of 1,000 trees • Refills: \$0.36/seedling, minimum of 400 seedlings
Woodlot Storm Recovery Program ²	<ul style="list-style-type: none"> • \$0.46/conifer • \$0.70/hardwood • Maximum landowner fee: \$3,000 	<ul style="list-style-type: none"> • \$0.47/conifer • \$0.72/hardwood • Maximum landowner fee: \$3,000
Over the Counter Tree Sales	<ul style="list-style-type: none"> • Nursery stock cost plus 25% service fee • Order minimum of 25 trees • Tree planting supplies: cost plus 25% service fee 	<ul style="list-style-type: none"> • Nursery stock cost plus 25% service fee • Order minimum of 30 trees • Tree planting supplies: cost plus 25% service fee

¹ Site preparation is charged as a non-refundable deposit on planting projects.

² Woodlot Storm Recovery Program: South Nation Conservation secured funding to support private woodlot owners affected by the May 2022 Derecho Storm. Partners include Natural Resources Canada through the 2 Billion Trees Program and the City of Ottawa. Reforestation is mandatory to access funding for professional services and site preparation. 2027 fees will not apply to projects in progress prior to January 1st, 2027, SNC will honor pricing stated in signed landowner agreements.



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Tree planting programs are included in the 2026 Budget under Resource Management: Landowner Stewardship and Outreach, pages 14-15.

SNC Policy Adherence: Annual fee schedules are approved by the Board of Directors. As of January 1, 2023, all SNC fee schedules will adhere to the Minister's Fee Classes Policy as per section 21.2 of the *Conservation Authorities Act*.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Land Stewardship.

FOR: 

Alexandre Roy-Guay,
Forest Technician.



To: Board of Directors
From: Hannah Jackson, Accounting and Human Resources Specialist
Date: June 3, 2026
Subject: Request for Approval: Monies Received and Disbursement Register for May 2026

RECOMMENDATION:

The Board of Directors receive and file the monies received report for May 2026; and FURTHER THAT: The Board approve the Disbursement Register of \$674,773.73 for May 2026.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	May 2026
City of Ottawa	893,101.75
Conservation Ontario	113,329.66
Septic Revenue	59,365.14
World Wildlife Fund Canada	50,000.00
Ott Family Logging Inc.	47,746.06
Forests Canada	29,700.00
Planning Revenue	22,803.47
Government of Canada	21,341.00
Royal Bank of Canada	13,287.24
United Counties of Prescott and Russell	7,028.39
Township of North Glengarry	6,117.00
Land Revenue	4,853.12
Tree Revenue	3,461.02
Ontario Power Generation	2,500.00
Other Revenue	1,177.30
Rideau Valley Conservation Authority	565.00
Total	1,276,376.15



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

May 2026	
Accounts Payable Cheques	14,350.10
Internet Banking	389,471.78
Electronic Funds Transfer Payments	270,951.85
Total	674,773.73

Hannah Jackson
Accounting and Human Resources Specialist
Attachment: Disbursement Register – May 2026

Disbursements Register - May 2026

Number	Name	Amount	
Accounts Payable Cheques			
21385	Purolator Courier Ltd.	11.99	
21386	Postage On Call	1,130.00	
21387	Kin Club Of Russell	500.00	
21388	St. Daniel's #11725 - Knights of Columbus	250.00	
21389	Jackie Spence	977.45	
21390	Russell Public Library	250.00	
21391	05 26 2539 DDA	750.00	Ottawa Rural Clean Water Grant
21392	2025-RUS-CW14	240.00	Clean Water Grant
21393	2025-RUS-CW09	2,000.00	Clean Water Grant
21394	2025-SDU-CW06	2,000.00	Clean Water Grant
21395	Petty-Cash (SNC)	457.20	
21396	Spencerville Mill Foundation	3,500.00	
21397	Farms.Com Canada Inc	1,059.94	
21398	Corey's Welding	1,039.73	
21399	GFL Environmental Inc.	183.79	
		14,350.10	
Internet Banking			
GP20478	Visa - Jen Boyer	3,000.00	
GP20479	Visa - Carl Bickerdike	2,000.00	
GP20480	Visa - John Mesman	5,000.00	
GP20481	Payworks	167,317.07	Pay 10
GP20482	The Bank of Montreal - RRSP	3,639.12	Pension
GP20483	Enbridge	939.74	
GP20484	Enbridge	228.10	
GP20485	Hydro One	1,900.92	
GP20486	Assante Capital Management	741.60	
GP20487	407 ETR Express Toll Route	190.52	
GP20488	Hydro One	35.16	
GP20489	Bell Canada	1,017.00	
GP20490	Bell Canada	201.22	
GP20491	Hydro One	985.14	
GP20492	Hydro One	339.02	
GP20493	MacEwen Petroleum Inc.	2,367.57	
GP20494	Telus	1,257.69	
GP20495	Hydro Ottawa	21.66	
GP20496	Bell Canada	59.47	
GP20497	MacEwen Petroleum Inc.	197.75	
GP20498	MacEwen Petroleum Inc.	54.24	
GP20499	Finch Feed & Seed Ltd. Purina	1,242.34	
GP20500	Visa - Michelle Cavanagh	2,714.95	
GP20501	Visa - Sandra Mancini	358.73	
GP20502	Visa - Deborah Edwards	1,288.86	
GP20503	Visa - Jacques Levert	75.00	
GP20504	Visa - Lorie Henderson	724.56	
GP20505	Ault & Ault LLP, In Trust	6,994.32	Land
GP20506	Visa - Monique Sauve	1,039.57	
GP20507	Payworks	171,664.33	Pay 11
GP20508	The Bank of Montreal - RRSP	3,639.12	Pension
GP20509	407 ETR Express Toll Route	226.62	
GP20510	Hydro One	38.87	
GP20511	Visa - Jen Boyer	1,453.71	
GP20512	VOID	-	
GP20513	Visa - Carl Bickerdike	1,480.29	
GP20514	Royal Bank of Canada	909.90	
GP20515	Assante Capital Management	741.60	
GP20516	Visa - John Mesman	3,386.02	
		389,471.78	
EFT Banking			
REM001452	Staples Commercial/Trevipay	105.92	
REM001453	Lannin's Garage	2,239.19	
REM001454	J & R Adams Ltd.	87.89	
REM001455	1000224147 Ont Inc (Latremouille Tool Sales Rentals)	881.63	
REM001456	4 Office Automation Ltd	999.03	
REM001457	Eastern Engines	101.67	
REM001458	Mclean Simon & Associates	3,955.00	
REM001459	Kenneth Omenogor	1,568.25	
REM001460	Endeavour Solutions Inc	485.90	
REM001461	Traiteur La Bonne Bouffe	666.70	
REM001462	Township of Alfred & Plantagenet	161.60	
REM001463	VSG C/The Arborist store/Universal Field Supplies	733.26	

REM001464	Staples Commercial/Trevipay	945.91	
REM001465	Lannin's Garage	471.91	
REM001466	Tenaquip Industrial Equipment	449.62	
REM001467	J & R Adams Ltd.	34.75	
REM001468	The Review	220.35	
REM001469	Winchester Print & Stationary	1,119.98	
REM001470	Emond Hamden	1,179.72	
REM001471	Mississippi Valley Conservation Authority	817.37	
REM001472	Nova Networks	3,384.35	
REM001473	106007 Canada Limited/Geosynthetic Systems	278.25	
REM001474	Quinte Conservation	3,978.11	
REM001475	Jacques Levert	188.15	
REM001476	Michelle Cavanagh	143.08	
REM001477	M.R. Blais Sales & Services Inc	791.36	
REM001478	Winchester Springs Mobile Wash	791.00	
REM001479	Begg-Seguín - Crysler Hardware Limited	855.57	
REM001480	Alain Enterprises Ltd	1,881.45	
REM001481	Tavish Macleod	61.70	
REM001482	Shahin Zandmoghaddam	263.08	
REM001483	Camouflage Property Maintenance	1,808.00	
REM001484	CDL Inc Sugaring Equipment	240.69	
REM001485	Cooters Automotive/1000263733 Ont Inc	1,666.78	
REM001486	Ault & Ault LLP Law Office	4,076.51	
REM001487	Glengarry Outhouses Inc	282.50	
REM001488	Phillip Dagenais	962.41	
REM001489	Harbers Greenhouses And Forestry	791.00	
REM001490	Master Floor Care Janitorial Ottawa	2,590.41	
REM001491	HGC Management Inc	61.02	
REM001492	The Nation Municipality	171.03	
REM001493	Raisin Region Conservation Authority	37,262.85	Partner - RALP Program
REM001494	Watersheds Canada	26,010.00	Partner - RALP Program
REM001495	OMERS	75,543.68	Pension
REM001496	Conservation Ontario	23,846.00	2026 Levy Installment #2
REM001497	AECOM Canada ULC	14,157.14	Contracted Services
REM001498	Lannin's Garage	244.00	
REM001499	Cornwall City Press	795.52	
REM001500	Storm Internet Services	169.50	
REM001501	Dwyer Glass	610.20	
REM001502	CDL Inc Sugaring Equipment	618.28	
REM001503	Wex Canada Ltd	845.53	
REM001504	Greenlife Inc	493.25	
REM001505	Lannin's Garage	71.50	
REM001506	Canadian Linen & Uniform Service Corp	57.52	
REM001507	Harbers Greenhouses And Forestry	969.27	
REM001508	Glengarry Outhouses Inc	226.00	
REM001509	Ott Family Logging	9,806.62	Deposit Return- Wood Harvesting Contracts
REM001510	Verbinnen's Nursery Ltd.	1,808.27	
REM001511	Heritage Reforestation Inc.	10,505.42	Tree Planting
REM001512	Makenna Brownlee	158.19	
REM001513	Lannin's Garage	1,068.99	
REM001514	Winchester Print & Stationary	633.77	
REM001515	1000224147 Ont Inc (Latremouille Tool Sales Rentals)	1,192.21	
REM001516	Norton Rose Fulbright Canada LLP	21,366.04	Professional Services
		270,951.85	



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: June 3, 2026
Subject: Regulated Activities Policies Draft

RECOMMENDATION:

The Board of Directors receive as information the draft Regulated Activities Policies; and

FURTHER THAT staff be directed to make the draft Regulated Activities Policies available for public and stakeholder review and comment for a 30-day period; and

FURTHER THAT any comments and submissions regarding this project be referred to staff for review and consideration as part of the Regulated Activities Policies update; and

FURTHER THAT a summary of the comments received during the 30-day period be shared with the Board in August 2026; and

FURTHER THAT a final version of the Regulated Activities Policies be returned to the Board for potential adoption in August 2026.

BACKGROUND:

One of South Nation Conservation's principal mandates is to protect people and property from the risks of natural hazards. This role is carried out, in part, by regulating development and other activities in and around hazardous lands, watercourses, wetlands, river valleys, and shorelines. The regulation of activities and the issuance of permits for development in these areas are a mandatory program prescribed by the Province of Ontario.

As part of its permitting program, South Nation Conservation (SNC) maintains policies to provide clarity and transparency in the administration of the permitting program for the public, the Board (as a hearing appeal body), and staff. SNC's current policies – called the Section 28 Regulation Policies – were last updated in April 2023 (BD-076/23).

On April 1, 2024, the Government of Ontario implemented amendments to the *Conservation Authorities Act* (the "CA Act") that revoked the 36 individual conservation authority regulations and replaced them with one provincial regulation – O. Reg. 41/24. The amendments further introduced a new test for the issuance of permits as well as more detailed requirements regarding permit application processes and timelines.

In March of 2024 and in anticipation of the changes, the Board approved the Interim Policy for the Administration and Implementation of O. Reg. 41/24 (BD-060/24). This brief policy confirmed what was required by law: that SNC administer its permitting program in accordance with the amendments to the CA Act and the regulation. It further confirmed that where



discrepancies exist between the text of the new CA Act or regulation and SNC's current policies, the legislation and regulation would prevail.

Since April 2024, staff have been working closely with the City of Ottawa conservation authority partners to implement changes to the permitting program to comply with the amendments to the Act and the new regulation. Products of this collaboration and internal reviews include revised permit application forms, standardized timelines and processes, a permit application review policy (BD-159/24), new permit templates, and standardized permit conditions.

In November 2024, Rideau Valley Conservation Authority approved and implemented updated regulation policies. Mississippi Valley Conservation Authority is currently in the process of updating its policies.

DISCUSSION:

To ensure the SNC permitting program stays current, effective, and timely for watershed residents and partners; staff have drafted revised policies to incorporate the April 1, 2024, changes to the CA Act and regulation. The draft policies are retitled "Regulated Activities Policies" (the "Policies"). A copy of the draft Policies will be uploaded to the SNC webpage prior to the meeting.

Most updates to the Policies relate to administrative processes. Provisions regarding development or changing land in regulated areas remain unaffected or are only slightly modified for consistency with the changes to the CA Act. The Policies are not a technical document and do not contain technical guidelines.

The proposed updates include:

- incorporation of the province's new statutory test for the issuance of CA Act permits;
- updated descriptions of regulated areas and activities to comply with provincial regulations
- formalization of submission requirements and process that SNC has implemented to comply with the April 1, 2024, changes to the CA Act;
- a clearer explanation of the permit application process including timelines, the role of pre-consultation, complete application requirements, and the review of permit applications;
- a clearer explanation of processes available to permit holders including amendments, extensions, and cancellations;
- more flexibility and exceptions for minor projects and activities in hazardous lands;
- new criteria for ensuring safe access for new development during floods; and
- new criteria for "balanced cut and fill" projects in flood plains.

Adoption of the Policies will constitute one of the final steps in formalizing the permitting program processes that SNC has implemented to comply with the changes to the CA Act.



Staff are seeking direction to make the draft Policies available for public and stakeholder review and comment for a 30-day period beginning in the second half of June. During this period, the draft Policies will be made available on SNC's website, and directly circulated to key stakeholders: municipal partners, Conservation Ontario, and conservation authority partners. Public notice will be provided via a social media post and mention in the June newsletter. Comments will be received via a dedicated consultation feedback form on SNC's website. A summary of the comments received during the 30-day period will be shared with the Board in August 2026.

A final version of the Regulated Activities Policies will be returned to the Board for potential adoption in August 2026.

If adopted, the Policies will consolidate and replace the following policy documents:

- Section 28 Regulation Policies - O. Reg. 170/06 (BD-076/23);
- Interim Policy for the Administration and Implementation of O. Reg. 41/24 (BD-060/24);
- Transition Procedures O. Reg. 41/24 (BD-060/24); and
- Permit Application Administrative Review Policy (BD-159/24).

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on the 2026 Budget.

SNC Policy Adherence: Section 12 of O. Reg. 41/24 states each authority shall develop policy and procedure documents with respect to permit applications and reviews and that the authority shall implement procedures for consulting with stakeholders and the public during any review and update process, as the authority considers advisable.

Programs and Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Eric McGill,
Corporate Counsel.



To: Board of Directors
From: James Holland, Senior Planner
Date: June 1, 2026
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for May 2026.

DISCUSSION:

South Nation Conservation (“SNC”) staff provide comments on planning applications to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The table below summarizes planning applications received in May 2026.

#	Application Type	Property	Municipality
135	Consent	14 Church St	Augusta
136	Consent	12 Church St	Augusta
137	Consent	10550 Kyle Rd	Augusta
138	Section 59 Clearance	646 Principal St	Casselman
139	Consent	4234 Champlain St	Clarence-Rockland
140	Consent	915 St Jean St	Clarence-Rockland
141	Consent	Bouvier Road	Clarence-Rockland
142	Minor Variance	3799 Old Highway 17	Clarence-Rockland
143	Zoning By-Law Amendment	4092 Champlain St	Clarence-Rockland
144	Consent	Hyndman Road	Edwardsburgh-Cardinal
145	Consent	2962 Lough Rd	North Dundas
146	Consent	414 Main Street	North Dundas
147	Consent	414 Main Street	North Dundas
148	Consent	2666a Cumming Rd	North Stormont
149	Consent	2666b Cumming Rd	North Stormont
150	Consent	2666b Cumming Rd	North Stormont
151	Consent	16605 Eighth Rd	North Stormont
152	Consent	2666a Cumming Rd	North Stormont
153	Consent	15045 Concession 3-4 Rd	North Stormont
154	Consent	15045 Concession 3-4 Rd	North Stormont
155	Consent	1991 Finch-Winchester	North Stormont
156	Consent	1991 Finch-Winchester	North Stormont
157	Official Plan Amendment	7650 Snake Island Road	Ottawa
158	Site Plan Control	2380 Tenth Line Rd	Ottawa
159	Zoning By-Law Amendment	2380 Tenth Line Rd	Ottawa
160	Zoning By-Law Amendment	4296 Anderson Rd	Ottawa



#	Application Type	Property	Municipality
161	Consent	780 Eadie Rd	Russell
162	Consent	124 St Pierre Rd	Russell
163	Minor Variance	757 Route 400	Russell
164	Site Plan Control	999 Notre-Dame	Russell
165	Consent	10039 County Rd 2	South Dundas
166	Consent	11050 Irish Headline	South Dundas
167	Consent	Carman Road	South Dundas
168	Consent	Lakeshore Drive	South Dundas
169	Subdivision	County Road 2	South Dundas
170	Consent	17159 Cornwall Center Rd	South Stormont
171	Consent	17159 Cornwall Center Rd	South Stormont

There were no residential subdivision or site plan clearances in May 2026.

The table below summarizes application pre-consultation reviews requested by municipalities and property inquiry letters issued in May 2026.

#	Municipality	Application
29	Clarence-Rockland	Pre-Consultation
30	Nation	Property Inquiry
31	North Stormont	Property Inquiry
32	North Stormont	Property Inquiry
33	Ottawa	Pre-Consultation
34	Ottawa	Property Inquiry
35	Russell	Pre-Consultation

Programs & Services Category: Category 1 – Mandatory: Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

James Holland, M.Sc. MCIP RPP
 Senior Planner.



To: Board of Directors
From: Shahin Zand, Water Resources Engineer
Date: June 4, 2026
Subject: Update: Engineering Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Engineering Technical Reviews update for the month of May 2026.

DISCUSSION:

South Nation Conservation (“SNC”) Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the Board of Directors approved fee schedule.

The table below lists the number of *Planning Act* application technical reviews undertaken in the month of May 2026.

Planning Act Application Technical Reviews	
Municipality	Number of Reviews
Casselman	3
Clarence-Rockland	4
North Grenville	1
North Stormont	1
Russell	1
South Dundas	1
TOTAL	11

The table below lists the number of *Conservation Authorities Act* permit application technical reviews undertaken in the month of May 2026.

CA Act Permit Application Technical Reviews	
Municipality	Number of Reviews
Alfred-Plantagenet	4
Augusta	2
Casselman	2
Clarence-Rockland	7
North Dundas	1
Ottawa	11
South Dundas	1
Total	28

SNC’s Engineering Team will continue to track applications and associated timelines to ensure timely reviews.



South Nation
Conservation
de la Nation Sud

Programs & Services Category: Category 1 – Mandatory: (1) Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24; and (2) Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

A handwritten signature in black ink, appearing to read 'Shahin Zand', written over a horizontal line.

Shahin Zand, P.Eng.
Water Resources Engineer.



To: Board of Directors
From: Jennifer Boyer, Managing Director, Planning & Approvals
Date: June 1, 2026
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for the month of May 2026.

DISCUSSION:

South Nation Conservation (“SNC”) staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

The table below lists the permits issued in May 2026:

#	Project No.	Permit Holder	Municipality	Project
48	2026-ALP-R044	Pierre Franche	Alfred and Plantagenet	House Construction and Septic Installation
49	2026-ALP-R059	Patrick Claude	Alfred and Plantagenet	House Construction
50	2026-AUG-R063	Torbati Saeed	Augusta	Septic Installation
51	2026-AUG-R066	Dave Chartrand	Augusta	Dock Installation
52	2026-EDW-R073	Mark Streit	Edwardsburgh-Cardinal	Garage Extension
53	2026-NAT-R057	Rene Seguin	Nation	Septic Installation
54	2026-GLO-R058	City of Ottawa	Ottawa	Culvert Extension
55	2026-GLO-R067	City of Ottawa	Ottawa	Culvert Replacement
56	2026-GLO-R068	City of Ottawa	Ottawa	Culvert Replacement
57	2026-CUM-R069	City of Ottawa	Ottawa	Culvert Replacement
58	2026-CUM-R070	City of Ottawa	Ottawa	Culvert Replacement
59	2026-CUM-R071	City of Ottawa	Ottawa	Culvert Replacement
60	2026-CUM-R072	City of Ottawa	Ottawa	Culvert Replacement

This table provides a summary of permit related site visits undertaken to date in 2026.

Permit Site Visits and Inspections 2026		
Action	May 2026	Total for 2026
Permit Compliance Inspections	8	37
Pre-consultations	0	0

Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Jennifer Boyer, M.Sc. MCIP RPP
Managing Director, Planning & Approvals



To: Board of Directors
From: Gregory Payne, Regulations Officer
Date: June 1, 2026
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received for the month of May 2026.

DISCUSSION:

South Nation Conservation (“SNC”) staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* (the “Act”) in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting contraventions of the Act.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property; the risk of exacerbating natural hazards; the public interest; and the Authority’s resources. The table below lists the reported concerns received in May 2026.

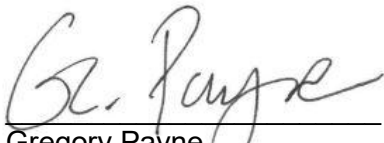
Received in 2026	File No.	Location	Description
9	ENF2026-RUS-03	Russell	Matter not subject to regulation under the Act
10	ENF2026-ALP-03	Alfred and Plantagenet	Reported interference with a provincially significant wetland
11	ENF2026-RUS-04	Russell	Reported interference with the channel of a watercourse
12	ENF2026-OTW-02	Ottawa	Matter not subject to regulation under the Act
13	ENF2026-NAT-01	Nation	Reported development activity in a regulated area
14	ENF2026-EDW-01	Edwardsburgh Cardinal	Matter not subject to regulation under the Act
15	ENF2026-OTW-03	Ottawa	Reported development activity in a regulated area
16	ENF2026-SDU-02	South Dundas	Reported development activity in a regulated area
17	ENF2026-OTW-04	Ottawa	Reported development activity in a regulated area



This table provides a summary of staff enforcement and compliance actions undertaken to date in 2026.

Enforcement and Compliance Actions 2026		
Action	May 2026	Total for 2026
Site Visits	3	14
Files Resolved	3	9
Referred to Correct Agency	4	10
Stop Orders Issued	1	4
Files where charges have been laid under the <i>Provincial Offences Act</i>	0	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.



Gregory Payne,
Regulations Officer



To: Board of Directors
From: Monique Sauv , Chief Building Official Part 8 - Septic Systems
Date: June 1, 2026
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for the month of May 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received for the month of May 2026. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner(s)	Municipality	Description
124	AP-26-13	Exterior Solutions Ottawa Ltd.	Alfred and Plantagenet	New Construction
125	AP-26-14	Jeannine Lavoie	Alfred and Plantagenet	System Replacement
126	AU-26-07	Cathedral Enterprises Ltd	Augusta	New Construction
127	AU-26-09	2664865 Ontario Ltd.	Augusta	New Construction
128	AU-26-11	Duane Legrand & Sasha Boudreau	Augusta	New Construction
129	AU-26-08	Lindsey Hoogwerf	Augusta	System Replacement
130	AU-26-10	James McDonald & Shawn Arsenault	Augusta	System Replacement
131	AU-26-12	Albert Ethier	Augusta	System Replacement
132	AU-26-13	John & Wenda Taylor	Augusta	System Replacement
133	CH-26-05	Pisciculture Lac Carre Inc.	Champlain	New Construction
134	CR-26-22	Gerald & Sonia Dagenais	Clarence-Rockland	Leaching Bed
135	CR-26-24	13399737 Canada Inc.	Clarence Rockland	New Construction
136	CR-26-23	Timothy Wiesner	Clarence Rockland	System Replacement
137	CR-26-25	Laurent Brosseau	Clarence Rockland	System Replacement
138	CR-26-26	Francine Canadien & Richard Bourgon	Clarence Rockland	System Replacement
139	EH-26-12	Nikolaos Pelekos	East Hawkesbury	New Construction
140	EH-26-14	Charles & Karine Laviolette	East Hawkesbury	New Construction
141	EH-26-11	Sara Landry & Charles-Etienne Vaudrin	East Hawkesbury	System Replacement
142	EH-26-13	Eddy & Teresita Mellina	East Hawkesbury	Tank
143	EC-26-03	Beking's Poultry Farm Inc.	Edwardsburgh Cardinal	New Construction
144	EC-26-04	Jay Walsh	Edwardsburgh Cardinal	New Construction



#	Permit Number	Landowner(s)	Municipality	Description
145	EC-26-02	Daniel Swerdfeger	Edwardsburgh Cardinal	New Construction
146	EC-26-05	Joshua Siydock & Kelcey Bonnell	Edwardsburgh Cardinal	Tank
147	FY-26-06	Susan Hudson	Front of Yonge	New Construction
148	FY-26-04	Jaime Turner & Chen Xiao	Front of Yonge	System Replacement
149	FY-26-05	Peter Wieler	Front of Yonge	System Replacement
150	NA-26-15	Etienne Alain Dicaire	Nation	New Construction
151	ND-26-14	Owen Byers & Megan Drake	North Dundas	New Construction
152	NS-26-09	Patrick Dore & Jacinthe Carriere	North Stormont	New Construction
153	NS-26-10	Alain & Martine Brisson	North Stormont	New Construction
154	NS-26-12	G&E Reno Construction Inc.	North Stormont	New Construction
155	NS-26-11	Manon Van Riel	North Stormont	System Replacement
156	RU-26-13	Edward & Isabelle Dapples	Russell	System Replacement
157	RU-26-14	Corey & Brittany McMeekin	Russell	System Replacement
158	RU-26-15	Zachary Laroche & Kristy House	Russell	System Replacement
159	NA-26-14	Yannick Gagne & Isabelle Chevalier	Russell	Tank
160	RU-26-12	Shawn Dagenais & Tania Meilleur	Russell	Tank
161	SD-26-05	Holly Byker	South Dundas	System Replacement
162	SD-26-06	John & Maureen Parker	South Dundas	System Replacement
163	SD-26-04	Noel & William Potter	South Dundas	Tank
164	SS-26-15	Robert Ariagno & Cindy Scott	South Stormont	New Construction
165	SS-26-16	Newington Wesleyan Church	South Stormont	New Construction
166	SS-26-14	Corinne McBride	South Stormont	System Replacement
167	SS-26-17	Bruce & Leslie Anderson	South Stormont	System Replacement

Staff continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery.

Monique Sauvé,
Chief Building Official Part 8 - Septic Systems

From: [CCEO \(MECP\)](#)
To: [Carl Bickerdike](#)
Cc: [ca.office \(MECP\)](#); [Ronda Boutz](#); [Eric McGill](#); [Sandra Mancini](#)
Subject: RE: Request for Authorization under Minister's Direction - Temporary Restrictions - Casselman Dam Repairs
Date: May 26, 2026 2:42:03 PM

Hi Carl:

Thank you for your email. We have reviewed the information provided and have no concerns with the proposed activity as described. Please proceed as planned.

Thanks,
CCEO

From: Carl Bickerdike <cbickerdike@nation.on.ca>
Sent: May 15, 2026 11:09 AM
To: CCEO (MECP) <CCEO@ontario.ca>
Cc: [ca.office \(MECP\)](#) <ca.office@ontario.ca>; [Ronda Boutz](#) <RBoutz@nation.on.ca>; [Eric McGill](#) <emcgill@nation.on.ca>; [Sandra Mancini](#) <smancini@nation.on.ca>
Subject: Request for Authorization under Minister's Direction - Temporary Restrictions - Casselman Dam Repairs

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good Morning,

South Nation River Conservation Authority (SNRCA) is writing to request authorization to undertake repairs to the Casselman Dam water control structure on the South Nation River in the Municipality of Casselman. The project includes capital costs exceeding \$500,000 and acquiring services in excess of 2 years in length. The project is therefore subject to section 1. v and vii of the Minister's Direction – Temporary Restrictions issued on May 1, 2026 under section 1.14 of the *Conservation Authorities Act*.

Please see attached letter for project details and copies of Board of Directors reports and corresponding resolutions.

Best,

Carl Bickerdike

Carl Bickerdike | Chief Administrative Officer

38 Victoria Street, Box 29, Finch, ON K0C 1K0

Tel: 613-984-2948 or 1-877-984-2948

[nation.on.ca](#) | [make a donation](#)

Our local environment, we're in it together.

Notre environnement local, protégeons-le ensemble.

00058

From: [CCEO \(MECP\)](#)
To: [Carl Bickerdike](#)
Cc: [ca.office \(MECP\)](#); [Ronda Boutz](#); [Eric McGill](#); [Pat Piitz](#)
Subject: RE: Request for Authorization under Minister's Direction - Temporary Restrictions - Ecological gift land donation
Date: May 26, 2026 3:00:34 PM

Hi Carl:

Thank you for your email. We have reviewed the information provided and have no concerns with the proposed activity as described. Please proceed as planned.

Thanks,
CCEO

From: Carl Bickerdike <cbickerdike@nation.on.ca>
Sent: May 25, 2026 5:23 PM
To: CCEO (MECP) <CCEO@ontario.ca>
Cc: [ca.office \(MECP\)](#) <ca.office@ontario.ca>; [Ronda Boutz](#) <RBoutz@nation.on.ca>; [Eric McGill](#) <emcgill@nation.on.ca>; [Pat Piitz](#) <PPiitz@nation.on.ca>
Subject: Request for Authorization under Minister's Direction - Temporary Restrictions - Ecological gift land donation

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good Afternoon,

South Nation River Conservation Authority (SNRCA) is writing to request authorization to accept a land donation from a private agricultural corporation of 204 acres of provincially significant wetland in the Township of South Stormont. The donation involves the acquisition of land to be owned by the authority and is therefore subject to section 1. iv of the Minister's Direction – Temporary Restrictions issued on May 1, 2026 under section 1.14 of the Conservation Authorities Act.

Please see attached letter for project details and copies of Board of Directors reports and corresponding resolutions.

Best,

Carl Bickerdike

Carl Bickerdike | Chief Administrative Officer

38 Victoria Street, Box 29, Finch, ON K0C 1K0

Tel: 613-984-2948 or 1-877-984-2948

[nation.on.ca](#) | [make a donation](#) □ □ □ □

Our local environment, we're in it together.

Notre environnement local, protégeons-le ensemble.

00059