



South Nation
Conservation
de la Nation Sud

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Board of Directors

Meeting Supplemental Agenda

Date: August 13th, 2026

Time: 9:00 a.m.

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Supplemental Agenda

August 13th, 2026, at 9:00 a.m.

1. New Business

- | | |
|---|-------|
| a. Update: Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency: Carl | 3-13 |
| b. Request for Approval: 2026 Fall Tree Planting Contracts: Caroline | 14-16 |
| c. Update: Estimated Statement of Operations for July 31 st , 2026: Johanna | 17-18 |
| d. Monthly Updates: | |
| i. Engineering Technical Reviews: Shahin | 19-20 |
| e. Recognition: Years of Service: Sandra | 21 |

2. Closed Session

- a. Matters involving an identifiable individual (verbal): Carl

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: August 11, 2026
Subject: Update: Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency

RECOMMENDATION:

The Board of Directors receive and file the update on Environmental Registry of Ontario proposal #026-0740 regarding "Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency".

DISCUSSION:

On July 29, 2026, the Ministry of the Environment, Conservation and Parks (the "MECP") posted the "Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency" on the Environmental Registry of Ontario (the "ERO"). The [ERO posting #026-0740](#) is open for comments until September 12, 2026.

The MECP is proposing two regulations under the *Conservation Authorities Act* to:

1. establish a method for how many members participating municipalities appoint to regional conservation authorities, and
2. establish additional ineligibility criteria for appointments to the board of the Ontario Provincial Conservation Agency (the "OPCA").

A summary of the proposed regulations is provided below.

1. Proposed regulation setting out the method for determining the number of members appointed to regional conservation authorities (CAs)

Sections 1.5 and 14 of *Conservation Authorities Act* (the "Act") states that the number of members from each participating municipality will be determined by a method prescribed in regulations. A previous amendment to the Act has defined participating municipalities in a regional conservation authority as single-tier and upper-tier municipalities.

The MECP is proposing a regulation that would establish a population-based method for determining the number of members each participating municipality appoints to the regional conservation authority (the "RCA").

A Tiered Allocation Formula is proposed to determine the number of members for each participating municipality in the RCA. Under this proposed approach, each participating municipality would have at least one (1) member appointed to the RCA.

The Tiered Allocation Formula is:

Tier	Percent of RCA Population	Number of Members
4	≥ 30%	4
3	≥ 15% to <30%	3
2	≥ 5% to <15%	2
1	< 5%	1

A copy of relevant pages for the St. Lawrence River Regional Conservation Authority excerpted from the Province's ERO posting #026-0740 supplemental document, "Appointment of members by participating municipalities to regional conservation authorities under a proposed Tiered Allocation Formula", is attached for the Board's information.

Agreement among participating municipalities on the number of members each appoints to regional CAs

Section 14 of the Act allows for participating municipalities, through an agreement between all participating municipalities, to determine member appointment numbers without using the Tiered Allocation Formula. In this case, not all participating municipalities would be required to appoint at least one (1) member to the RCA.

The regulation will establish limits for both the number of members that may be appointed by a participating municipality and total number of members appointed to the RCA. The regulation will further establish limits on the municipal appointment agreements capping the number of members appointed by a participating municipality to five (5) and capping the number of members appointed to the RCA to not exceed the total number of members that would be allocated under the proposed Tiered Allocation Formula.

Under a municipal agreement, with the above caps, a participating municipality would need to forfeit an appointment for another participating municipality to increase their member appointments higher than the appointment number under the Tiered Allocation Formula.

This allocation option is only available after the transition date (February 1, 2027, or such later date as may be prescribed by the regulations), the proposed Tiered Allocation Formula must be used for the initial appointments to the RCA prior to transition date.

As populations in the participating municipality change over time, the total number of members allocated under the Tiered Allocation Formula may need to be updated. This would in turn result in the number of members permitted within the RCA to change over time as well.

2. Proposed regulation for Ontario Provincial Conservation Agency board member ineligibility

The OPCA, established under section 35.1 of the Act, is a provincial, board-governed agency overseen by the Ministry of the Environment, Conservation and Parks. The OPCA is leading the consolidation of conservation authorities and providing oversight of the RCA system.



The OPCA is governed by a Board of Directors of at least five (5) and no more than twelve (12) members appointed by the Lieutenant Governor in Council. Section 35.6(2) of the Act states a person is not eligible to be appointed if the person is a member of Parliament or a member of the Assembly or satisfies such criteria as may be prescribed by regulation.

The MECF is proposing a regulation to establish additional ineligibility criteria for appointments to the OPCA's Board of Directors. Specifically, the following individuals would be ineligible for appointment:

- a. a registered lobbyist under Ontario's Lobbyists Registration Act
- b. a current member of a conservation authority
- c. an individual currently employed as an officer or senior staff member of a conservation authority

South Nation Conservation is reviewing ERO #026-0740 posting with neighbouring conservation authorities within the St. Lawrence River Regional Conservation Authority and preparing to provide feedback by the end of the consultation period on September 12, 2026.

A draft submission will be brought to the Board for approval at the September 10, 2026 meeting.

Carl Bickerdike,
Chief Administrative Officer.

Attachments: Excerpt from ERO posting #026-0740 supplemental document: "Appointment of members by participating municipalities to regional conservation authorities under a proposed Tiered Allocation Formula"



Improving Ontario's Conservation Authority System



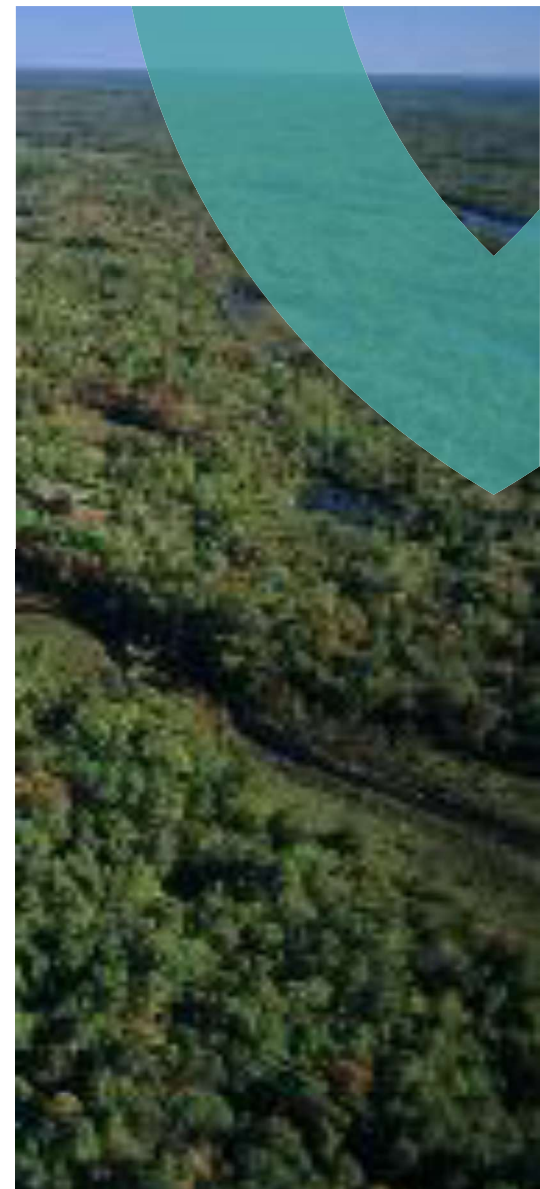
**Regulatory Registry and Environmental Registry Posting #026-0740 -
Supplemental Document: Appointment of members by participating
municipalities to regional conservation authorities under a proposed
Tiered Allocation Formula**

Ministry of the Environment, Conservation and Parks

This supplemental document illustrates the proposed method for determining the number of members each participating municipality appoints to each of the nine regional conservation authorities (CAs), as part of the ministry's consultation on a proposed regulation (Regulatory Registry and Environmental Registry #026-0740).

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Proposed Tiered Allocation Formula

The ministry is proposing to make a regulation under the *Conservation Authorities Act* (CAA) to set out the method for determining the number of members each participating municipality appoints to a regional CA by way of a **Tiered Allocation Formula** as follows:

- **Tier 4:** Where a participating municipality's population represents more than 30 percent of the total population within the regional CA, they appoint four members.
- **Tier 3:** Where a participating municipality's population represents 15 percent or more but less than 30 percent of the total population within the regional CA, they appoint three members;
- **Tier 2:** Where a participating municipality's population represents 5 percent or more but less than 15 percent of the total population within the regional CA, they appoint two members.
- **Tier 1:** Where a municipality's population represents less than 5 percent of the total population within the regional CA, they appoint one member.

Tier	Percent of Regional CA Population	Number of Members
4	≥ 30%	4
3	≥ 15% to < 30%	3
2	≥ 5% to < 15%	2
1	< 5%*	1

The process for applying this formula is described on the next page.

Applying Proposed Tiered Allocation Formula

- A municipality's representation on a regional conservation authority is based on its share of the regional conservation authority's total population. That share determines which population tier the municipality falls into and, in turn, how many members it appoints.
- To determine a municipality's share:
 - If the municipality is entirely within the regional conservation authority area, its full population is used.
 - If only part of the municipality is within the regional conservation authority area, its population is adjusted based on the percentage of the municipality's geographic area that falls within the conservation authority area.
 - For example, if 50% of a municipality's geographic area is within the regional conservation authority area, then 50% of its total population is used in the calculation.
 - The populations of all participating municipalities are added together to determine the total population of the regional conservation authority, and the municipality's share of that total population is calculated as a percentage.

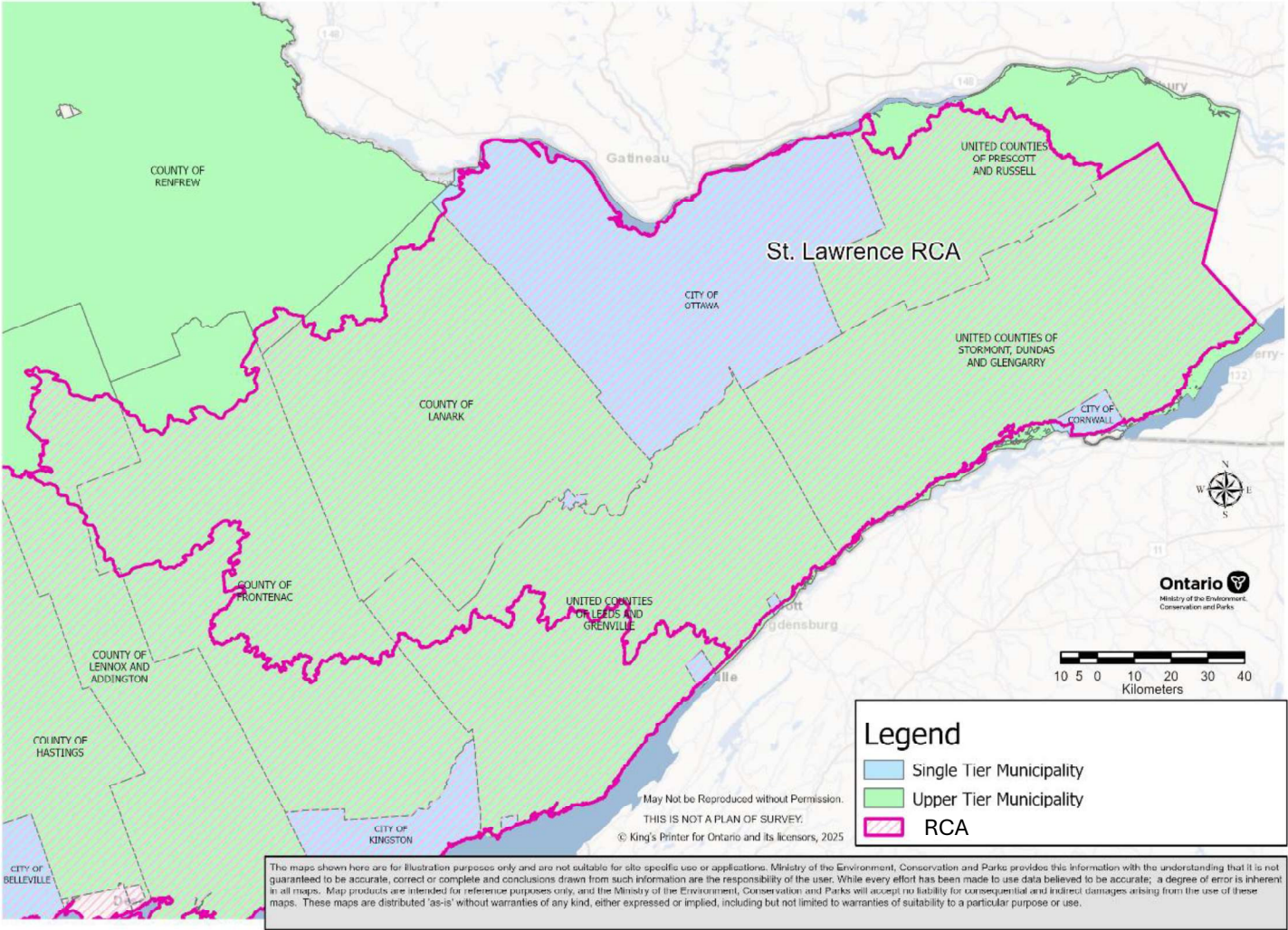
Municipal Agreements

- Under the CAA, all participating municipalities of a regional CA may enter into an agreement setting out an alternative method for determining the number of members each municipality appoints to the regional CA.
- An agreement does not need to provide every participating municipality with a minimum of one member but must be in accordance with other prescribed maximums:
 - It is proposed that no municipality may appoint more than 5 members.
 - It is proposed that total regional CA membership cannot exceed the number of members that would be allocated under the proposed Tiered Allocation Formula.

Important note:

- Municipalities would be required to use the proposed Tiered Allocation Formula for the first appointments to regional conservation authorities.

9 – St. Lawrence River Regional CA – Participating Municipalities



9 – St. Lawrence River Regional CA | Total Population within RCA : 1,321,968

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
Ottawa	1,017,449	100%	1,017,449 (76.9%)	4
United Counties of Stormont, Dundas & Glengarry	66,792	99.79%	66,652 (5.1%)	2
Lanark County	66,506	94.36%	62,755 (4.8%)	1
Prescott and Russell County	95,639	61.53%	58,847 (4.5 %)	1
Cornwall	47,845	100%	47,845 (3.6%)	1
United Counties of Leeds & Grenville	72,493	56.35%	40,850 (3.1%)	1
Frontenac County	29,295	44.29%	12,975 (1%)	1
Smiths Falls	9,254	100%	9,254 (0.7 %)	1
Lennox & Addington County	45,182	10.85%	4,902 (0.4%)	1
Renfrew County	91,511	0.48%	439 (0.03%)	1
Total Number of Members Appointed				14

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

Summary: Number of Participating Municipalities and members under proposed Tiered Allocation Formula per Regional CA

Regional Conservation Authority	Number of Participating Municipalities	Number of Members:
1. Northwestern Ontario	8	11
2. Northeastern Ontario	15	22
3. Western Lake Erie	13	22
4. Eastern Lake Erie	17	23
5. Lake Huron	13	21
6. Western Lake Ontario	7	16
7. Central Lake Ontario	6	13
8. Eastern Lake Ontario	16	25
9. St. Lawrence River	10	14



To: Board of Directors
From: Caroline Goulet, Forester
Date: August 11, 2026
Subject: Request for Approval: 2026 Fall Tree Planting Contracts

RECOMMENDATION:

The Board of Directors approve awarding fall 2026 tree planting contracts as follows:

Contractor	Number of Tree Planting Sites	Approximate Tree Allocation	Approximate Contract Value (excluding HST)
Contractor A	24	37,150	\$ 35,659
Contractor B	8	28,500	\$ 22,395
Total	32	65,650	\$ 58,054

AND FURTHER THAT: Tree planting contracts may be reallocated between contractors, if necessary, to meet planting deadlines and contractor capacity.

DISCUSSION:

South Nation Conservation (SNC) has agreements with landowners to plant approximately 12,300 trees through Forest Canada Tree Planting Programs, 43,500 trees through the Woodlot Storm Recovery Program, and an addition of 9,850 through the Resilient Agricultural Landscape Program (RALP) in fall 2026.

Staff issued a Request for Quotes for Fall 2026 Tree Planting Services to twelve (12) contractors. Bids were received from two (2) contractors; one (1) contractor indicated they were at capacity and unable to bid. No submissions were received from the remaining nine (9) contractors.

The Request for Quotes required contractors to confirm minimum tree allocation they are willing to plant within a four-week period. Contractors were also asked to confirm the maximum number of trees their company can plant in a four-week period. The table below summarizes the minimum and maximum number of trees for each contractor.

Contractor	Minimum Trees Requirement	Maximum Capacity
Contractor A	13,300	68,000
Contractor B	20,000	100,000

Pricing is based on the program, number of trees per site, species (conifer vs. hardwood), and stock size (bareroot, container, and pot). Of the submitted quotes, lowest pricing varies between bids depending on the number of trees per site and stock sizes. For example, tree planting prices can range from approximately \$0.50/tree to \$2.30/tree.



Actual costs will be based on trees planted, which can vary from the planting plan if stock is substituted or unavailable, or if planted number is increased or decreased due to site conditions.

When reviewing allocation options between contractors, staff considered the following:

- lowest price,
- planting locations to optimize logistics around travel and cold storage locations, and
- contractor planting capacity and experience.

Based on experience, staff recommend awarding contracts to multiple vendors. Splitting the contract allows for:

- shorter window of time to plant trees;
- seedlings stored for less time, and
- coverage should a contractor experience issues with capacity or scheduling during the planting period.

Based on bids submitted, staff are recommending the following split for tree planting contracts as it provides an optimal balance between pricing and contractor capacity.

CONTRACTOR A			
Program	No. of Sites	No. of trees	Estimated Cost
Forests Canada Sites	2	10,800	\$ 5,854
Woodlot Storm Recovery	7	16,500	\$ 9,094
RALP	15	9,850	\$ 20,711
Sub-Total	24	37,150	\$ 35,659

CONTRACTOR B			
Program	No. of Sites	No. of trees	Estimated Cost
Forests Canada Sites	1	1,500	\$ 2,065
Woodlot Storm Recovery	7	27,000	\$ 20,330
RALP	0	0	\$ -
Sub-Total	8	28,500	\$ 22,395
Grand Total	32	65,650	\$ 58,054



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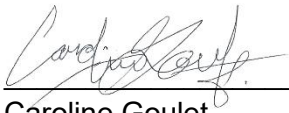
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The tree planting program is included in the 2026 Budget under Resource Management: Landowner Stewardship and Outreach: on pages 14-15.

Tree planting costs are recovered through the Forests Canada Tree Programs, the Woodlot Storm Recovery Program (2 Billion Trees Program and City of Ottawa), the Resilient Agricultural Landscape Program (Sustainable Canadian Agricultural Partnership), and landowner contributions (as per the Board approved Fee Schedule F – Private Land Stewardship).

SNC Policy Adherence: Purchases \$25,000 up to \$100,000, a minimum of three written quotations should be obtained from suppliers; in accordance with the SNC Purchasing Policy [page 4, ss. (C)(iv)].

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Landowner Stewardship.



Caroline Goulet,
Forester.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: August 10, 2026
Subject: Update: Estimated Statement of Operations for July 31st, 2026

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2026, as of July 31st, 2026, update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Currently, Senior Management Team, and Project Leads are estimating a \$22,000 surplus. A full review of 2026 revenues and expenditures will continue through to the end of 2026.

The final 2026 reserve transfer will be presented to the applicable Board along with the audited financial statements in 2027.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget

The 2026 budget represents the Board of Directors approved Budget of January 20th, 2026.

SNC Policy Adherence:

SNC approved Policies are adhered to.

Johanna Barkley,
Director of Finance.

Attachments: Estimated Statement of Operation



ESTIMATED STATEMENT OF OPERATIONS As of July 31, 2026	YTD Actuals	Final Budget	Updated Forecast
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	265,753	202,598	188,719
Partner Programs	116,119	851,137	1,347,937
Landowner Stewardship Outreach	408,914	661,992	1,670,358
Total Resource Management	790,786	1,715,726	3,207,014
Property & Approvals			
Property	942,972	1,741,375	2,960,441
Approvals	955,953	1,642,487	1,650,728
Total Property & Approvals	1,898,925	3,383,862	4,611,169
Corporate & Community Services			
Corporate Services	970,213	1,618,658	1,650,900
Information Management and Technology	-	-	-
Communications and Outreach	165,131	345,477	270,342
Total Corporate & Community Services	1,135,344	1,964,135	1,921,242
TOTAL OPERATING EXPENSE	3,825,056	7,063,724	9,739,425
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	13,047	100,610	120,547
Projects	665,992	2,319,094	1,833,959
Total Resource Management	679,038	2,419,705	1,954,505
Property & Approvals			
Capital	869,123	883,741	3,282,886
Projects	-	-	-
Total Property & Approvals	869,123	883,741	3,282,886
Corporate & Community Services			
Capital	8,629	25,000	25,000
Projects	-	-	-
Total Corporate & Community Services	8,629	25,000	25,000
TOTAL CAPITAL AND PROJECT EXPENSE	1,556,790	3,328,446	5,262,392
TOTAL OVERALL EXPENSE	5,381,846	10,392,169	15,001,817
REVENUE			
Other Sources	2,494,299	4,487,878	8,779,676
General Levy	2,922,871	4,847,480	4,847,480
Capital Levy	126,075	209,093	209,093
Special Levy	823,289	497,000	823,288
Source Protection	88,756	153,221	153,221
MNRF (Regular)	91,070	91,070	91,070
TOTAL REVENUE	6,546,361	10,285,742	14,903,828
NET OVERALL	(1,164,515)	106,427	97,989
Transfer To / (From) Reserve	(25,000)	(106,427)	(120,253)
Cash (Surplus) Beginning of Year		-	-
Cash Deficit / (Surplus) End of Year	(1,189,515)	(0)	(22,264)



To: Board of Directors
From: Shahin Zand, Senior Water Resource Engineer
Date: August 10, 2026
Subject: Update: Engineering Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Engineering Technical Reviews update for the months of June and July 2026.

DISCUSSION:

South Nation Conservation ("SNC") Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the Board of Directors approved fee schedule.

The table below lists the number of *Planning Act* application technical reviews undertaken in the months of June and July 2026.

Planning Act Application Technical Reviews	
Municipality	Number of Reviews
Edward Cardinal	1
Russell	3
Clarence-Rockland	6
Alfred-Plantagenet	2
South Dundas	1
North Dundas	1
North Stormont	2
Ottawa	3
TOTAL	19

The table below lists the number of *Conservation Authorities Act* permit application technical reviews undertaken in the months of June and July 2026.

CA Act Permit Application Technical Reviews	
Municipality	Number of Reviews
Alfred-Plantagenet	3
Augusta	1
Edward Cardinal	6
Clarence-Rockland	6
Ottawa	12
Russell	6
North Dundas	1
South Dundas	2
Nation	1
Total	38



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SNC's Engineering Team will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: (1) Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24; and (2) Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

A handwritten signature in black ink, appearing to read 'Shahin Zand', written over a horizontal line.

Shahin Zand, P.Eng.
Water Resources Engineer.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: August 11, 2026
Subject: Recognition: Years of Service

RECOMMENDATION:

The Board of Directors recognize and thank Shahin Zand for his five years of service working for South Nation Conservation.

DISCUSSION:

Shahin Zand, 5 Years

Shahin's career began in 2001 after graduating from KNT University in Iran with a Bachelor's degree in Civil Engineering. His early career included 14 years in consulting, where he gained extensive experience in infrastructure design, project management, and working with government agencies. In 2015, Shahin moved to Canada and returned to school, earning a Master's degree in Water Resources Engineering from Concordia University.

This strong foundation in water resources and environmental engineering made Shahin an excellent addition to the South Nation Conservation (SNC) team. He joined SNC in 2021 as a Water Resources Specialist, Engineering. In 2024, Shahin obtained his Professional Engineer designation and was promoted to Water Resources Engineer.

Over the past five years, Shahin has played a key role in advancing SNC's engineering capabilities. He has supported hazard mapping projects, planning and regulatory reviews, infrastructure assessments, and the development of strong working relationships with counties and municipalities.

Today, as SNC's Senior Water Resources Engineer, Shahin continues to leverage his extensive engineering experience, problem-solving skills, and technical expertise to deliver innovative solutions and valuable insights that benefit the entire organization.

Shahin's passion for advancing technology, sharing knowledge, and mentoring others makes him a valuable member of the SNC team.

Congratulations, Shahin! We look forward to many more years of working together and celebrating your continued success.

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure