



South Nation
Conservation
de la Nation Sud

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Board of Directors

Meeting Agenda

Date: September 10th, 2026

Time: 9:00 a.m.

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

September 10th, 2026, at 9:00 a.m.

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Approval of:
 - a. Board of Directors meeting minutes of August 13th, 2026 4-14
 7. New Business:
 - a. For Discussion: 2027 Draft Budget: Carl 15-16
 - b. Request for Approval: ERO #026-0740 Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency Submission: Carl 17-20
 - c. Request for Approval: Federation of Canadian Municipalities Green Municipal Fund – Urban Forestry Plans and Studies Agreements: Caro 21-22
 - d. Request for Approval: SNC Property #164 – Wetland Restoration Construction Contract: Brent 23-24
 - e. Request for Approval: Monies Received and Disbursement Register for August 2026: Hannah 25-29
 - f. Monthly Updates
 - i. Planning Activity: James 30-31
 - ii. Engineering Technical Reviews: Shahin 32-33
 - iii. Section 28.1 Permits Issued: Claire 34
 - iv. Enforcement of Parts VI and VII of the Act: Greg 35
 - v. On-site Sewage Permits Received: Monique 36-37
 - g. Recognition: Years of Service: Leadership 38-40
 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for August 31st, 2026: Johanna
 - b. Update: Casselman Dam Concrete Rehabilitation Project: Sandra
 9. Correspondence (if any)
 - a. Notice Of Acknowledgement of a Complete Application - Notice of a Public Meeting Concerning a Proposed Amendment to the Zoning By-Law of the Corporation of the Township of Alfred and Plantagenet 41-42
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10. Dates of Upcoming Meetings, second Thursday, at 9:00 a.m., unless otherwise stated
 - October 15th, 2026 (Note: third Thursday, 2027 Budget and Levies approval)
 - November 12th, 2026 (Latornell Symposium Nov. 3 – 4)
 - December 10th, 2026
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session
 - a. Update: SNC Property Legal Matter (Verbal): Eric/Carl
13. Adjournment

A handwritten signature in blue ink, appearing to read "C. Bickerdike", written over a horizontal line.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 07/26
Thursday, August 13th, 2026 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Second Vice Chair
Catherine Kitts, City of Ottawa, Vice Chair
Linda Payant, City of Ottawa
Isabelle Skalski, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville (*electronic participation*)
Adrian Wynands, Leeds Grenville, Chair

Regrets:

Genevieve Lajoie, Prescott Russell
Matthew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanagh, Team Lead, Special Projects
James Holland, Senior Planner
Hannah Jackson, Accounting and Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Alexander Roy-Guay, Forest Technician
Kat Watson, Coordinator, Early Systems and Watershed Plans
Shahin Zand, Water Resources Engineer



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Adrian Wynands, Chair, called the Board of Directors meeting of August 13th, 2026 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-106/26

Moved by: Bill Smirle

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the August 13th, 2026 Board of Directors main and supplemental agendas with the following amendments:

- i. Supplemental agenda item #1a. be moved to precede main agenda item #7a.;
- ii. Supplemental agenda item #1d.i, be moved to main agenda item #7, and
- iii. Supplemental agenda item #2a. be moved to follow main agenda item #12b.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair, Adrian Wynands, declared a conflict of interest for Agenda item #7d. Grenville Federation of Agriculture Hay Harvest Agreement – SNC Property 164. Chair Wynands is the President of the Grenville Federation of Agriculture.

Councillor Catherine Kitts and Councillor Isabelle Skalski joined the meeting at 9:06 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

APPROVAL OF:

A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 11TH, 2026

RESOLUTION NO. BD-106/26

Moved by: Catherine Kitts

Seconded by: Steve Densham



RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of June 11th, 2026 as presented.

CARRIED

COMMITTEE MEETING MINUTES

A. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

RESOLUTION NO. BD-107/26

Moved by: François St. Amour

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meetings:

- i. Grants Sub-Committee meeting minutes of June 15th, 2026.
- ii. Watershed Advisory Committee meeting minutes of June 23rd, 2026.
- iii. Joint Occupational Health and Safety Committee meeting minutes of July 7th, 2026.

CARRIED

NEW BUSINESS

UPDATE: CONSULTATION ON PROPOSED GOVERNANCE REGULATIONS FOR REGIONAL CONSERVATION AUTHORITIES AND THE ONTARIO PROVINCIAL CONSERVATION AGENCY

RESOLUTION NO. BD-108/26

Moved by: Steve Densham

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on Environmental Registry of Ontario proposal #026-0740 regarding "Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency".

CARRIED



FOR REVIEW: PROPOSED 2027 LEVIES

RESOLUTION NO. BD-109/26

Moved by: Mike Tarnowski
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive the proposed 2027 general levy, at \$5,097,793, and the proposed capital levy of \$219,891, for review and comment; and

FURTHER THAT:

The Board of Directors receive the following proposed 2027 City of Ottawa special levies for review and comment:

1. Ottawa Rural Clean Water Program: \$200,000
2. Ottawa Tree Replacement Program: \$200,000
3. Eastern Ontario Water Resource Program: \$50,000
4. Ottawa Baseline Monitoring Program: \$47,000

AND FURTHER THAT:

The Board of Directors ask staff to bring a summary of any cost-saving that are achieved through future budgets of the amalgamated four predecessor conservation authorities.

CARRIED

The Board of Directors recessed for a break at 10:15 a.m.

The Board of Directors reconvened from break at 10:25 a.m.

REQUEST FOR APPROVAL: REGULATED ACTIVITIES POLICIES

RESOLUTION NO. BD-110/26

Moved by: Linda Payant
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive as information the summary of comments received during the 30-day consultation period for the Draft Regulated Activities Policies (BD-098/26); and

FURTHER THAT:

The Board of Directors receive as information the summary of changes to the Draft Regulated Activities Policies; and

FURTHER THAT:

The Regulated Activities Policies attached as presented be adopted effective immediately; and



FURTHER THAT:

The following policies be repealed, effective immediately:

- Section 28 Regulation Policies - O. Reg. 170/06 (BD-076/23);
- Interim Policy for the Administration and Implementation of O. Reg. 41/24 (BD-060/24);
- Transition Procedures O. Reg. 41/24 (BD-060/24); and
- Permit Application Administrative Review Policy (BD-159/24).

FURTHER THAT:

Staff be directed to circulate the Regulated Activities Policies to municipal and conservation authority partners and make the Regulated Activities Policies available on the Authority's website; and

FURTHER THAT:

Staff be authorized and directed to implement the Regulated Activities Policies and to take all necessary administrative actions to give effect to this resolution.

CARRIED

**REQUEST FOR APPROVAL: MIITIG HEALING LODGE LAND USE AGREEMENT
EXTENSION**

RESOLUTION NO. BD-111/26

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors issue a seven-year land use permit pursuant to Ontario Regulation 688/21 to Miitig Healing Lodge Inc. for non-exclusive use of South Nation Conservation Property 55, County Road 22, Maxville.

CARRIED

**REQUEST FOR APPROVAL: GRENVILLE FEDERATION AGRICULTURE HAY HARVEST
AGREEMENT SNC PROPERTY - 164**

Chair Wynands, having declared a conflict of interest, did not participate in this agenda item.

Vice-Chair Catherine Kitts chaired this agenda item.



RESOLUTION NO. BD-112/26

Moved by: Mike Tarnowski
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Director approve an extension of the hay harvest agreement, for SNC property 164, with the Grenville Federation of Agriculture for three years.

CARRIED

REQUEST FOR APPROVAL: CASSELMAN WATERFRONT DOCK EXPANSION PROJECT PARTNERSHIP AGREEMENT

RESOLUTION NO. BD-113/26

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve entering into a partnership agreement with a community partner to accept \$25,000 in funding for the Casselman Waterfront Dock Expansion Project.

CARRIED

REQUEST FOR APPROVAL: WARWICK FOREST CONSERVATION AREA – FORESTRY OPERATIONS AND TRAIL UPGRADES CONTRACTED SERVICES

RESOLUTION NO. BD-114/26

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve hiring Contractor B to complete forestry operations and trail upgrades at the Warwick Forest Conservation Area, at an approximate cost of \$35,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: SURVEYING EQUIPMENT PURCHASE

RESOLUTION NO. BD 115/26

Moved by: Mike Tarnowski
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve the sole-source purchase of surveying equipment and



licensing from Cansel at an approximate cost of \$52,250 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2026

RESOLUTION NO. BD-116/26

Moved by: Bill Smirle

Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the monies received report for June and July 2026; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,809,739.16 for June and July 2026.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **SECTION 28.1 PERMITS ISSUED**
- iii. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- iv. **ON-SITE SEWAGE PERMITS RECEIVED**
- v. **ENGINEERING TECHNICAL REVIEWS**

RESOLUTION NO. BD-117/26

Moved by: François St. Amour

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the following monthly updates for June and July 2026:

- i. Planning Activity;
- ii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iii. Reported *Conservation Authorities Act* regulation concerns received;
- iv. On-site sewage permits received
- v. Engineering Technical Reviews.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: FALL TREE PLANTING CONTRACTS

RESOLUTION NO. BD-118/26

Moved by: Tom Smyth

Seconded by: Isabelle Skalski



RESOLVED THAT:

The Board of Directors approve awarding fall2026 tree planting contracts as follows:

Contractor	Number of Tree Planting Sites	Approximate Tree Allocation	Approximate Contract Value (excluding HST)
Contractor A	24	37,150	\$ 35,659
Contractor B	8	28,500	\$ 22,395
Total	32	65,650	\$ 58,054

AND FURTHER THAT:

Tree planting contracts may be reallocated between contractors, if necessary, to meet planting deadlines and contractor capacity.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31ST, 2026

RESOLUTION NO. BD119-/26

Moved by: Tom Smyth
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2026, as of July 31st, 2026 update.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-120/26

Moved by: Bill Smirle
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors recognize and thank Shahin Zand for his five years of service working for South Nation Conservation.

CARRIED

CORRESPONDENCE

- a. June 26, 2026 - Minister's direction with respect to budget and apportionment matters
- b. July 15, 2026 - Ontario Provincial Conservation Agency letter: Project Executives Announcement
- c. July 30, 2026 - Ontario Provincial Conservation Agency letter: Members of the transition committees



DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- September 10th, 2026 (OEMC Conference Sept. 9th-11th)
- October 15th, 2026 (Note: third Thursday)
- November 12th, 2026 (Latornell Symposium Nov. 3rd-4th)
- December 10th, 2026

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Carl Bickerdike, Chief Administrative Officer, provided an update on locally significant wetlands if the Township of Alfred and Plantagenet.

CLOSED SESSION

RESOLUTION NO. BD-121/26

Moved by: Mike Tarnowski
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Financial information related to pending negotiations for contracted services:
Request for Approval: Professional Services Contracts for the South Nation River Natural Hazards Mapping Project.
- b. Request for Approval: Request for Approval: Various Property Easements
- c. Matters involving an identifiable individual (verbal).

CARRIED

The Board of Directors recessed for a break at 11:40 a.m.

The Board of Directors convened Closed Session following the break at 11:48 a.m.

OPEN SESSION

RESOLUTION NO. BD-122/26

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED



The Board of Directors reconvened Open Session at 11:12 a.m.

**FINANCIAL INFORMATION RELATED TO PENDING NEGOTIATIONS FOR
CONTRACTED SERVICES: REQUEST FOR APPROVAL: PROFESSIONAL SERVICES
CONTRACTS FOR SOUTH NATION RIVER NATURAL HAZARDS MAPPING PROJECT**

RESOLUTION NO. BD-123/26

Moved by: Deb Wilson
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve entering into contracts for professional services for the South Nation River Natural Hazards Mapping Project, at upset limits as discussed in the report, for the following:

1. Land Cover Update in the South Nation Conservation jurisdiction, and
2. South Nation River Structure and Bathymetric Survey.

AND FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the South Nation River Natural Hazards Mapping Project professional services contracts, subject to SNC's Purchasing Policy; and

FURTHER THAT:

The Board of Directors approve awarding the South Nation River Retrogression Distance Guidelines professional services contract to SLR Consulting to the upset limit as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: VARIOUS PROPERTY EASEMENTS

RESOLUTION NO. BD-124/26

Moved by: Catherine Kitts
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve an easement agreement from the City of Ottawa to SNC as described in the report; and

FURTHER THAT:

The Board of Directors approve an easement agreement from SNC to Hydro One as described in the report.

CARRIED



MATTERS INVOLVING AN IDENTIFIABLE INDIVIDUAL (VERBAL)

RESOLUTION NO. BD-125/26

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Matters involving an identifiable individual.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-126/26

Moved by: Catherine Kitts
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors Meeting of August 13th, 2026 be adjourned at 12:15 p.m.

CARRIED

Adrian Wynands,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: August 31, 2026
Subject: For Discussion: 2027 Draft Budget

RECOMMENDATION:

The Board of Directors receive the Draft 2027 Budget; and

FURTHER THAT: The Draft 2027 Budget be circulated to member municipalities prior to final approval of the Board in October 2026; and

FURTHER THAT: If future debates on the 2027 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2027 Levy amounts]; and

FURTHER THAT: If surplus funds are identified during future debates on the 2027 Budget, the surplus be directed to the SNC Reserves.

DISCUSSION:

Budget Overview:

On June 26, 2026, the Minister of the Environment, Conservation and Parks issued a direction to conservation authorities under section 1.14 of the *Conservation Authorities Act* ("CAA"). The direction states:

"Conservation authorities will carry out the 2027 calendar year budget process in accordance with Ministers Directions, the CAA and its regulations. The determination of revenue, expenses and costs under Section 5 of O. Reg. 402/22 and determination of reduced amounts to be apportioned under Section 6 of O. Reg. 402/22 should reflect continuity of normal operations of an authority according to current organization's governance, financial structures, and programs and services. Any anticipated impacts from regional consolidation should not be considered or incorporated into the preparation of the budget for the 2027 calendar year under this direction."

The Draft 2027 Budget has been prepared in accordance with Minister's Direction and is uploaded to the South Nation Conservation's ("SNC") webpage. The Draft Budget is a policy document. All purchases are subject to SNC's Purchasing Policy and Board approval at future meetings. New programs must be duly debated and approved by the Board.



This draft was prepared as per budget direction from the Board at their August 2026 meeting, and following municipal budget direction, with a levy increase of 2.9% plus growth (BD-109/26). The 2027 Draft Budget will be circulated to municipalities following this meeting along with the proposed 2027 levies.

Overall, the Draft Budget maintains status quo for 2027 with changes in programs and services to reflect new and ending external funding and partner agreements.

The Provincial freeze on development and permit review fees has cost SNC approximately \$17,000 per year since 2023. The compounded budget impact is approximately \$100,000 in 2027. The 2027 budget assumes a fee freeze on development review fees at the 2022 rate.

Capital Levy:

Historically SNC has special levied for large capital projects, including for the purchase and renovation of the Finch Office in 2008 – 2010 at a cost of approximately \$1.6 million. This approach can cause large fluctuations in total levy and cause smaller capital projects to be funded from operating or reserve.

In order to properly plan for the replacement of SNC assets, a capital levy was introduced in 2024. In 2025, the capital levy was \$200,000. The 2026 capital levy was \$209,094, approved increase over 2025 was 2.9% plus growth, consistent with the general levy increase.

Staff recommend the same 2.9% plus growth increase to the 2027 capital levy. As part of the financing plan for phase 2 of the concrete rehabilitation of the Casselman Weir, \$175,000 of the 2027 capital levy has been committed (BD-073/26) to this project.

Carl Bickerdike,
Chief Administrative Officer.



To: Board of Directors
From: Carl Bickerdike, CAO
Date: September 3, 2026
Subject: Request for Approval: ERO #026-0740 Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency Submission

RECOMMENDATION:

The Board of Directors approve the South Nation Conservation submission to the ERO #026-0740 Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency posting as discussed.

DISCUSSION:

On July 29, 2026, the Ministry of the Environment, Conservation and Parks posted a proposal on the Environmental Registry of Ontario titled "Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency" (the "ERO Proposal").

The ERO Proposal describes the Province of Ontario's proposal for two new regulations under the Conservation Authorities Act: to establish a method for how many members participating municipalities appoint to regional conservation authorities and to establish additional ineligibility criteria for appointments to the board of the Ontario Provincial Conservation Agency.

The Board of Directors was briefed on the posting at the August 2026 meeting (BD-108/26). A copy of the draft South Nation Conservation submission to the ERO Posting is attached. Staff will seek input from the Board at the meeting for any additional comments to be included in the submission. The posting deadline is September 12, 2026.

Carl Bickerdike,
Chief Administrative Officer.

Attachment: South Nation River Conservation Authority Submission [DRAFT]:
ERO #026-0740 Proposed Governance Regulations for Regional
Conservation Authorities and the Ontario Provincial Conservation Agency



Submission to the Environmental Registry of Ontario

ERO Posting: 026-0740 Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency

September 10, 2026

The South Nation River Conservation Authority (SNRCA) appreciates the opportunity to provide comments on the Ontario's proposal for two regulations under the *Conservation Authorities Act* to establish a method for how many members participating municipalities appoint to regional conservation authorities and to establish additional ineligibility criteria for appointments to the board of the Ontario Provincial Conservation Agency.

1. Proposed regulation setting out the method for determining the number of members appointed to regional conservation authorities

Overall, the proposed Tiered Allocation Formula achieves its goal of providing a single, consistent formula across the province. A province-wide formula provides transparency and predictability and is also generally consistent with existing approaches to conservation authority financial apportionment calculations.

However, applying a single formula across vastly different regions inevitably results in some regional boards having a sub-optimal number of members to achieve effective representation. The Tiered Allocation Formula is reasonable, but there may be opportunities to improve regional representation while retaining the simplicity and consistency of a common provincial approach.

One particular concern is representation in the St. Lawrence River Regional Conservation Authority (SLRRCA). Several participating municipalities in SLRRCA will have only one member on the regional conservation authority board. In some cases, that single board member will be responsible for communicating with and representing the interests of as many as six lower-tier municipalities, and seven councils, across large geographic jurisdictions. This creates a significant representational and governance burden for an individual board member. There may be difficulties in ensure that the diverse perspectives and local circumstances of lower-tier municipalities are effectively communicated at the SLRRCA board.

At the same time, the large population and financial contribution of some municipalities could be recognized through mechanisms other than additional board seats. In particular, maintaining weighted voting for matters relating to financial apportionment would provide an appropriate means of recognizing the City of Ottawa's substantially greater population and financial contribution, without necessarily increasing its number of members.



Consideration of a representation curve

SNRCA encourages the province to consider whether board allocations could be established along a curve rather than through strictly defined population tiers. A curved approach could preserve the fundamental principle that representation is population-based while allowing greater flexibility to account for the differences in the number of participating municipalities among the regions.

Such an approach could help address situations where a region has a relatively small number of participating municipalities but very large geographic areas, or where a single board member would otherwise be responsible for communicating with numerous municipalities. It could also avoid some of the abrupt changes in representation that can occur when a municipality falls just above or below a tier threshold.

A representation curve could therefore provide a better balance among population, geographic scale, number of participating municipalities, and effective governance, while still being based on a transparent and consistently applied provincial methodology.

Concern regarding the underlying jurisdiction and population data

SNRCA has significant concern with the geographic data employed by the province to calculate population and representation for SLRRCA.

SNRCA's jurisdiction has been incorrectly delineated in provincial mapping products for some time, including in the materials for ERO 025-1257 and the materials for ERO 026-0740.

Specifically, the provincial maps do not account for the enlargement of SNRCA's jurisdiction in the City of Clarence-Rockland, the Township of Alfred and Plantagenet, and The Nation Municipality – all lower-tier municipalities within the United Counties of Prescott and Russell. Furthermore, the provincial maps incorrectly include the Town of Prescott within SNRCA's jurisdiction.

These mapping errors exclude a significant amount of the area and population of United Counties of Prescott and Russell from the Tiered Allocation Formula. If the current, incorrect jurisdiction mapping is used to determine population shares under the proposed Tiered Allocation Formula, the resulting allocation of board members will be inaccurate.

It is therefore important that the provincial mapping and underlying jurisdictional data be corrected and verified before a final allocation formula is implemented. The calculation of representation should be based on the correct areas of jurisdiction of the conservation authorities, rather than on mapping products that contain known errors.



Conclusion

The proposed Tiered Allocation Formula provides a practical and relatively straightforward method for establishing consistent representation across Ontario, and SNRCA generally support the principle of using a common formula.

However, SNRCA recommends the province consider a more flexible, curved allocation approach that recognizes differences in the number of participating municipalities and geographic scale between regions. Maintaining weighted voting for levy and budget matters would also provide an appropriate mechanism to recognize the substantially greater population and financial contribution of municipalities such as Ottawa without creating disproportionate board representation.

Finally, SNRCA encourages the province to correct and verify the conservation authority jurisdiction mapping, particularly the SNRCA jurisdiction boundary, before finalizing any allocation of board members. Accurate jurisdictional data is fundamental to ensuring that the final formula produces fair and defensible results.

2. Ineligibility criteria for appointments to the board of the Ontario Provincial Conservation Agency

SNRCA has no comment regarding the proposed regulation that would establish additional ineligibility criteria for appointments to the board of directors of the Ontario Provincial Conservation Agency.



To: Board of Directors
From: Caroline Goulet, RPF Forester
Date: September 2, 2026
Subject: Request for Approval: Federation of Canadian Municipalities Green Municipal Fund – Urban Forestry Plans and Studies Agreements

RECOMMENDATION:

The Board of Directors approve entering into a multi year agreement with the Federation of Canadian Municipalities (FCM) Green Municipal Fund – Urban Forestry Plans and Studies program to receive \$60,320 in funding for the “Greening Community Spaces in the South Nation Conservation Jurisdiction: Urban Forestry Plans and Studies”; and

FURTHER THAT: The Board of Directors approve entering into contribution agreements with the Raisin Region Conservation Authority and municipal partners to undertake the “Greening Community Spaces in the South Nation Conservation Jurisdiction: Urban Forestry Plans and Studies” project.

DISCUSSION:

The Board of Directors approved a funding submission to the Federation of Canadian Municipalities’ Growing Canada’s Community Canopies – Urban Forestry Plans and Studies in November 2025 (BD-208/25). South Nation Conservation (SNC) partnered with three municipalities and Raisin Region Conservation Authority (RRCA) to submit the application.

The Federation of Canadian Municipalities (FCM) confirmed project approval on August 24, 2026; a funding agreement is pending. SNC will also need to enter into separate agreements with each partner municipality and RRCA.

The project term is from October 2026 to March 2028, funded at 80% from FCM, with additional matching 20% funds from SNC, municipal partners, and RRCA.

Below is a summary of the project budget:

	2026*	2027	2028	Total
1. SNC	\$1,400	\$2,400	\$200	\$4,000
2. Township of Russell		\$3,400	\$200	\$3,600
3. South Dundas		\$4,600	\$400	\$5,000
4. South Stormont		\$1,900	\$100	\$2,000
5. RRCA		\$410	\$70	\$480
SNC and Partner Funds	\$1,400	\$12,710	\$970	\$15,080
GCCC Funds	\$5,600	\$50,840	\$3,880	\$60,320
Total	\$7,000	\$63,550	\$4,850	\$75,400

**application preparation is an eligible expense to a maximum of \$5,000.*



SOUTH NATION
CONSERVATION
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SNC will work with partner municipalities and RRCA to complete the following in 2027: data processing and creation of the GIS layers and maps, the completion of the tree planting plans and final inventory, and draft assessment reports. Project final reporting to FCM and partners will be completed in 2028.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project was not included in the 2026 Budget. Tree Risk Assessments on SNC sites was for planned activities and/or supported with additional external funding. Partner municipalities and Conservation Authority will provide the required 20% the projects.

SNC Policy Adherence:

Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Costs associated with the agreements will be in compliance with SNC Purchasing Policy and approved SNC Fee Structure.

Programs and Service Category: Category 1 – Conservation Lands and Category 2 – Municipal Service Agreements

Caroline Goulet,
Forester.



To: Board of Directors
From: Brent Harbers, Conservation Lands Planner
Date: August 28th, 2026
Subject: Request for Approval: SNC Property #164 – Wetland Restoration
Construction Contract

RECOMMENDATION:

The Board of Directors approve hiring Contractor E to complete a wetland restoration project at SNC Property #164, at an approximate cost of \$88,000 plus HST.

DISCUSSION:

In February 2026, the Board of Directors approved undertaking a wetland restoration project in the Leitrim Wetland with funding from the Ministry of the Environment, Conservation and Parks (BD-027/26). Since then, South Nation Conservation (SNC) staff have been working on designs and stakeholder consultation in preparation for construction during the driest part of the summer.

Record rainfall in the South Nation River watershed in July and August has created issues with undertaking and completing most activities related to the Leitrim Wetland project. The site is too wet to safely and effectively carry out the construction activities where heavy machinery is required. There is not sufficient time before the end of the calendar year and the project deadline to wait for drier/colder weather.

The Transfer Payment Agreement with the Ministry allows for substitution projects should issues or challenges arise with the original project. SNC provided Ministry staff with an outline for a substitution project at SNC property #164 (The Healing Place), which they accepted.

The project will include enhancement of existing wetlands through excavation of open water marsh and wet meadow habitats. Construction will take place at the northern end of the property and will include removal of invasive and shrubby growth, excavation of a minimum of four ponds, planting native trees and shrubs, seeding the spoil piles, and installing wildlife habitat features.

Time, material, and equipment rates were obtained from seven contractors in early 2026. Contractors were asked to provide rates for the specialized equipment required to complete the work.



Contractor	Rate for 20-ton or larger excavator
A	\$200
B	\$175
C	\$235
D	\$175
E	\$200
F	\$170
G	\$200

Contractor E is recommended for SNC Property #164 Wetland Restoration because the contractor:

- i. can meet SNC's requested project schedule. The project must be completed prior to December 1, 2026;
- ii. has the equipment and forestry experience required to complete the work;
- iii. has considerable experience working with SNC on SNC owned lands; and
- iv. provided rates that are comparable to other local contractors.

Contractors C, D, and F are already engaged by SNC on other projects.

The estimated construction cost is \$88,000 plus HST.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: SNC Property #164 Wetland Restoration Project is not included in the 2026 SNC Budget; however, external funding was obtained to support 2/3 of the project expenses, with the remaining 1/3 included under Property Management, Conservation Lands, pages 22-23 and Resource Management, Water Response Programs, pages 12-13.

SNC Policy Adherence: Selection of the contractor will be made in accordance with SNC Purchasing Policy page 4 subsection (C) (iv): Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 1 – Mandatory Programs: Conservation Lands Management

Brent Harbers,
Conservation Lands Planner



To: Board of Directors
From: Hannah Jackson, Accounting and Human Resources Specialist
Date: September 2nd, 2026
Subject: Request for Approval: Monies Received and Disbursement Register for August 2026

RECOMMENDATION:

The Board of Directors receive and file the monies received report for August 2026; and
FURTHER THAT: The Board approve the Disbursement Register of \$514,228.85 for August 2026.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	August
City of Ottawa	327,112.58
Planning Revenue	56,119.56
Natural Resources Canada	44,709.92
Septic Revenue	43,995.97
Municipality of Casselman	15,577.00
Royal Bank of Canada	14,561.74
United Counties of Stormont, Dundas & Glengarry	11,788.64
Township of North Glengarry	6,117.00
Forests Canada	4,545.50
Land Revenue	2,253.96
Tree Revenue	1,736.04
Royal Bank of Canada - Grant	1,500.00
Raisin Region Conservation Authority	945.50
Other Revenue	482.86
The Corporation of The Township Of Elizabethtown - Kitley	265.00
Total	531,711.27

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

August 2026	
Accounts Payable Cheques	11,456.16
Internet Banking	387,317.95
Electronic Funds Transfer Payments	115,454.74
Total	514,228.85



Hannah Jackson
Accounting and Human Resources Specialist
Attachment: Disbursement Register – August 2026

Disbursements Register - August 2026

Number	Name	Amount	
Accounts Payable Cheques			
21470	2026-SDGWAS-022	500.00	MFTIP-SDG Grant
21471	2026-EAB-015	500.00	Ash Tree Grant
21472	Sylvie Legault	1,600.00	
21473	Truly Nolen Cornwall	197.75	
21474	2026-UCPRWAS-021	500.00	MFTIP-UCPR Grant
21475	2026-SDGWAS-018	500.00	MFTIP-SDG Grant
21476	2026-SDGWAS-023	500.00	MFTIP-SDG Grant
21477	2026-UCPRWAS-008	500.00	MFTIP-UCPR Grant
21478	2026-UCPRWAS-014	500.00	MFTIP-UCPR Grant
21479	2026-UCPRWAS-036	500.00	MFTIP-UCPR Grant
21480	2026-UCPRWAS-022	500.00	MFTIP-UCPR Grant
21481	2026-UCPRWAS-022	500.00	MFTIP-UCPR Grant
21482	2026-UCPRWAS-037	500.00	MFTIP-UCPR Grant
21483	2026-UCPRWAS-035	500.00	MFTIP-UCPR Grant
21484	2026-UCPRWAS-033	500.00	MFTIP-UCPR Grant
21485	2026-UCPRWAS-043	500.00	MFTIP-UCPR Grant
21486	2026-UCPRWAS-044	500.00	MFTIP-UCPR Grant
21487	2026-UCPRWAS-020	500.00	MFTIP-UCPR Grant
21488	2026-UCPRWAS-045	500.00	MFTIP-UCPR Grant
21489	2026-UCPRWAS-034	500.00	MFTIP-UCPR Grant
21490	2026-UCPRWAS-040	500.00	MFTIP-UCPR Grant
21491	Jamie MacFarlane	147.84	
21492	Purolator Courier Ltd.	10.57	
		11,456.16	
Internet Banking			
GP20592	Payworks	170,352.83	Pay 16
GP20593	The Bank of Montreal - RRSP	3,734.88	Pension
GP20594	Royal Bank of Canada	5,770.48	Years of Service Recognition
GP20595	Assante Capital Management	761.10	
GP20596	Township of South Stormont - Taxes	2.52	
GP20597	Township of South Stormont - Taxes	106.51	
GP20598	Township of South Stormont - Taxes	106.51	
GP20599	407 ETR Express Toll Route	256.11	
GP20600	Village de/of Casselman Taxes	581.57	
GP20601	Village de/of Casselman Taxes	1,156.74	
GP20602	Village de/of Casselman Taxes	596.50	
GP20603	Hydro One	35.16	
GP20604	Bell Canada	202.86	
GP20605	Bell Canada	58.94	
GP20606	Bell Canada	1,017.00	
GP20607	Hydro One	2,557.20	
GP20608	Hydro One	222.38	
GP20609	MacEwen Petroleum Inc.	4,200.76	
GP20610	Telus	1,267.97	
GP20611	Wex Canada Ltd	256.17	
GP20612	Enbridge	39.19	
GP20613	Enbridge	0.36	

Number	Name	Amount	
GP20614	Visa - Jen Boyer	1,776.48	
GP20615	Visa - Jacques Levert	91.00	
GP20616	Visa - Michelle Cavanagh	1,002.79	
GP20617	Visa - Ronda Boutz	22.00	
GP20618	Visa - Sandra Mancini	96.59	
GP20619	Visa - Monique Sauve	2,181.09	
GP20620	Visa - Deborah Edwards	135.75	
GP20621	Visa - John Mesman	6,234.89	
GP20622	Payworks	171,757.76	Pay 17
GP20623	The Bank of Montreal - RRSP	3,734.88	Pension
GP20624	Hydro Ottawa	35.11	
GP20625	Assante Capital Management	761.10	
GP20626	Hydro One	223.27	
GP20627	Hydro One	28.93	
GP20628	Civilgeo, Inc	3,364.19	
GP20629	Royal Bank of Canada	678.89	
GP20629A	Visa - Carl Bickerdike	1,909.49	
		387,317.95	
EFT Banking			
REM001771	Staples Commercial/Trevipay	159.86	
REM001772	Lannin's Garage	1,279.12	
REM001773	J & R Adams Ltd.	378.81	
REM001774	Township of Edwardsburg/Cardinal	2,097.21	
REM001775	ATEL Air & Electric	536.75	
REM001776	4 Office Automation Ltd	1,407.43	
REM001777	Solinst Canada Ltd.	2,008.82	
REM001778	Shane Signs	33.90	
REM001779	Begg-Seguin - Crysler Hardware Limited	1,569.65	
REM001780	Andre Pommerville	303.68	
REM001781	Eastern Engines	50.84	
REM001782	Canadian Linen & Uniform Service Corp	182.68	
REM001783	Glengarry Outhouses Inc	565.00	
REM001784	Irwin Supply (Cornwall) Ltd	37.27	
REM001785	The Nation Municipality - Taxes	13,939.29	Property tax
REM001786	Mississippi Valley Conservation Authority	10,839.95	ORCWP Grants
REM001787	OMERS	53,516.44	Pension
REM001788	Lannin's Garage	1,049.32	
REM001789	Chris Craig	325.75	
REM001790	Storm Internet Services	169.50	
REM001791	Nova Networks	3,384.35	
REM001792	Pierre Richer Plumbing Inc.	107.35	
REM001793	H.F. Smith & Son Cartage Ltd.	113.00	
REM001794	1000224147 Ont Inc (Latremouille Tool Sales Rentals)	4,197.10	
REM001795	Traductions Catmac Translations	684.46	
REM001796	Brazeau Sanitation Inc.	1,423.80	
REM001797	C & S Lawnworks - Chris Crowder	906.83	
REM001798	Phillip Dagenais	106.20	
REM001799	Endeavour Solutions Inc	4,413.35	
REM001800	1000552873 Ont Inc/Nick's Landscaping	5,030.76	Contracted Services
REM001801	Master Floor Care Janitorial Ottawa	2,821.20	
REM001802	Arete IR Advisors Canada ULC	1,460.19	

Number	Name	Amount
REM001803	HGC Management Inc	61.02
REM001804	Makenna Brownlee	252.86
REM001805	Kayla Nagerl	41.00
		115,454.74



To: Board of Directors
From: James Holland, Senior Planner
Date: September 2, 2026
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for August 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The table below summarizes planning applications received in August 2026.

#	Application Type	Property	Municipality
244	Consent	5079 County Rd 17	Alfred and Plantagenet
245	Consent	695 Station Rd	Alfred and Plantagenet
246	Section 59 Clearance	2 Racine St	Casselman
247	Consent	803-805 Lacroix	Clarence-Rockland
248	Consent	2564 Laurier St	Clarence-Rockland
249	Consent	2564 Laurier St	Clarence-Rockland
250	Consent	2564 Laurier St	Clarence-Rockland
251	Consent	2564 Laurier St	Clarence-Rockland
252	Consent	2564 Laurier St	Clarence-Rockland
253	Official Plan Amendment	Roger Street	Clarence-Rockland
254	Minor Variance	30 Tuttle Point Rd	Edwardsburgh-Cardinal
255	Minor Variance	37 Tuttle Point Rd	Edwardsburgh-Cardinal
256	Minor Variance	427 County Rd 2	Edwardsburgh-Cardinal
257	Consent	3227 County Road 16	Nation
258	Consent	4651 Ste Catherine St	Nation
259	Consent	Ste Catherine St	Nation
260	Consent	Kyle Rd	North Dundas
261	Section 59 Clearance	13261 County Rd 3	North Dundas
262	Consent	13261 County Rd 3	North Dundas
263	Consent	16172 Rush City Road	North Stormont
264	Minor Variance	1727 Rosebella	Ottawa
265	Minor Variance	1727 Rosebella	Ottawa
266	Minor Variance	24 Salamander Way	Ottawa
267	Official Plan Amendment	4795 Bank St	Ottawa
268	Subdivision	4795 Bank St	Ottawa
269	Zoning By-Law Amendment	2317 Tenth Line Rd	Ottawa



#	Application Type	Property	Municipality
270	Zoning By-Law Amendment	4795 Bank St	Ottawa
271	Consent	3340 Wallace Rd	South Dundas

The table below includes residential subdivision and site plan clearances in August 2026.

Landowner	Municipality	Type of Development	Dwelling Units
Spacebuilders Ottawa Ltd.	Clarence-Rockland	Subdivision	56
5026541 Ontario Inc	Russell	Subdivision	73

The table below summarizes application pre-consultation reviews requested by municipalities and property inquiry letters issued in August 2026.

#	Municipality	Application
51	Augusta	Pre-Consultation
52	Casselman	Pre-Consultation
53	Casselman	Pre-Consultation
54	Clarence Rockland	Property Inquiry
55	Clarence-Rockland	Pre-Consultation
56	Clarence-Rockland	Pre-Consultation
57	Edwardsburgh/Cardinal	Pre-Consultation
58	North Dundas	Pre-Consultation
59	North Stormont	Pre-Consultation
60	North Stormont	Pre-Consultation
61	Ottawa	Property Inquiry
62	Ottawa	Pre-Consultation
63	South Dundas	Property Inquiry

Programs & Services Category: Category 1 – Mandatory: Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

James Holland, M.Sc. MCIP RPP
Senior Planner.



To: Board of Directors
From: Shahin Zand, Senior Water Resource Engineer
Date: September 1, 2026
Subject: Update: Engineering Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Engineering Technical Reviews update for the month of August 2026.

DISCUSSION:

South Nation Conservation ("SNC") Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the Board of Directors approved fee schedule.

The table below lists the number of *Planning Act* application technical reviews undertaken in the month of August 2026.

Planning Act Application Technical Reviews	
Municipality	Number of Reviews
Alfred-Plantagenet	2
Nation	2
Casselman	2
Ottawa	2
TOTAL	8

The table below lists the number of *Conservation Authorities Act* permit application technical reviews undertaken in the month of August 2026.

CA Act Permit Application Technical Reviews	
Municipality	Number of Reviews
Alfred-Plantagenet	6
Casselman	3
Edward Cardinal	5
Clarence-Rockland	3
Ottawa	2
Russell	5
North Stormont	1
South Dundas	3
Nation	1
Total	29



South Nation
Conservation
de la Nation Sud

SNC's Engineering Team will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: (1) Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24; and (2) Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

A handwritten signature in black ink, appearing to be 'Shahin Zand', written over a horizontal line.

Shahin Zand, P.Eng.
Senior Water Resources Engineer.



To: Board of Directors
From: Claire Lemay, Senior Planner
Date: September 2, 2026
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for the month of August 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulated Activities Policies.

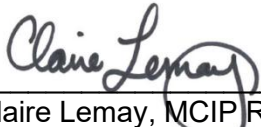
The table below lists the permits issued in August 2026:

#	Project No.	Permit Holder	Municipality	Project
90	2026-ALP-R107	Marc Julian	Alfred and Plantagenet	Residential Build & Septic Installation
91	2026-CAS-R121	Kenny Charbonneau	Casselman	Erosion Control
92	2026-CLR-R123	Sylvain & Julie Couture	Clarence-Rockland	Septic Installation
93	2026-EDW-R112	Pierre Lemay	Edwardsburgh/Cardinal	Shoreline Erosion Control
94	2026-NAT-R105	Josee Lafleche	Nation	Erosion Control
95	2026-NST-R124	Dominic & Sylvie Leblanc	North Stormont	Deck Installation
96	2026-OSG-R103	Craig & Kelly Hughes	Ottawa	Retaining Wall
97	2026-RUS-R133	Enbridge	Russell	Directional Bore
98	2026-SDU-R115	Kimberly Knol & Peter Dole	South Dundas	Erosion Control

This table provides a summary of permit related site visits undertaken to date in 2026.

Permit Site Visits and Inspections 2026		
Action	August 2026	Total for 2026
Permit Compliance Inspections	4	53
Onsite pre-consultations	0	0

Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.



Claire Lemay, MCIP RPP
Senior Planner



To: Board of Directors
From: Gregory Payne, Regulations Officer
Date: September 2, 2026
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received for the month of August 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* (the "Act") in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting contraventions of the Act.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property; the risk of exacerbating natural hazards; the public interest; and the Authority's resources. The table below lists the reported concerns received in the month of August 2026.

Received in 2026	File No.	Location	Description
36	ENF2026-ALP-06	Alfred and Plantagenet	Reported development activity in a regulated area
37	ENF2026-AUG-02	Augusta	Reported development activity in a regulated area
38	ENF2026-EDW-03	Edwardsburgh/Cardinal	Reported development activity in a regulated area

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2026.

Enforcement and Compliance Actions 2026		
Action	August 2026	Total for 2026
Site Visits	5	25
Files Resolved	3	15
Referred to Correct Agency	2	19
Stop Orders Issued	0	4
Files where charges have been laid under the <i>Provincial Offences Act</i>	0	1

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Gregory Payne,
Regulations Officer



To: Board of Directors
From: Monique Sauvé, Chief Building Official Part 8 - Septic Systems
Date: September 2, 2026
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for the month of August 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received for the month of August 2026. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner(s)	Municipality	Description
264	AP-26-19	Caroline Lefebvre	Alfred and Plantagenet	New Construction
265	AP-26-21	Philippe Piche & Stephanie Beriault	Alfred and Plantagenet	New Construction
266	AP-26-20	Jean-Philippe & Amy Beauchamp	Alfred and Plantagenet	System Replacement
267	AP-26-22	Ian Midgley	Alfred and Plantagenet	System Replacement
268	AU-26-24	Allan & Heather Monk	Augusta	Leaching Bed
269	AU-26-19	Ron & Gail Lynch	Augusta	New Construction
270	AU-26-20	Shane Burke	Augusta	New Construction
271	AU-26-21	Michael Richard & Samantha Peters	Augusta	System Replacement
272	AU-26-22	Donald & Myrtle Helliker	Augusta	System Replacement
273	AU-26-25	Kyle & Brittany Heisel	Augusta	Tank
274	CH-26-10	Natalie Malette	Champlain	New Construction
275	CH-26-12	Theresa Paoletti	Champlain	New Construction
276	CH-26-11	Karmena Porter	Champlain	System Replacement
277	AU-26-23	Sarah Groves & Jordan Poulin	Champlain	System Replacement
278	CH-26-13	Eric Larocque & Annie Poirier	Champlain	System Replacement
279	CR-26-40	Eilie Brisson & Luc Bergeron	Clarence-Rockland	New Construction
280	CR-26-41	Benoit & Manon Gadouas	Clarence-Rockland	New Construction
281	EC-26-13	Paul Perkins	Edwardsburgh Cardinal	New Construction
282	EC-26-14	Edwin & Martine MacMillan	Edwardsburgh Cardinal	New Construction
283	EC-26-15	Spencerville Agricultural Society	Edwardsburgh Cardinal	Decommissioning



#	Permit Number	Landowner(s)	Municipality	Description
284	EC-26-16	Eric & Florence Henry	Edwardsburgh Cardinal	System Replacement
285	EC-26-12	Telly Thomson & Amy-Alice Pierce	Edwardsburgh Cardinal	Tank
286	NA-26-32	Gilles Sarault & Jonathan Carter	Nation	New Construction
287	NA-26-28	Trevor Pickett & Taryn Day	Nation	System Replacement
288	NA-26-29	Martin Laplante	Nation	System Replacement
289	NA-26-30	Michael & Carol Stoddard	Nation	System Replacement
290	NA-26-31	Michel Trottier & Pauline Borris	Nation	Tank
291	ND-26-25	Mathieu Guay & Melissa Damiano-Elliston	North Dundas	New Construction
292	ND-26-26	Gary Gallimore	North Dundas	New Construction
293	ND-26-29	Zanutta Construction Inc.	North Dundas	New Construction
294	ND-26-30	Zanutta Construction Inc.	North Dundas	New Construction
295	ND-26-31	Zanutta Construction Inc.	North Dundas	New Construction
296	ND-26-33	Black Furrow Farms Inc.	North Dundas	New Construction
297	ND-26-27	Candice Gilby & Sharon Scarf	North Dundas	System Replacement
298	ND-26-28	Jason & Philip Tennant	North Dundas	System Replacement
299	ND-26-32	Connor Patterson & Amanda Derouchie	North Dundas	Tank
300	NS-26-19	Charles Sabourin	North Stormont	New Construction
301	RU-26-25	Valerie Bergeron	Russell	Tank
302	SD-26-19	Brandon & Caitlin Foster	South Dundas	Leaching Bed
303	SD-26-20	James McBain	South Dundas	System Replacement
304	SS-26-28	Estate of Walter Wheeler	South Stormont	System Replacement

Staff continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery.

Monique Sauvé,
Chief Building Official Part 8 - Septic Systems



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Jennifer Boyer, Managing Director, Approvals
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: August 26, 2026
Subject: Recognition: Years of Service

RECOMMENDATION:

The Board of Directors recognize and congratulate Kelsey Smith (10 years), Jennifer Boyer (10 years), Sylvie Fracassi (20 years), and Ronda Boutz (30 years) for their years of service to South Nation Conservation.

DISCUSSION:

Kelsey Smith, Stewardship and Outreach Assistant – 10 years

Kelsey Smith – 10 Years of Service

Kelsey Smith joined South Nation Conservation in 2016 after graduating from the University of Guelph with a Bachelor of Arts in Sociology and a Certificate in Communication Process. Originally hired to support SNC's communications and education programs, Kelsey has grown into a true "jack of all trades" at the Authority and currently serves as a Stewardship and Outreach Assistant.

Over the past decade, Kelsey has had the unique opportunity to work across virtually every area of SNC. From coordinating park administration and supporting property management, to promoting stewardship programs, liaising with municipalities, landowners and community partners, and supporting communications and outreach, Kelsey is often one of the people working behind the scenes to keep projects moving and SNC connected to the communities we serve. Her versatility, local knowledge, and willingness to lend a hand have made her a valued resource across the organization.

Kelsey's commitment to community service extends well beyond her work at SNC. She currently serves as President of the Stormont Federation of Agriculture, the Stormont Plowmen's Association and the Stormont Holstein Club. She is also a longstanding 4-H volunteer and leader, helping support local youth and the next generation of agricultural leaders. Her involvement reflects the same community-minded approach and willingness to contribute that she brings to SNC.

Congratulations, Kelsey, on 10 years of dedicated service to South Nation Conservation, and thank you for the energy, versatility, and community spirit you continue to bring to SNC and the watershed.



Jennifer Boyer, Managing Director, Planning and Approvals – 10 years

With nearly three decades of experience in environmental and municipal planning, Jennifer has built an impressive career spanning Gartner Lee Limited, the Ontario Ministry of Transportation, SNC, the City of Ottawa, and the County of Brant. Her extensive expertise in planning, policy, environmental management, and approvals has made her a valued leader and trusted advisor.

Jennifer holds an Honours Bachelor of Environmental Studies from York University, a Master of Science in Environmental Policy and Management from the University of Hull, and Registered Professional Planner (RPP) and Member of the Canadian Institute of Planners (MCIP).

Jennifer's commitment to excellence extends beyond her professional career. From 2011 to 2020, she was a member of Team Canada's Masters Long Track Speed Skating Team, competing internationally in Canada, Germany, and Austria. She also represented Canada in inline speed skating national team selections.

Jennifer returned to SNC in 2024 as Managing Director, Planning & Approvals, bringing her wealth of experience, leadership, and passion for planning to the role.

Congratulations, Jennifer, on 10 years with SNC! Thank you for your dedication, expertise, and leadership. We look forward to celebrating your continued success in the years ahead.

Sylvie Fracassi – Inspector, Septic Systems – 20 years

Sylvie Fracassi started with SNC in 2006 with the Health Unit subcontracted Septic Program. At the start, she was the backbone of the office and moved to the Inspector position in no time which suited her personality.

Sylvie is a positive and high energy person a perfect fit as a front-line worker in the Building Code field. Sylvie covers the Stormont Dundas area and she is very well respected by all the individuals in the septic industry.

Outside of work, Sylvie is a horse lover, she owns two beautiful horses – Peach and Dakota. Sylvie is a Rodeo Show girl, she competes in barrel racing events.

A real Rockstar Sylvie, we want to thank you for your commitment and devotion for all these great years.

Ronda Boutz – Secretary-Treasurer – 30 Years

Ronda started with SNC in 1996 as a summer student, working on a variety of projects, including the Shields Creek and Fisheries projects. In 1999, she joined SNC full-time as the Water Quality Coordinator. Since then, Ronda has been instrumental in the implementation and



management of numerous programs, including the Clean Water Program for both SNC and the City of Ottawa, the Total Phosphorus Management Program, and the Eastern Ontario Water Resources Committee.

Over the years, Ronda has continued to demonstrate her versatility, extensive knowledge, and commitment to SNC through a variety of leadership roles. She served as Team Lead of Communications and Outreach, Team Lead of Stewardship, and most recently, Team Lead of Special Projects from 2019 to 2022. Since 2022, Ronda has served as SNC's Secretary-Treasurer, bringing her exceptional organizational skills, professionalism, and attention to detail to this important role.

Throughout her career, Ronda has earned the respect and admiration of her peers and colleagues. Her dedication and reliability have made her an invaluable part of the SNC team and contributed greatly to the organization's success.

Congratulations, Ronda! Thank you for your many years of dedication and for all that you continue to contribute to SNC. We are incredibly fortunate to have you on our team and hope to have you with us for another 30 years!

Carl Bickerdike,
Chief Administrative Officer

FOR: Jennifer Boyer,
Managing Director, Approvals

FOR: John Mesman, Managing Director, Property,
Conservation Lands, and Community Outreach



ZON-11-2026

**NOTICE OF ACKNOWLEDGEMENT OF A COMPLETE APPLICATION -
NOTICE OF A PUBLIC MEETING CONCERNING
A PROPOSED AMENDMENT TO THE ZONING BY-LAW OF
THE CORPORATION OF THE TOWNSHIP OF ALFRED AND PLANTAGENET**

TAKE NOTICE that the Council of the Corporation of the Township of Alfred and Plantagenet will hold a public meeting on the 8th day of September 2026 at 4:30 p.m., at the Town Hall situated at 205 Old Highway 17 in Plantagenet, to consider a proposed amendment to the Township of Alfred and Plantagenet Zoning By-law No. 2009-50, under Section 34 of the *Planning Act*, R.S.O. 1990, as amended.

On September 20, 2022, the Council of the Township of Alfred and Plantagenet adopted a by-law concerning the protection of wetlands within its territory, specifically those located in regional natural heritage systems. This municipal initiative was developed in collaboration with South Nation Conservation. It originated from growing concerns about the loss of forest cover within the municipality, as well as concerns raised by the agricultural community regarding climate change, water levels, wind, and erosion.

The objective of the by-law was to define, identify, and protect locally significant wetlands to ensure the long-term ecological sustainability of the area. However, it has been observed that protecting these natural features can hinder development in certain parts of the township. It is important to emphasize that the purpose of wetland protection was never to impede economic development.

Since the adoption of the “LSW” overlay in 2022, Council has received concerns from property owners and stakeholders regarding its impact on the development potential of affected lands. In response, Council has directed Administration, during the July 14, 2026, to initiate a Zoning By-law amendment.

THE PROPOSED ZONING BY-LAW AMENDMENT applies to all the properties located within the “Locally Significant Wetland (LSW)” overlay as illustrated in blue on the accompanying key map.

IF THE PROPOSED ZONING BY-LAW AMENDMENT is approved, the “Locally Significant Wetland (LSW)” overlay will be removed from the applicable zoning maps contained in Zoning By-law No. 2009-50. In addition, all provisions relating to the “LSW” overlay will be removed from the by-law.

If you wish to be notified of the decision of the Corporation of the Township of Alfred and Plantagenet, on the proposed zoning by-law amendment, you must make a written request to the Corporation of the Township of Alfred and Plantagenet, at the address indicated below.

ANY PERSON may attend the meeting and/or make written or verbal representation either in favour or against the proposed amendment by forwarding their request to the Township of Alfred and Plantagenet. For more information about this matter, including information about appeal rights, contact the Corporation of the Township of Alfred and Plantagenet, at the address indicated below.

IF A PERSON or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the Township of Alfred and Plantagenet to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Township of Alfred and Plantagenet before the by-law is passed, the person or public body is not entitled to appeal the decision.

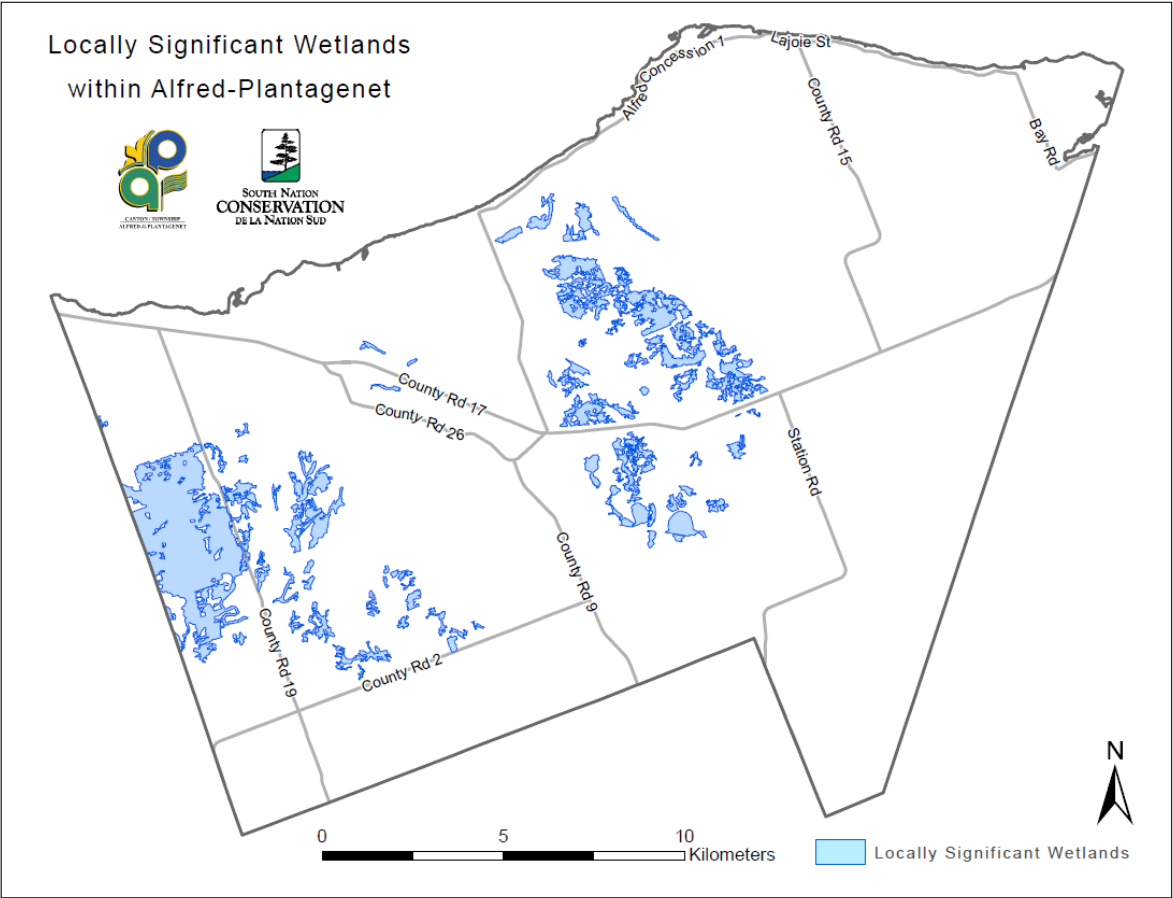
IF A PERSON or public body does not make oral submissions at a public meeting, or make written submissions to the Corporation of the Township of Alfred and Plantagenet before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed zoning by-law amendment is available by contacting Mrs. Guylaine Poirier, Zoning administrator, or Mrs. Karissa DeRepentigny, Planning technician, from Monday to Friday between 8:00 a.m. and 4:00 p.m., by e-mail gpoirier@alfred-plantagenet.com / kderepentigny@alfred-plantagenet.com or by phone at 613-673-4797.

**Dated at the Township of Alfred and Plantagenet
This 19th day of August 2026.**

Julie Prud'homme, Clerk
Township of Alfred and Plantagenet
205, Old Highway 17
Plantagenet, Ontario K0B 1L0

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Land affected by the zoning by-law amendment