



South Nation
Conservation
de la Nation Sud

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: October 15th, 2026

Time: 9:00 a.m.

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

October 15th, 2026, at 9:00 a.m.

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Board and Committee Meeting Minutes:
 - a. Board of Directors meeting minutes of September 10th, 2026 4-11
 - b. Request for Approval: Committee Meeting Highlights and Minutes: Ronda 12
 - i. Grants Sub-Committee meeting minutes of September 14th, 2026 13-15
 - ii. Joint Occupational Health and Safety Committee meeting minutes of September 23rd, 2026 16-22
 7. New Business:
 - a. Request for Approval: 2027 Draft Budget and Levies: Carl 23-26
 - b. Request for Approval: Annual Approvals – 2027 Year: Johanna 27-28
 - c. Request for Approval: Total Phosphorus Management Program Agreement - Municipality of Casselman: Ronda 29-30
 - d. Request for Approval: Monies Received and Disbursement Register for September 2026: Deborah 31-35
 - e. Monthly Updates
 - i. Planning Activity: James 36-37
 - ii. Engineering Technical Reviews: Shahin 38-39
 - iii. Section 28.1 Permits Issued: Jennifer 40-41
 - iv. Enforcement of Parts VI and VII of the Act: Greg 42-43
 - v. On-site Sewage Permits Received: Monique 44-45
 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for September 30th, 2026: Johanna
 9. Correspondence
 - a. Letter: Ministry of the Environment, Conservation and Parks RE Approval of updated Raisin South Nation source protection plan and associated Raisin River and South Nation assessment reports 46-47
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10. Dates of Upcoming Meetings, second Thursday, at 9:00 a.m., unless otherwise stated
 - November 12th, 2026 (Latornell Symposium Nov. 3rd-4th)
 - December 10th, 2026
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session
 - a. Update: Property Legal Matter (verbal): Carl/Eric
13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 08/26
Thursday, September 10th, 9:00 a.m.

Watershed Room, SNC

Directors Present:

Catherine Kitts, City of Ottawa, Vice Chair
Linda Payant, City of Ottawa
Isabelle Skalski, City of Ottawa
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Chair

Regrets:

Steve Densham, Stormont Dundas Glengarry, Second Vice Chair
Genevieve Lajoie, Prescott Russell
Matthew Luloff, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Mike Tarnowski, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanagh, Team Lead, Special Projects
Caroline Goulet, Forester
Brent Harbers, Conservation Lands Planner
James Holland, Senior Planner
Hannah Jackson, Accounting and Human Resources Specialist
Claire Lemay, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Kat Watson, Coordinator, Early Systems and Watershed Plans
Shahin Zand, Water Resources Engineer



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Adrian Wynands, Chair, called the Board of Directors meeting of September 10th, 2026 to order at 9:03 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

Deb Wilson joined the meeting at 9:26 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-127/26

Moved by: Tom Smyth
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the September 10th, 2026 Board of Directors main and supplemental agendas with the following amendment:

- i. Supplemental Agenda item 2. a-c Closed Session, be moved to main agenda item 12. Closed Session.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

APPROVAL OF:

A. BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 13TH, 2026

RESOLUTION NO. BD-128/26

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of August 11th, 2026 as presented.

CARRIED



NEW BUSINESS

FOR DISCUSSION: 2027 DRAFT BUDGET

RESOLUTION NO. BD-129/26

Moved by: Catherine Kitts
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the Draft 2027 Budget; and

FURTHER THAT:

The Draft 2027 Budget be circulated to member municipalities prior to final approval of the Board in October 2026; and

FURTHER THAT:

If future debates on the 2027 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2027 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2027 Budget, the surplus be directed to the SNC Reserves.

CARRIED

**The Board of Directors recessed for a break at 10:25 a.m.
The Board of Directors reconvened from break at 10:35 a.m.**

**REQUEST FOR APPROVAL: ERO #026-0740 PROPOSED GOVERNANCE
REGULATIONS FOR REGIONAL CONSERVATION AUTHORITIES AND THE
ONTARIO PROVINCIAL CONSERVATION AGENCY SUBMISSION**

RESOLUTION NO. BD-130/26

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation submission to the ERO #026-0740 Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency posting as discussed.

CARRIED



REQUEST FOR APPROVAL: FEDERATION OF CANADIAN MUNICIPALITIES GREEN MUNICIPAL FUND – URBAN FORESTRY PLANS AND STUDIES AGREEMENTS

RESOLUTION NO. BD-131/26

Moved by: Deb Wilson
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve entering into a multi year agreement with the Federation of Canadian Municipalities (FCM) Green Municipal Fund – Urban Forestry Plans and Studies program to receive \$60,320 in funding for the “Greening Community Spaces in the South Nation Conservation Jurisdiction: Urban Forestry Plans and Studies”; and

FURTHER THAT:

The Board of Directors approve entering into contribution agreements with the Raisin Region Conservation Authority and municipal partners to undertake the “Greening Community Spaces in the South Nation Conservation Jurisdiction: Urban Forestry Plans and Studies” project.

CARRIED

REQUEST FOR APPROVAL: SNC PROPERTY #164 – WETLAND RESTORATION CONSTRUCTION CONTRACT

RESOLUTION NO. BD – 132/26

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve hiring Contractor E to complete a wetland restoration project at SNC Property #164, at an approximate cost of \$88,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2026

RESOLUTION NO. BD-133/26

Moved by: Linda Payant
Seconded by: Isabelle Skalski



RESOLVED THAT:

The Board of Directors receive and file the monies received report for August 2026; and

FURTHER THAT:

The Board approve the Disbursement Register of \$514,228.85 for August 2026.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **SECTION 28.1 PERMITS ISSUED**
- iii. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- iv. **ON-SITE SEWAGE PERMITS RECEIVED**
- v. **ENGINEERING TECHNICAL REVIEWS**

RESOLUTION NO. BD-134/26

Moved by: Deb Wilson
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive and file the following monthly updates for August 2026:

- i. Planning Activity;
- ii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iii. Reported *Conservation Authorities Act* regulation concerns received;
- iv. On-site sewage permits received
- v. Engineering Technical Reviews.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-135/26

Moved by: Catherine Kitts
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors recognize and congratulate Kelsey Smith (10 years), Jennifer Boyer (10 years), Sylvie Fracassi (20 years), and Ronda Boutz (30 years) for their years of service to South Nation Conservation.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2026

RESOLUTION NO. BD-136/26

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2026, as of August 31st, 2026 update.

CARRIED

CORRESPONDENCE

- a. ZON-11-2026 Notice of Acknowledgement of a Complete Application - Notice of a Public Meeting Concerning a Proposed Amendment to the Zoning By-Law of the Corporation of the Township of Alfred and Plantagenet.

DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- October 15th, 2026 (Note: third Thursday)
- November 12th, 2026 (Latarnell Symposium Nov. 3rd - 4th)
- December 10th, 2026

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-137/26

Moved by: Linda Payant
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- Financial information related to pending negotiations for contracted services: Request for Approval: Casselman Weir Concrete Repairs – Phase 1
- Request for Approval: Land Acquisition
- Update: SNC Property Legal Matter (Verbal)

CARRIED



The Board of Directors convened Closed Session at 11:20 a.m.

OPEN SESSION

RESOLUTION NO. BD-138/26

Moved by: Catherine Kitts
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 12:15 p.m.

FINANCIAL INFORMATION RELATED TO PENDING NEGOTIATIONS FOR CONTRACTED SERVICES: REQUEST FOR APPROVAL: CASSELMAN WEIR CONCRETE REPAIRS – PHASE 1

RESOLUTION NO. BD-139/26

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve additional expenses for contracted services for the Casselman Weir concrete rehabilitation project, phase 1, to the upset limit as discussed; and

FURTHER THAT:

The Board of Directors approve an amendment to the contracted services contract to reflect the additional costs and revised timeline.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-140/26

Moved by: Catherine Kitts
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve the acquisition of 2025-OTT-03 [City of Ottawa] at an approximate cost of \$2,000,000, subject to approval by the chief executive officer of the Ontario Provincial Conservation Agency; and

FURTHER THAT:

The Board of Directors approve entering into a partnership with the City of Ottawa to acquire 2025-OTT-03 [City of Ottawa]; and



FURTHER THAT:

The Board of Directors approve entering into a Transfer Payment Agreement with the Ministry of the Environment, Conservation and Parks at a value of \$850,000 for the acquisition of 2025-OTT-03 [City of Ottawa]; and

FURTHER THAT:

The Board of Directors approve an allocation from the general operating reserve of \$575,000 to support the acquisition of 2025-OTT-03 [City of Ottawa], in the event an agreement is not signed with the City of Ottawa for funding.

CARRIED

UPDATE: SNC PROPERTY LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-141/26

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the SNC Property Legal Matter.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-142/26

Moved by: Isabelle Skalski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors Meeting of September 10th, 2026 be adjourned at 12:18 p.m.

CARRIED

Adrian Wynands,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: October 8, 2026
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following:

- i. Grants Sub-Committee meeting minutes of September 14th, 2026; and
- ii. Joint Occupational Health and Safety Committee meeting minutes of September 23rd, 2026

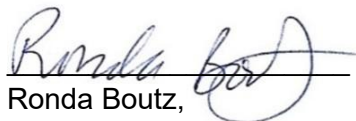
DISCUSSION:

Grants Sub-Committee Meeting: September 14th, 2026

- The Grants Sub-Committee reviewed 12 project applications under the Clean Water Program:
 - 10 projects approved for \$20,720
 - 2 projects were denied as they were considered a low priority for water quality improvements

Joint Occupational Health and Safety Committee Meeting: September 23rd, 2026

- The Joint Occupational Health and Safety Committee received updates on the following:
 - Safety Data Sheets (SDS)
 - Health and Safety Action Items List
 - Draft Emergency Response Procedures - Remotely Monitored Workplaces Standard Operating Procedure
 - Health and Safety Training
- The Joint Occupational Health and Safety Committee reviewed and approved the following Standard Operating Procedures
 - 005/26 Emergency and Evacuation Plan
 - 007/26 Ensuring Safe Return
 - 017/26 Work Refusal
- The Joint Occupational Health and Safety Committee reviewed and made recommendations on:
 - Office and Shop workplace inspections
 - Incident Reports:
 - Poison Ivy/Parsnip on hands
 - Tick bites x 2
 - SNC vehicle damage


Ronda Boutz,
Secretary-Treasurer.

Attachments



GRANT SUB-COMMITTEE

Meeting No. 03/26

Monday, September 14th, 2026 – 9:00 a.m.

Watershed Room, SNC

Present:	Jackie Kelly-Pemberton, Member at Large, Sub-Committee Chair Glenn Mackey, ALUS - Ontario East Pamela O'Donnell, Member at Large Bill Smirle, SNC Board of Directors, Watershed Advisory Committee Chair Tara Redpath, City of Ottawa Adrian Wynands, SNC Chair, ex-officio
Regrets:	Steve Densham, SNC Second Vice Chair, ex-officio Jordan Graham, Member at Large Brendan Jacobs, Ottawa Rural Clean Water Program Alain Jaquemet, Member at Large Catherine Kitts, SNC Vice Chair, ex-officio
Staff Present:	Ronda Boutz, Secretary-Treasurer Lorie Henderson, Administrative Assistant Andre Pommainville, Program Representative





CHAIRS REMARKS

Jackie Pemberton, Sub-Committee Chair, called the Grants Sub-Committee meeting of September 14th, 2026 to order at 9:05 a.m.

APPROVAL OF GRANTS SUB-COMMITTEE MEETING AGENDA

RESOLUTION NO. GSC-050/26

Moved by: Pamela O'Donnell

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the September 14th, 2026 Grants Sub-Committee meeting agenda as presented and with the inclusion of the handout report for Agenda item 6a. Summary of Clean Water Program Applications.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There was no conflict of interest declared.

REQUEST FOR APPROVAL: APPROVAL OF GRANT SUB-COMMITTEE MEETING MINUTES OF JUNE 15TH, 2026

RESOLUTION NO. GSC-051/26

Moved by: Pam O'Donnell

Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Grant Sub-Committee meeting minutes of June 15th, 2026 as presented.

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from minutes.

NEW BUSINESS

SUMMARY OF CLEAN WATER PROGRAM APPLICATIONS

A report summarizing Clean Water Program grant applications was provided for information. Clean Water Program grant applications were presented to the Grants Sub-Committee and rated using the 2026 approved Clean Water Program Rating Criteria.

CLEAN WATER PROGRAM PROJECT APPLICATIONS

RESOLUTION NO. GSC-052/26

Moved by: Adrain Wynands

Seconded by: Glenn Mackey



RESOLVED THAT:

The Grants Sub-Committee approves funding to the following projects:

Project Code	Project Type	Grant %	Grants Approved	Rating
2026-NAT-CW21	Well Decommissioning	80	\$1,600.00	24.3
2026-APL-CW27	Cover Crop	N/A	\$1,240.00	24.0
2026-APL-CW26	Cover Crop	N/A	\$2,000.00	23.8
2026-NDU-CW18	Septic	50	\$3,000.00	23.6
2026-CLR-CW24	Well Decommissioning	80	\$2,000.00	23.5
2026-NAT-CW25	Well Decommissioning	80	\$1,800.00	23.0
2026-CLR-CW20	Well Decommissioning	80	\$1,680.00	22.7
2026-APL-CW22	Cover Crop	N/A	\$2,000.00	22.0
2026-APL-CW23	Cover Crop	N/A	\$2,000.00	21.8
2026-NDU-CW19	Septic	50	\$3,000.00	21.8
Total Requested			\$20,720.00	

AND FURTHER THAT:

The Grants Sub-Committee deny funding to the following projects as they are considered a low priority for water quality improvement:

- i. 2026-NAT-CW28: Livestock Access Restriction to Watercourses
- ii. 2026-AUG-CW17: Septic

CARRIED

DATE OF NEXT MEETING

- November 17th, 2026, at 9:00 a.m. at SNC Office, Finch, ON.

ADJOURNMENT

RESOLUTION NO. GSC-053/26

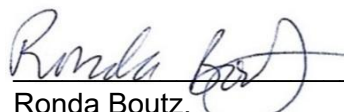
Moved by: Bill Smirle
Seconded by: Pam O'Donnell

RESOLVED THAT:

The Grants Sub-Committee meeting of September 14th, 2026 be adjourned at 10:18 a.m.

CARRIED

Jackie Kelly-Pemberton,
Grants Sub-Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/lh



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Meeting 04/26

Wednesday, September 23rd, 2026

The Watershed Room, SNC Office

- Present:**
- Ronda Boutz, Management Co-Chair
 - Hannah Jackson, Worker Co-Chair
 - Annie Theoret, Approvals and Administrative Assistant (Worker)
 - Carl Bickerdike, CAO (Management)
 - Deborah Edwards, Accounting Assistant II (Worker)
 - Eric McGill, Corporate Counsel (Management)
 - Gregory Payne, Regulations Officer (Worker)
 - Lily Irwin, Permitting and Compliance Technician (Worker)
 - Michelle Cavanagh, Team Lead, Special Projects (Management)
 - Naomi Langlois-Anderson, Senior Fish and Wildlife Technician (Worker)
 - Pat Piitz, Team Lead, Property (Management)
 - Phillip Dagenais, Water Resources Specialist – Monitoring (Worker)
 - Tavish MacLeod, Forestry Assistant (Worker)
 - Todd Baker, Conservation Lands Technician (Worker)
 - Bill Smirle, SNC Board Member Rep, ex-officio (Management)
 - Adrian Wynands, SNC Chair, ex-officio (Management)
- Regrets:**
- Brent Harbers, Conservation Lands Planner (Worker)
 - Steve Densham, SNC Second Vice Chair, ex-officio (Management)
 - Catherine Kitts, SNC Vice Chair, ex-officio (Management)





CALL TO ORDER

Ronda Boutz, Management Co-Chair, called the Joint Occupational Health and Safety Committee meeting of September 23, 2026, to order at 9:04 a.m.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-033/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety agenda of September 23, 2026, be approved as submitted.

CARRIED

APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF JULY 7, 2026

RESOLUTION NO. JOHS-034/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety meeting minutes of July 7, 2026, be approved as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

VERBAL UPDATE: SAFETY DATA SHEET

RESOLUTION NO. JOHS-035/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the verbal update on the Safety Data Sheets.

CARRIED

HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-036/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the updated Health and Safety Action Items list.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: HEALTH & SAFETY STANDARD OPERATING PROCEDURE

RESOLUTION NO. JOHS-037/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee approve the Emergency and Evacuation Plan; and

FURTHER THAT: The Joint Occupational Health and Safety Committee approve the Work Refusal Standard Operating Procedure; and

FURTHER THAT: The Joint Occupational Health and Safety Committee approve the Ensuring Safe Return Standard Operating Procedure with amended changes to the Personal Protective Equipment section as discussed; and

FURTHER THAT: Staff provide comments on the Working from Heights and Elevated Work Platforms Procedures by November 15, 2026.

CARRIED

**REQUEST TO RECEIVE AND FILE: UPDATE EMERGENCY RESPONSE PROCEDURES
REOMTLEY MONITORED WORKPLACES**

RESOLUTION NO. JOHS-038/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the update on the Emergency Response Procedures - Remotely Monitored Workplaces Standard Operating Procedure; and

FURTHER THAT: Staff bring the updated Emergency Response Procedures - Remotely Monitored Workplaces Standard Operating Procedure to the Committee for approval at a future meeting.

CARRIED



UPDATE: TRAINING

RESOLUTION NO. JOHS-039/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the update on training.

CARRIED

WORKPLACE INSPECTIONS

SNC SHOP

RESOLUTION NO. JOHS-040/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

SNC OFFICE

RESOLUTION NO. JOHS-041/26 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report.

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

ACCIDENT / INCIDENT REPORTS

INCIDENT #1

Poison ivy/parsnip on hand.

RESOLUTION NO. JOHS-042/26 Approved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "The incident was reported promptly, and visible skin irritation/rash was observed. Noxious plants are a known fieldwork hazard. All SNC properties are known to contain poison parsnip, and some Conservation Areas and parks also contain poison ivy. These hazards are identified in applicable Work Plans, and staff review site-specific hazards during tailgate safety meetings before beginning work. In this case, contact likely occurred when wet work gloved allowed plant material or residue to permeate through the glove material and contact the skin. Additional work gloves have been purchased for seasonal staff so they can change into new dry pairs as needed. New noxious plant warning signs are also being installed in Conservation Areas in Summer 2026."

FURTHER THAT:

The Joint Occupational Health and Safety Committee recommends a reminder be sent to staff regarding the availability of pre-application wipes to create a skin barrier for noxious plants. In addition, oil barrier gloves could be worn underneath working gloves to prevent oils from contacting the skin.

CARRIED

INCIDENT #2

Tick bite on foot.

RESOLUTION NO. JOHS-043/26

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Tick exposure is a known fieldwork hazard, and tick management is a compulsory part of staff orientation, particularly for summer students and seasonal field staff. Tick prevention and response procedures are included in applicable Work Plans and discussed during team meetings. Staff are reminded to wear appropriate field clothing, including long pants, long socks, and light-coloured clothing, and to use insect repellent when working in the area where ticks may be present. Tick removal kits were added to all fleet vehicles in 2025 to support prompt removal. Staff are to continue completing tick checks after field work and reporting incidents where ticks are found embedded or engorged in the skin."



FURTHER THAT:

The Joint Occupational Health and Safety Committee recommends that staff have medical follow-up with a pharmacy or medical practitioner for embedded ticks.

CARRIED

INCIDENT #3

Tick bite on leg.

RESOLUTION NO. JOHS-044/26

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Tick exposure is a known fieldwork hazard, and tick management is a compulsory part of staff orientation, particularly for summer students and seasonal field staff. Tick prevention and response procedures are included in applicable Work Plans and discussed during team meetings. Staff are reminded to wear appropriate field clothing, including long pants, long socks, and light-coloured clothing, and to use insect repellent when working in the area where ticks may be present. Tick removal kits were added to all fleet vehicles in 2025 to support prompt removal. Staff are to continue completing tick checks after field work and reporting incidents where ticks are found embedded or engorged in the skin."

FURTHER THAT:

The Joint Occupational Health and Safety Committee recommends that staff have medical follow-up with a pharmacy or medical practitioner for embedded ticks.

CARRIED

INCIDENT #4

Damage to SNC vehicle.

RESOLUTION NO. JOHS-045/26

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee recommend bringing back this incident report in the next meeting once the Supervisor has provided their recommendations.

CARRIED



INCIDENT #5

Damage to SNC vehicle #13.

RESOLUTION NO. JOHS-046/26

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "The incident was accidental and occurred while maneuvering the vehicle in a confined area while another vehicle was passing. Staff should always complete circle checks to assess surroundings each time vehicles are put in operation after being parked. Additional caution should be used in confined spaces or fixed objects. If areas are short on space, staff are encouraged to park the vehicle and exit to assess the available space. SNC should consider future supplementary driver training options for staff who regularly drive fleet vehicles, with a focus on defensive driving, towing, backing, and collision prevention."

CARRIED

DATE OF NEXT MEETING

- November 25, 2026, at 9:00 a.m.

ADJOURNMENT

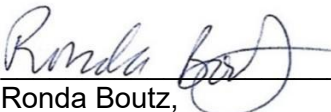
RESOLUTION NO. JOHS-047/26

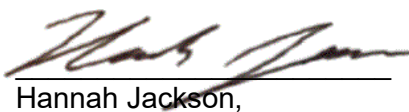
Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee meeting of September 23, 2026, be adjourned at 10:06 a.m.

CARRIED


Ronda Boutz,
Management Co-Chair.


Hannah Jackson,
Worker Co-Chair.

/hj



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: October 8, 2026
Subject: Request for Approval: 2027 Levy Schedule and Budget

RECOMMENDATION:

The Board of Directors approve the 2027 General and Capital Levies at \$5,814,684; and

FURTHER THAT: The City of Ottawa be special levied for the following programs in 2027:

- i. Ottawa Rural Clean Water Program: \$200,000
- ii. Ottawa Tree Replacement Program: \$200,000
- iii. Eastern Ontario Water Resource Program: \$50,000
- iv. Ottawa Baseline Monitoring Program: \$47,000

AND FURTHER THAT: the Board of Directors approve the 2027 Budget as presented.

DISCUSSION:

The Board of Directors received the proposed 2027 general levy, capital levy, and Ottawa special levies at the October 2026 meeting (BD-129/26). Staff presented the draft 2027 Budget at the September 2026 meeting. The draft 2027 Budget and proposed levies were circulated to member municipalities following the September 2026 meeting.

The 2027 draft Budget reflects the Board's budget direction of an increase of 2.9%, plus growth, for both the general and capital levies. Special levies to the City of Ottawa total \$497,000. The 2027 Levy Schedule is attached.

Comments from member municipalities were requested by October 12th, 2026. No comments have been received at the time of this report.

The 2027 Budget is a policy document. All purchases are subject to SNC's Purchasing Policy and Board approval at future meetings. New programs must be duly debated and approved by the Board.

Ontario Regulation 402/22 under the *Conservation Authorities Act* requires a weighted majority vote to approve the levy and that the vote be recorded. A municipality shall not have a weighted vote of more than 50% of the total weighted value for all of the votes unless the municipality appoints more than 50% of the members to the Authority's Board of Directors.



The following table summarizes the apportionment of votes by appointed Board members. Only members present can vote for their respective percentage, it cannot be combined with an absent member. A weighted majority of 51% of the present members carries the vote.

Weighted Vote Apportionment:

Upper Tier	Apportionment of Votes	Member 1	Member 2	Member 3	Member 4
Leeds and Grenville	7.62%	3.81%	3.81%		
Ottawa	50.00%	12.50%	12.50%	12.50%	12.50%
Prescott and Russell	29.63%	9.88%	9.88%	9.88%	
Stormont, Dundas, and Glengarry	12.74%	4.25%	4.25%	4.25%	
	100.00%				

Copies of the 2027 Budget and PowerPoint presentation have been uploaded to the SNC webpage.

Carl Bickerdike,
Chief Administrative Officer.

Attachments: 2027 South Nation Conservation Levy Schedules



2027 South Nation Conservation Levy Schedules

General Levy

Municipality	Total 2026 General Levy	Total 2027 General Levy	Total Dollar Change	Percentage of Total Levy
Ottawa	3,705,352.00	3,891,539.00	186,187.00	76.34%
Clarence-Rockland	220,503.00	231,099.00	10,596.00	4.53%
Russell	210,760.00	228,957.00	18,197.00	4.49%
The Nation	121,917.00	128,356.00	6,439.00	2.52%
North Dundas	115,657.00	120,957.00	5,300.00	2.37%
South Dundas	97,987.00	103,567.00	5,580.00	2.03%
Alfred and Plantagenet	75,386.00	79,354.00	3,968.00	1.56%
North Grenville	64,649.00	68,172.00	3,523.00	1.34%
Edwardsburgh/Cardinal	65,458.00	67,882.00	2,424.00	1.33%
North Stormont	51,805.00	54,293.00	2,488.00	1.07%
Augusta	44,715.00	47,042.00	2,327.00	0.92%
Casselman	44,258.00	46,384.00	2,126.00	0.91%
North Glengarry	17,592.00	18,226.00	634.00	0.36%
South Stormont	9,950.00	10,417.00	467.00	0.20%
Elizabethtown - Kitley	762.00	790.00	28.00	0.02%
Champlain	729.00	758.00	29.00	0.01%
Total	4,847,480.00	5,097,793.00	250,313.00	100.00%

Capital Levy

Municipality	Total 2026 Capital Levy	Total 2027 Capital Levy	Total Dollar Change	Percentage of Total Levy
Ottawa	159,828.00	167,860.00	8,032.00	76.34%
Clarence-Rockland	9,511.00	9,968.00	457.00	4.53%
Russell	9,091.00	9,876.00	785.00	4.49%
The Nation	5,259.00	5,537.00	278.00	2.52%
North Dundas	4,989.00	5,217.00	228.00	2.37%
South Dundas	4,227.00	4,467.00	240.00	2.03%
Alfred and Plantagenet	3,252.00	3,423.00	171.00	1.56%
North Grenville	2,789.00	2,941.00	152.00	1.34%
Edwardsburgh/Cardinal	2,823.00	2,928.00	105.00	1.33%
North Stormont	2,235.00	2,342.00	107.00	1.07%
Augusta	1,929.00	2,029.00	100.00	0.92%
Casselman	1,909.00	2,001.00	92.00	0.91%
North Glengarry	759.00	786.00	27.00	0.36%
South Stormont	429.00	449.00	20.00	0.20%
Elizabethtown - Kitley	33.00	34.00	1.00	0.02%
Champlain	31.00	33.00	2.00	0.01%
Total	209,094.00	219,891.00	10,797.00	100.00%



Special Levies

Particulars	2026 Special Levy	2027 Special Levy
Ottawa - Ottawa Rural Clean Water Program	200,000.00	200,000.00
Ottawa - Ottawa Tree Replacement Program	200,000.00	200,000.00
Ottawa - Eastern Ontario Water Resources Program	50,000.00	50,000.00
Ottawa - Baseline Monitory Program	47,000.00	47,000.00
Total Special Levies	497,000.00	497,000.00

Grand Total - All Levies

2026 Year	2027 Year
5,553,574.00	5,814,684.00



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: October 5th, 2026
Subject: Request for Approval: Annual Authority Approvals – 2027 Year

RECOMMENDATION:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS the *Conservation Authorities Act* has been amended to consolidate the 36 Conservation Authorities to 9 Regional Conservation Authorities in early 2027; and

WHEREAS approvals for the retaining of financial, banking, and legal services are necessary for the operation of the Authority from January 1, 2027, until such time as said responsibilities are assumed by the St. Lawrence River Regional Conservation Authority;

WHEREAS for banking purposes, the Authority's signing officers are one of: Chair; Vice-Chair; or Second Vice-Chair; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance.

BE IT RESOLVED THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$25,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.
3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract.



AND FURTHER THAT the Chartered Accountants Firm of MNP LLP (formerly Baker Tilly REO LLP), Winchester be appointed Auditors at an approximate cost of \$35,000 plus HST;

AND FURTHER THAT the Director of Finance, or delegate, is authorized to approve all payments relating to payroll and payroll taxes; and

FURTHER THAT the law firm of Ault & Ault LLP, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate annual cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

DISCUSSION:

The South Nation River Conservation Authority Administrative By-law requires annual resolutions for the appointment of the Authority's auditor, financial institution, and the borrowing resolution.

Also included are resolutions for the Authority's signing officers, confirming the use of alternate signing tools and the appointment of Authority solicitors including approximate cost.

The Authority's general counsel, Ault & Ault, will be consulted and advice sought when selecting specialized legal services.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The dollar amounts noted have been included in the 2027 budget under Corporate Services, pages 36 and 37.

SNC Policy Adherence: SNC's Administrative By-laws require the Board of Directors annually appoint or confirm the Authority's auditor, financial institution, solicitor(s), and borrowing authorization. SNC's Purchasing Policy section E) requires Board of Director approval for non-competitive purchasing over \$25,000 when professional or special services are required such as: auditors or accounting fees, legal fees, appraiser fees, banking fees, or any other special service.

Johanna Barkley,
Director of Finance.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: October 7, 2026
Subject: Request for Approval: Total Phosphorus Management Program Agreement - Municipality of Casselman

RECOMMENDATION:

The Board of Directors approves entering a 10-year agreement for the Total Phosphorus Management Program with the Municipality of Casselman, subject to approval by the chief executive officer of the Ontario Provincial Conservation Agency.

BACKGROUND:

A Policy 2 receiver in Ontario is a surface water body (such as a river, stream, or lake) where the existing water quality does not meet the Ministry of the Environment, Conservation and Parks (MECP) Provincial Water Quality Objectives. Policy 2 states that "water quality which presently does not meet the Provincial Water Quality Objectives shall not be degraded further, and all practical measures shall be taken to upgrade the water quality to the Objectives."

The total phosphorus levels in the South Nation River are on average two to four times above the Provincial Water Quality Objectives. Studies have determined approximately 90 to 95% of the nutrient load comes from non-point sources (e.g., erosion and runoff from urbanized lands, fertilized fields, and livestock operations). About 5 to 10% comes from municipal and industrial sewage systems, point source discharges.

The MECP has confirmed that the South Nation River is a Policy 2 receiver; all new or expanding wastewater discharges in the watershed must meet a 0 kg/yr annual total phosphorus discharge limit or must offset the approved annual limit with projects that remove phosphorus loading from the watershed. If the offset option is selected, it is a condition in the Environmental Compliance Approval for the discharger.

In 2000, the Total Phosphorus Management (TPM) Program was developed as a vehicle to offset phosphorus loading from new and expanding point-source discharges within the South Nation River watershed. The TPM Program has a phosphorus offset ratio of 4:1; for every 1 kg of phosphorus discharged, 4 kg must be removed through the implementation of non-point source water quality improvement projects.

The Clean Water Program is the delivery vehicle for project implementation, funds from dischargers under the TPM Program are provided via cost-share grants to landowners completing eligible projects. Peer-reviewed calculations are used to estimate annual phosphorus loading reductions from the implemented projects. The TPM rate is set annually in the SNC Fee Schedule, the 2026 rate is \$605/kg.

Since 2000, South Nation Conservation (SNC) has completed 11 TPM agreements, removing approximately 3,297 kg/yr of total phosphorus from watercourses in the South Nation River watershed. Dischargers contributed \$928,609 to support the implementation of 299 projects between 2000-2019. There have been no active TPM agreements since 2019.



DISCUSSION:

The Municipality of Casselman is expanding its wastewater treatment plant. The environmental assessment process identified options for the management or offsetting of phosphorus from this expanded discharge. The Municipality selected participation in the TPM Program as the preferred option versus costly advance treatment to remove all phosphorus from the discharge.

The Municipality is currently in the process of amending their Environmental Compliance Approval for the wastewater treatment discharge, it will include the requirement to enter into a TPM agreement with SNC. To manage budget pressures, the Municipality has requested a 10-year TPM agreement to spread out the contributions to the Clean Water Program. Based on the consultant's calculations the total phosphorus offset target (from the Environmental Study Report) will be 1,182.6 kg/yr.

Based on the 2026 SNC TPM fee, the Municipality will contribute \$715,473 to the Clean Water Program over the 10 years.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The proposed Total Phosphorus Management Program agreement is not included in the 2027 Budget. Revenue from the Municipality will support the delivery of the Clean Water Program over the next 10 years.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Costs associated with the agreements comply with SNC Purchasing Policy and approved SNC Fee Schedule.

Minister's Direction – Temporary Restrictions: On May 1, 2026, the Minister of the Environment, Conservation and Parks issued a direction to conservation authorities ("authority") under section 1.14 of the *Conservation Authorities Act*. The direction applies temporary restrictions on significant financial and asset decisions to mitigate risk and ensure a stable transition to the new regional conservation authority structure on February 1, 2027.

Clause 1 vi. of the direction states that an authority may not provide service to a person or body where, (a) the duration of the provision of the service exceeds 2 years in length, or (b) the total amount to be charged for the service exceeds the lesser of \$500,000 and 5% of the authority's revenues, as reported in the authority's most recent audited financial statement without authorization from the chief executive officer of the Ontario Provincial Conservation Agency.

Programs and Services Category: Category 2 – Municipal Service Agreements

Ronda Boutz,
Secretary-Treasurer



To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: October 8th, 2026
Subject: Request for Approval: Monies Received and Disbursement Register for September 2026

RECOMMENDATION:

The Board of Directors receive and file the monies received report for September 2026; and

FURTHER THAT: The Board approve the Disbursement Register of \$922,785.59 for September 2026.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	September
Ministry of Natural Resources	91,070.00
City of Clarence-Rockland	77,406.00
Township of Russell	73,285.00
Raisin Region Conservation Authority	60,246.57
Septic Revenue	51,531.12
World Wildlife Fund Canada	50,000.00
The Nation Municipality	42,392.00
Township of North Dundas	40,216.00
Municipality of South Dundas	34,072.00
Planning Revenue	30,988.76
Township of Alfred And Plantagenet	26,447.00
Desjardins	25,000.00
Township of Edwardsburgh/Cardinal	22,760.00
Township of North Stormont	18,014.00
Township of Augusta	15,548.00
Royal Bank of Canada	14,423.33
Enbridge Gas Grant	8,500.00
Township of South Stormont	3,459.00
Land Revenue	3,336.20
Spencerville Mill Foundation	1,500.00
Other Revenue	1,419.64
Marginal Land Initiative	337.66
Total	691,952.28



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

September 2026	
Accounts Payable Cheques	27,701.34
Internet Banking	547,239.53
Electronic Funds Transfer Payments	347,844.72
Total	922,785.59

Deborah Edwards
Accounting Assistant
Attachment: Disbursement Register – September 2026

Disbursements Register - September 2026

Number	Name	Amount	
Accounts Payable Cheques			
21493	2026-EAB-016	1,981.97	Ash Tree Grant
21494	Michael Stoddard	25.99	
21495	Ontario Federation of Agriculture	220.35	
21496	N. Beehler Electric Ltd.	804.56	
21497	Harvex Agromart Inc	1,423.43	
21498	Fulda Farms	5,512.00	
21499	2026-NDU-CW12	3,000.00	Clean Water Grant
21500	2026-EAB-018	1,345.00	Ash Tree Grant
21501	05 26 2567 DDA	3,500.00	Ottawa Rural Clean Water Grant
21502	2026-CLR-CW20	1,680.00	Clean Water Grant
21503	2026-EAB-011	1,465.00	Ash Tree Grant
21504	2026-EAB-013	500.00	Ash Tree Grant
21505	2026-EAB-019	500.00	Ash Tree Grant
21506	C.H. Training And Safety Services	1,429.45	
21507	Rolland & Sons Plumbing & Heating Inc	2,963.59	
21508	2026-SDGWAS-016	400.00	MFTIP-SDG Grant
21509	2026-SDGWAS-024	450.00	MFTIP-SDG Grant
21510	Melanie Payant	500.00	
		27,701.34	
Internet Banking			
GP20630	Payworks	171,289.74	Pay 18
GP20631	The Bank of Montreal - RRSP	3,734.88	Pension
GP20632	Hydro One	2,257.83	
GP20633	Bell Canada	58.94	
GP20634	Bell Canada	202.86	
GP20635	Enbridge	72.73	
GP20636	Enbridge	63.35	
GP20637	407 ETR Express Toll Route	126.41	
GP20638	Hydro One	202.81	
GP20639	Hydro One	37.21	
GP20640	CI Investment Services Inc	761.10	
GP20641	Payworks	161,497.34	Pay 19
GP20642	Bell Canada	1,017.00	
GP20643	Hydro One	30.44	
GP20644	Hydro One	181.63	
GP20645	Telus	1,267.86	
GP20646	Hydro Ottawa	35.18	
GP20647	CI Investment Services Inc	761.10	
GP20648	Finch Feed & Seed Ltd. Purina	202.80	
GP20649	Tempest One	7,119.40	Equipment
GP20650	Visa - Michelle Cavanagh	2,463.95	
GP20651	The Bank Of Montreal - RRSP	3,734.88	Pension
GP20652	MacEwen Petroleum Inc.	2,288.91	
GP20653	Wex Canada Ltd	813.28	
GP20654	Visa - Sylvie Fracassi	30.00	
GP20655	Visa - Jacques Levert	121.01	
GP20656	Visa - Carl Bickerdike	3,216.42	
GP20657	Visa - Sandra Mancini	3,075.07	
GP20658	Visa - Monique Sauve	266.68	

Number	Name	Amount	
GP20659	Visa - Lorie Henderson	269.50	
GP20660	Visa - Jen Boyer	1,378.87	
GP20661	Visa - Deborah Edwards	722.00	
GP20662	Payworks	166,264.64	Pay 20
GP20663	Russell Township Taxes	2,150.71	
GP20664	Russell Township Taxes	392.25	
GP20665	Russell Township Taxes	419.31	
GP20666	Visa - John Mesman	4,145.49	
GP20667	Visa - Ronda Boutz	3,652.37	
GP20668	Royal Bank of Canada	913.58	
		547,239.53	

EFT Banking

REM001806	Harbers Greenhouses And Forestry	16,656.20	Trees & Tree planting
REM001807	Lannin's Garage	593.30	
REM001808	Shane Signs	33.90	
REM001809	H.F. Smith & Son Cartage Ltd.	67.80	
REM001810	1000224147 Ont Inc (Latremouille Tool Sales Rentals)	700.60	
REM001811	Winchester Springs Mobile Wash	791.00	
REM001812	John Mesman	1,338.16	
REM001813	Thomson Reuters Canada	1,342.95	
REM001814	Lavoie Holdings Corporation	1,881.45	
REM001815	Simply Baked Catering Inc	221.48	
REM001816	Eastern Engines	102.80	
REM001817	Megan Theoret	440.77	
REM001818	Kenneth Omenogor	904.07	
REM001819	AECOM Canada ULC	1,340.52	
REM001820	Glauer's Inc	333.35	
REM001821	Begg-Seguin - Crysler Hardware Limited	1,451.49	
REM001822	Chubb Life Insurance Company of Canada	10.90	
REM001823	AIG Insurance Company of Canada	158.83	
REM001824	Sun Life Assurance Company of Canada	23,301.57	Group Benefits
REM001825	OMERS	52,823.12	Pension
REM001826	Manotick Tree Movers Inc	13,514.80	Contracted Services
REM001827	Cansel	54,420.55	Surveying Equipment
REM001828	Staples Commercial/Trevipay	401.06	
REM001829	Lannin's Garage	471.50	
REM001830	Shane Signs	542.40	
REM001831	City of Ottawa	5,753.54	Lepage Charbonneau Creek Watershed
REM001832	Brazeau Sanitation Inc.	1,423.80	
REM001833	Eastern Engines	41.79	
REM001834	Glengarry Outhouses Inc	565.00	
REM001835	Fireball Performance Automatics Inc.	647.92	
REM001836	Pat Piitz	426.58	
REM001837	Quesnel Excavation Inc	22,176.07	Contracted Services
REM001838	Storm Internet Services	169.50	
REM001839	417 Bus Line Ltd.	1,839.08	
REM001840	Nova Networks	3,384.35	
REM001841	Ontario Federation of Anglers & Hunters	2,995.83	
REM001842	1000224147 Ont Inc (Latremouille Tool Sales Rentals)	248.60	
REM001843	Glengarry Outhouses Inc	282.50	
REM001844	A.R.L. Land Improvements	8,842.25	Contracted Services
REM001845	Arete IR Advisors Canada ULC	1,013.05	
REM001846	HGC Management Inc	61.02	

Number	Name	Amount	
REM001847	Norton Rose Fulbright Canada LLP	1,013.05	
REM001848	Lannin's Garage	319.25	
REM001849	Shane Signs	118.65	
REM001850	Traductions Catmac Translations	390.97	
REM001851	Lloyd McMillan Equipment Ltd.	1,152.60	
REM001852	1000552873 Ont Inc/Nick's Landscaping	4,482.71	
REM001853	Irwin Supply (Cornwall) Ltd	2,768.97	
REM001854	Master Floor Care Janitorial Ottawa	2,590.41	
REM001855	Simply Baked Catering Inc	221.48	
REM001856	Ault & Ault LLP Law Office	23,969.70	Professional Services
REM001857	Gorway Signs	10,695.10	Signs
REM001858	Conservation Ontario	11,038.97	Software & Annual Fees
REM001859	Lannin's Garage	763.00	
REM001860	J & R Adams Ltd.	28.48	
REM001861	Lorie Henderson	134.24	
REM001862	Lapointe Drainage Ltd.	805.22	
REM001863	Nova Networks	2,099.54	
REM001864	Lloyd McMillan Equipment Ltd.	2,847.60	
REM001865	H.F. Smith & Son Cartage Ltd.	56.50	
REM001866	1000224147 Ont Inc (Latremouille Tool Sales Rent	3,868.89	
REM001867	Augusta Township Taxes	412.57	
REM001868	Brazeau Sanitation Inc.	576.30	
REM001869	Cyan Solutions Ltd	4,095.69	
REM001870	Hills & Valley Water Systems	565.00	
REM001871	J. Carty's Tree Service Ltd.	2,825.00	
REM001872	Debora Wilson	522.94	
REM001873	Phillip Dagenais	404.19	
REM001874	Harbers Greenhouses and Forestry	8,225.06	Trees
REM001875	Solinst Canada Ltd.	1,814.75	
REM001876	Arete IR Advisors Canada ULC	1,439.62	
REM001877	Greenlife Inc	761.34	
REM001878	Shannon Mcrae	32.25	
REM001879	J. Carty's Tree Service Ltd.	33,089.23	Contracted Services
		347,844.72	



To: Board of Directors
From: James Holland, Senior Planner
Date: October 6, 2026
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for September 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The table below summarizes planning applications received in September 2026.

#	Application Type	Property	Municipality
272	Condominium	2221-2231 Lajoie	Alfred and Plantagenet
273	Consent	8450 Kyle Road	Augusta
274	Consent	3054 Gagne Road	Clarence-Rockland
275	Consent	3054 Gagne Road	Clarence-Rockland
276	Consent	3491 Legault Road	Clarence-Rockland
277	Consent	3491 Legault Road	Clarence-Rockland
278	Consent	2113 County Road 2	Edwardsburgh Cardinal
279	Consent	2111 County Road 2	Edwardsburgh Cardinal
280	Consent	929 Hyndman	Edwardsburgh Cardinal
281	Consent	3603 Glen Smail	Edwardsburgh Cardinal
282	Consent	920 Calypso St	Nation
283	Consent	3227 County Rd 16	Nation
284	Consent	1589 Gagnon Side Road	Nation
285	Consent	1589 Gagnon Side Road	Nation
286	Official Plan Amendment	4120 County Road 43	North Grenville
287	Consent	15155 Concession 4-5	North Stormont
288	Official Plan Amendment	4295 Anderson	Ottawa
289	Minor Variance	1400 Blackhorse	Ottawa
290	Consent	2680 Yorks Corners	Ottawa
291	Consent	2680 Yorks Corners	Ottawa
292	Zoning By-Law Amendment	887 Route 400	Russell
293	Zoning By-Law Amendment	1106 Labelle	Russell
294	Subdivision	Labelle Street	Russell
295	Site Plan Control	104 St Guillaume	Russell
296	Consent	877 Notre Dame	Russell
297	Consent	10594 Irish Headline	South Dundas



#	Application Type	Property	Municipality
298	Consent	11805 County Road 4	South Dundas
299	Consent	11805 County Road 4	South Dundas
300	Consent	Bank Street	South Dundas
301	Consent	14449 Dafoe	South Stormont
302	Consent	4201 Zeran	South Stormont
303	Consent	15273 Eaman	South Stormont

The table below includes residential subdivision and site plan clearances in September 2026.

Landowner	Municipality	Type of Development	Dwelling Units
Devcore Construction	Clarence-Rockland	Site Plan Control	98

The table below summarizes application pre-consultation reviews requested by municipalities and property inquiry letters issued in September 2026.

#	Municipality	Application
64	Alfred and Plantagenet	Pre-Consultation
65	Augusta	Property Inquiry
66	Casselman	Property Inquiry
67	Clarence-Rockland	Property Inquiry
68	North Glengarry	Property Inquiry
69	Ottawa	Property Inquiry
70	Ottawa	Property Inquiry
71	Ottawa	Pre-Consultation
72	South Dundas	Property Inquiry
73	South Dundas	Property Inquiry

Programs & Services Category: Category 1 – Mandatory: Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

James Holland, M.Sc. MCIP RPP
Senior Planner.



To: Board of Directors
From: Shahin Zand, Senior Water Resource Engineer
Date: October 1, 2026
Subject: Update: Engineering Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Engineering Technical Reviews update for the month of September 2026.

DISCUSSION:

South Nation Conservation ("SNC") Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the Board of Directors approved fee schedule.

The table below lists the number of *Planning Act* application technical reviews undertaken in the month of September 2026.

Planning Act Application Technical Reviews	
Municipality	Number of Reviews
Alfred and Plantagenet	1
North Stormont	1
Clarence-Rockland	2
Ottawa	3
TOTAL	7

The table below lists the number of *Conservation Authorities Act* permit application technical reviews undertaken in the month of September 2026.

CA Act Permit Application Technical Reviews	
Municipality	Number of Reviews
Alfred and Plantagenet	1
Edwardsburgh Cardinal	1
Ottawa	5
Russell	2
North Stormont	1
South Dundas	3
Nation	3
Total	16

SNC's Engineering Team will continue to track applications and associated timelines to ensure timely reviews.



South Nation
Conservation
de la Nation Sud

Programs & Services Category: Category 1 – Mandatory: (1) Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24; and (2) Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

A handwritten signature in black ink, appearing to read 'Shahin Zand', with a horizontal line extending to the right.

Shahin Zand, P.Eng.
Senior Water Resources Engineer.



To: Board of Directors
From: Jennifer Boyer, Managing Director, Planning & Approvals
Date: October 6, 2026
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for the month of September 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with SNC's Regulated Activities Policies (BD-110/26).

The table below lists the permits issued in September 2026:

#	Project No.	Permit Holder	Municipality	Project
99	2026-ALP-R125	Township of Alfred and Plantagenet	Alfred and Plantagenet	Culvert Replacement
100	2026-ALP-R141	Liette Mainville & Rejean Mainville	Alfred and Plantagenet	Building Construction
101	2026-CLR-R062	City of Clarence-Rockland	Clarence-Rockland	Construct Access Roadway
102	2026-CLR-R064	Devcore Construction Ont.	Clarence-Rockland	Grading and Fill
103	2026-EDW-R114	Ray Heuvel	Edwardsburgh Cardinal	Erosion Control
104	2026-EDW-R127	Durowaa Bauer & Wiard Bauer	Edwardsburgh Cardinal	Watercourse Enclosure
105	2026-CUM-R101	City of Ottawa	Ottawa	Culvert Replacement
106	2026-OSG-R130	Maurice Martin	Ottawa	Garage Construction
107	2026-CUM-R139	City of Ottawa	Ottawa	Culvert Replacement
108	2026-CUM-R140	City of Ottawa	Ottawa	Culvert Replacement
109	2026-RUS-R089	Robert Bourdeau	Russell	Culvert Installation and Stormwater Outlet
110	2026-RUS-R117	Russell Township	Russell	Sylvio Pilon Municipal Drain Realignment
111	2026-SDU-R004	Todd Fenton	South Dundas	Boathouse
112	2026-SDU-R122	Swank Construction	South Dundas	Watercourse Alteration

This table provides a summary of permit related site visits undertaken to date in 2026.

Permit Site Visits and Inspections 2026		
Action	September 2026	Total for 2026
Permit Compliance Inspections	5	58
Onsite pre-consultations	0	0



South Nation
Conservation
de la Nation Sud

Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.

A handwritten signature in black ink that reads "Jennifer Boyer".

Jennifer Boyer, M.Sc. MCIP RPP
Managing Director, Planning & Approvals



To: Board of Directors
From: Gregory Payne, Regulations Officer
Date: October 6, 2026
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received for the month of September 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* (the "Act") in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting contraventions of the Act.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property; the risk of exacerbating natural hazards; the public interest; and the Authority's resources. The table below lists the reported concerns received in the month of September 2026.

Received in 2026	File No.	Location	Description
39	ENF2026-NAT-03	Nation	Reported interference with the channel of a watercourse
40	ENF2026-ALP-07	Alfred and Plantagenet	Reported development activity in a regulated area
41	ENF2026-OTW-08	Ottawa	Reported development activity in a regulated area
42	ENF2026-ALP-08	Alfred and Plantagenet	Matter not subject to regulation under the Act
43	ENF2026-RUS-05	Russell	Matter not subject to regulation under the Act

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2026.

Enforcement and Compliance Actions 2026		
Action	September 2026	Total for 2026
Site Visits	5	30
Files Resolved	4	19
Referred to Correct Agency	3	22
Stop Orders Issued	0	4
Files where charges have been laid under the <i>Provincial Offences Act</i>	0	1



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

A handwritten signature in black ink, reading "G. Payne".

Gregory Payne,
Regulations Officer



To: Board of Directors
From: Monique Sauvé, Chief Building Official Part 8 - Septic Systems
Date: October 7, 2026
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for the month of September 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received for the month of September 2026. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner(s)	Municipality	Description
305	AP-26-23	Felix-Olivier Lachaume & Tania Gratton	Alfred and Plantagenet	New Construction
306	AU-26-26	Scott Hall & Nicole Constant	August	System Replacement
307	AU-26-27	Taylor & Kaitlin Dowdall	August	New Construction
308	AU-26-28	Richard Raymond & Jeanne Belliveau	August	New Construction
309	CH-26-14	Robert & Carole Cuerrier Enterprises Ltd.	Champlain	System Replacement
310	CH-26-15	Johanie Vezina & Jonathan Codilla	Champlain	System Replacement
311	CH-26-16	Jeffrey Young & Ariane De Gagne	Champlain	System Replacement
312	CH-26-17	Paul Kingsbury	Champlain	New Construction
313	CH-26-18	Marc & Anne Simard	Champlain	New Construction
314	CR-26-42	Sylvain, Nathalie, Samuel, Renee-Anne Cheff	Clarence-Rockland	New Construction
315	CR-26-43	Eric & Stephanie Chenier	Clarence-Rockland	Alteration
316	CR-26-44	Mathieu Lemoine & Cynthia Saulnier	Clarence-Rockland	System Replacement
317	CR-26-45	Amanda Hicks	Clarence-Rockland	New Construction
318	EH-26-18	Stephane Jeurond	East Hawkesbury	System Replacement
319	EH-26-19	Judy Dixon & David Reist	East Hawkesbury	System Replacement
320	FY-26-09	Adrien Smith	Front of Yonge	System Replacement
321	NA-26-33	Les Entreprises Avicoles Grenier Inc.	Nation	New Construction
322	NA-26-34	Aime Desnoyers & Vanessa Lanthier	Nation	New Construction
323	NA-26-35	Justin Laniel & Marie Bercier	Nation	System Replacement



#	Permit Number	Landowner(s)	Municipality	Description
324	ND-26-34	Laurin Rae	North Dundas	System Replacement
325	ND-26-35	Gary & Suzanne Dougherty	North Dundas	New Construction
326	ND-26-36	Francois & Yvette Marion	North Dundas	System Replacement
327	ND-26-37	Francois Brunet	North Dundas	Tank
328	NS-26-20	Karina Wathier	North Stormont	Tank
329	NS-26-21	Sheldon Shane	North Stormont	New Construction
330	NS-26-22	Sharron Beaudette	North Stormont	Tank
331	RU-26-24	Brian Maranda	Russell	Decommission
332	RU-26-26	Urs & Tammy Herger	Russell	New Construction
333	RU-26-27	Johnathan & Gary Barker	Russell	New Construction
334	RU-26-28	Veronique Aupry & Erik Lanthier	Russell	New Construction
335	RU-26-29	Gerry Heymans	Russell	New Construction
336	RU-26-30	150303893 Ontario Inc.	Russell	New Construction
337	RU-26-31	150303893 Ontario Inc.	Russell	New Construction
338	RU-26-32	Mabri Farm Inc.	Russell	New Construction
339	SD-26-21	Sara & Vernon Janes	South Dundas	New Construction
340	SS-26-29	Skylar Banville	South Stormont	New Construction
341	SS-26-30	Justin & Cassandra O'Shaughnessy	South Stormont	Tank
342	SS-26-31	Hailey Turner	South Stormont	Tank
343	SS-26-32	Elaine Mertes	South Stormont	Leaching Bed
344	SS-26-33	Julie Mayer	South Stormont	System Replacement
345	SS-26-34	Linda & Pierre Gregoire	South Stormont	System Replacement

Staff continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery.

Monique Sauvé,
Chief Building Official Part 8 - Septic Systems

**Ministry of the Environment,
Conservation and Parks**

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Tel.: 416 314-6790

**Ministère de l'Environnement,
de la Protection de la nature et des
Parcs**

Bureau du ministre

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Toronto ON M7A 2J3
Tél. : 416 314-6790



357-2026-2020

October 2, 2026

Mr. Bryan McGillis
Chair
Raisin Region Conservation Authority
Email: bmcgillis@southstormont.ca

Mr. Steve Densham
Chair
South Nation Conservation Authority
Email: sdensham@northstormont.ca

Ms. Alison McDonald
General Manager
Raisin Region Conservation Authority
Email: alison.mcdonald@rrca.on.ca

Mr. Carl Bickerdike
CAO
South Nation Conservation Authority
Email: cbickerdike@nation.on.ca

Dear Mr. McGillis, Mr. Densham, Ms. McDonald and Mr. Bickerdike:

I am pleased to inform you that the Ministry of the Environment, Conservation and Parks has approved the updated Raisin South Nation source protection plan and associated Raisin River and South Nation assessment reports. These updates will take effect on the day a notice of this decision is posted on the Environmental Registry.

When the initial plans were approved in 2014, an order was given under section 36 of the *Clean Water Act, 2006*, governing the future review of the plans, with an amended order issued on July 22, 2019, outlining the specific requirements. The amended order allowed for the Raisin Region Conservation Authority, the lead source protection authority for the region, along with the affected municipalities, to determine if the required updates could be completed and submitted as future amendments to the assessment reports and source protection plans under section 34 of the *Clean Water Act, 2006*.

Thank you for the submission of your updated plans. I am advised that the set of updates required have been completed and submitted to the ministry for approval. With the approval of these updates, compliance with the amended section 36 Order has been achieved.

To ensure your source protection plans remain current and continue to protect sources of drinking water, future updates to the plans can be made through locally initiated amendments under section 34 of the act. This would include updates to reflect new or expanding drinking water systems, new scientific or technical information, revisions to policies to address implementation challenges and any other updates that are necessary to ensure your source protection plans are achieving their objective to ensure that activities cease to be, or never become, significant threats to sources of drinking water.

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Mr. Bryan McGillis, Mr. Steve Densham, Ms. Alison McDonald and Mr. Carl Bickerdike
Page 2.

I appreciate the dedication of the local municipalities, source protection authorities and committees, and all our partners and stakeholders for their work and contributions to these updates. Our strong protection framework will continue to help ensure that Ontario's drinking water is held to high safety standards and that sources of drinking water in the province are protected for future generations.

Sincerely,



Todd McCarthy
Minister of the Environment, Conservation and Parks

c: Jason Symington, Project Manager, Raisin-South Nation Source Protection
Leo Luong, Director, Great Lakes and Inland Waters Branch, MECP