

## TREE REPLACEMENT PROGRAM APPLICATION FORM

### 1. Applicant Information

Applicant Name: \_\_\_\_\_  
First \_\_\_\_\_ Last \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (Work) \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing/Civic Address \_\_\_\_\_ Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Preferred language of correspondence:  English  French

### 2. Project Location

Owner  Rented/leased (*applicant must submit a letter from the owner endorsing the proposed project(s)*)

Name of property owner (if rented or leased): \_\_\_\_\_

Lot: \_\_\_\_\_ Concession: \_\_\_\_\_ Civic Address: \_\_\_\_\_

Current Ward: \_\_\_\_\_ Former Township \_\_\_\_\_

Farm  Rural Non-farm Property (e.g. over 1 acre)  Residential  Business/Commercial

### 3. A complete application form consists of:

- a) Application Form
- b) Itemized quotes for project

**Submit your completed application form to South Nation Conservation Authority:**

|  |
|--|
| <p><b>South Nation Conservation</b><br/>P.O. Box 29<br/>38 Victoria Street<br/>Finch, ON, K0C 1K0<br/>Fax: 613-984-2872<br/>Email: <a href="mailto:ashtree@nation.on.ca">ashtree@nation.on.ca</a></p> <p>For additional assistance please call:<br/>877-984-2948</p> |
|--|

**4. Where did you hear about the Tree Replacement Program?**

\_\_\_\_\_

---

**5. Additional Information**

Please refer to the Project Guidelines for additional information on project eligibility, Program requirements, and the application review process. Copies are available at [www.nation.on.ca/eab](http://www.nation.on.ca/eab)

---

**6. International Society of Arborists (ISA) / Registered Professional Forester (RPF)**

*To be completed by ISA or RPF*

Name of ISA or RPF: \_\_\_\_\_ ISA certification # or RPF member # : \_\_\_\_\_

I confirm that the tree(s) on this application:

- Is/Are Tree(s) with minimum diameter of 10 cm
- Will be replaced with native tree (either potted stock or caliper-sized up to 50mm diameter)

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**7. Proposed Project**

Describe the work you are planning to do (how many trees are being removed, what size and species is being planted as replacement). Please refer to the project guidelines for details on what is required for your project.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total estimated cost (excluding taxes): \$ \_\_\_\_\_ (An itemized quote must accompany your application)**

---



## 9. Municipal Freedom of Information and Protection of Privacy Act

Information provided by the applicant on the application form, or as support material with the application, may be made available to Program staff. Application forms will be retained on file regardless of whether or not funding is granted. The names of all applicants may be made public as a result of submissions under the Municipal Freedom of Information and Protection of Privacy Act.

Information collected on this form or as support material may become part of a public document if your project receives grant funding from the Tree Replacement Program.

## 10. Disclaimer

Although the City of Ottawa (The City), its staff, South Nation Conservation (SNC), and the SNC's staff and Program Representatives may provide information regarding the practices and structures eligible for funding through the Tree Replacement Program, it is the responsibility of the applicant, in cooperation with their consultant to ensure that the practices undertaken are suitable to the applicant's property and are technically and structurally adequate. Each applicant must also ensure that all approvals, permits or other requirements under applicable laws, regulations and by-laws have been obtained prior to construction.

The City, its staff, South Nation Conservation (SNC), and the SNC's staff and Program Representatives are not liable for any claims, damages or loss whatsoever against the City or any other party arising from the use or non-use of any advice or information provided as part of, or under, this program. The City, in granting or denying an application for a project under this program, does not comment on nor guarantee the environmental condition of the subject properties.

To the best of my knowledge, the information contained in this form is true and accurate.

I hereby declare that I have no immediate family relationship or business interest with any individual or company supplying labour or machinery use for the completion of this project.

I hereby declare that I have read, understood, and agreed with the above disclaimer.

**If approved, I hereby grant permission to the Tree Replacement Program to use the following for promotional and reporting purposes:**

**My name**                     Yes    No  
**My project location**     Yes    No  
**My project photos**       Yes    No

Applicant Name (please print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_